

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, September 8, 2016
2223 W. Loop South, Room 532; Houston, Texas 77027

| MEMBERS PRESENT | MEMBERS PRESENT | OTHERS PRESENT |
|--------------------------|------------------------|--|
| Steven Vargas, Chair | Tana Pradia | Pamela Chambers |
| Carol Suazo, Secretary | Teresa Pruitt | Dr. Charlene Flash, BCM |
| Ted Artiaga | Cecilia Ross | |
| Connie Barnes | Gloria Sierra | STAFF PRESENT |
| Curtis Bellard | Larry Woods | <i>Ryan White Grant Administration</i> |
| David Benson | Isis Torrente | Carin Martin |
| Ardry Skeet Boyle | C. Bruce Turner | Heather Keizman |
| Bianca Burley | David Watson | Tasha Traylor |
| Ella Collins-Nelson | | |
| Amber David | MEMBERS ABSENT | <i>The Resource Group</i> |
| Evelio Salinas Escamilla | Melody Barr | Sha'Terra Johnson-Fairley |
| Herman Finley | Denny Delgado | |
| Paul Grunenwald | Tracy Gorden, excused | <i>Office of Support</i> |
| Angela F. Hawkins | Arlene Johnson | Tori Williams |
| John Lazo | J. Hoxi Jones, excused | Amber Harbolt |
| Nancy Miertschin | Peta-gay Ledbetter | Diane Beck |
| Rodney Mills | Shital Patel, excused | |
| Allen Murray | Leslie Raneri, excused | |
| Robert Noble | | |

Call to Order: Steven Vargas, Chair, called the meeting to order at 12:05 p.m.

During the welcoming remarks, Vargas said that today's meeting is going to be as concise and efficiently run as possible so that those who attended the END HIV Houston meetings in the morning can return to finish the group work this afternoon. Because of this, there will be no verbal reports from the task forces so be sure to read the reports from those who were kind enough to submit them in writing. Vargas continued by stating that he learned a lot at the All Grantees Conference in Washington DC. Regarding our presentation entitled *Education Buffet for Consumers and Council Members*, ten EMAs and TGAs requested more information. Atlanta is particularly interested in

starting a LEAP Program. Although he has two years left to serve on the Council, Vargas has decided that he will not to run for Chair of the Planning Council in 2017. Those who would like to run for any of the officer positions for 2017 must submit nominations, for themselves or for someone else, before the end of the November 3rd Steering Committee meeting. Please submit nominations to the Director of the Office of Support (Tori).

Adoption of the Agenda: *Motion #1*: it was moved and seconded (Pruitt, Benson) to adopt the agenda. **Motion carried unanimously.**

Approval of the Minutes: *Motion #2*: it was moved and seconded (Pruitt, Bellard) to approve the July 14, 2016 minutes. **Motion carried.** Abstentions: Artiaga, Collins-Nelson, David, Turner.

Training – PrEP: Dr. Charlene Flash, Baylor College of Medicine presented information pertaining to PrEP. See attached.

Update – 2017 Houston Area Comprehensive HIV Prevention and Care Services Plan : Harbolt gave a brief update on the status of the Comprehensive Plan.

Public Comment and Announcements: None.

Reports from Committees:

Quality Improvement Committee: Cecilia Ross, Co-Chair, reported on the following:

Reports from the Part A/MAI Administrative Agent:

- FY16 RW Part A/MAI Procurement Report, dated 08-02-16
- FY15 Performance Measure Highlights

Reports from the Part B/SS Administrative Agent:

- FY16/17 RW Part B Procurement Report, dated 08-18-16
- FY15/16 DSHS State Services Procurement Report, dated 08-18-16
- Health Insurance Assistance Service Utilization Report, dated 08-05-16
- TRG Consumer Interview Results 2015
- TRG Quality Management Program, dated 08-17-16
- TRG 5-Year Quality Improvement Plan

UTMB-Galveston Outreach/Retention Program: Samantha Robinson, RN presented information on the UTMB-Galveston Outreach/Retention in Care Program for which she is a case manager.

FY15 Assessment of the Administrative Mechanism – Part A/MAI: *Motion #3*: To approve the attached FY15 Assessment of the Administrative Mechanism – Part A/MAI. *No corrective action required.* **Motion Carried Unanimously.**

Comprehensive HIV Planning Committee: John Lazo, Co-Chair, reported on the following:

The committee will meet next Thursday, September 15, 2016 at 11:00 am and the EIIHA workgroup will meet on Monday, September 12, 2016 at 2:00 pm.

Priority and Allocations Committee: Bruce Turner, Co-Chair, reported on the following:

FY 2015 Carryover Funds: Regarding the possible request for a waiver for administrative use of FY 2015 Ryan White Part A and Minority AIDS Initiative (MAI) carryover funds, Martin said that she did not get to speak to Frances Hodge, our HRSA Project Officer, about this until last week. Hodge said

that she believes it is feasible and will get back to Martin soon so Martin is going to move forward as if the waiver has been approved since the retention in care pilot program should be allowable.

Affected Community Committee: Tana Pradia, Co-Chair, reported on the following:

Committee Training: Amber Harbolt, Health Planner for the Office of Support gave a presentation on Standards of Care, what they are and how they impact consumers.

2016 Monthly Meeting Schedule: See the attached list of 2016 committee meetings and training topics.

2016 Community Events: See the attached list of 2016 events at which there will be a Council presence.

Operations Committee: Teresa Pruitt, Co-Chair, reported on the following:

2017 Council Applicants: The Committee members interviewed four individuals applying for Council membership in 2017. They will interview additional applicant(s) in October 2016.

2017 Council Orientation: The 2017 all-day Council Orientation will be held at Trevisio's Restaurant on Thursday, January 26, 2017.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report.

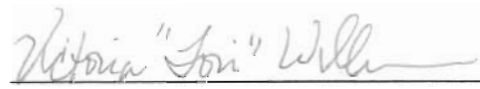
Report from The Resource Group: Sha'Terra Johnson-Fairley summarized the attached report.

Announcements:

- Turner said that the HIV and Aging Symposium will be streamed live on Facebook Live.
- Escamilla said that HACS received funds for Psychiatry and have a new program for Opiate Addiction.

Adjournment: The meeting was adjourned at 1:12 p.m.

Respectfully submitted,


Victoria Williams, Director

10/03/16
Date

Draft Certified by
Council Chair: 

Date 10/06/16

Final Approval by
Council Chair: 

Date 10/13/16

Council Voting Records for September 8, 2016

| C = Chair of the meeting lm = Left the meeting lr = Left the room VP = Via phone | Motion #1 Agenda Carried | | | | Motion #2 Minutes Carried | | | | Motion #3 Assessment of Pt A Administrative Mechanism Carried | | | | MEMBERS | Motion #1 Agenda Carried | | | | Motion #2 Minutes Carried | | | | Motion #3 Assessment of Pt A Administrative Mechanism Carried | | | | | |
|---|--------------------------------|-----|----|---------|---------------------------------|-----|----|---------|---|-----|----|---------|-----------------------|--------------------------------|-----|----|---------|---------------------------------|-----|----|---------|---|-----|----|---------|--|--|
| | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | | |
| | | | | C | | | | C | | | | C | Robert Noble | | X | | | | | X | | | | | X | | |
| Steven Vargas, Chair | | X | | | | X | | | | X | | | Tana Pradia | | X | | | | | X | | | | | X | | |
| Carol Suazo, Secretary | | X | | | | | X | | | X | | | Teresa Pruitt | | X | | | | | X | | | | | X | | |
| Ted Artiaga | | X | | | | X | | | | X | | | Cecilia Ross | | X | | | | | X | | | | | X | | |
| Connie Barnes | | X | | | | X | | | | X | | | Gloria Sierra | | X | | | | | X | | | | | X | | |
| Curtis Bellard | | X | | | | X | | | | X | | | C. Bruce Turner | | X | | | X | | | | | | | X | | |
| David Benson | | X | | | | X | | | | X | | | Isis Torrente | | X | | | | | X | | | | | X | | |
| Skeet Boyle | | X | | | | X | | | | X | | | David Watson | | X | | | | | X | | | | | X | | |
| Bianca Burley | | X | | | | | X | | | X | | | Larry Woods | | X | | | | | X | | | | | X | | |
| Ella Collins-Nelson | | X | | | | | X | | | X | | | | | | | | | | | | | | | | | |
| Amber David | | X | | | | | X | | | X | | | | | | | | | | | | | | | | | |
| Evelio Salinas Escamilla | | X | | | | X | | | | X | | | MEMBERS ABSENT | | | | | | | | | | | | | | |
| Herman Finley | | X | | | | X | | | | X | | | Melody Barr | | | | | | | | | | | | | | |
| Angela F. Hawkins | | X | | | | X | | | | X | | | Denny Delgado | | | | | | | | | | | | | | |
| Paul Grunenwald | | X | | | | X | | | | X | | | Tracy Gorden | | | | | | | | | | | | | | |
| Arlene Johnson | | X | | | | X | | | | X | | | J. Hoxi Jones | | | | | | | | | | | | | | |
| John Lazo | | X | | | | X | | | | X | | | Peta-gay Ledbetter | | | | | | | | | | | | | | |
| Nancy Miertschin | | X | | | | X | | | | X | | | Shital Patel | | | | | | | | | | | | | | |
| Rodney Mills | | X | | | | X | | | | X | | | Leslie Raneri | | | | | | | | | | | | | | |
| Allen Murray | | X | | | | X | | | | X | | | | | | | | | | | | | | | | | |