

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, May 11, 2017
2223 W. Loop South, Room 532; Houston, Texas 77027

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Cecilia Ross, Chair	Allen Murray	
Carol Suazo, Secretary	Tana Pradia	Shelley Lucas, DSHS
Ted Artiaga	Viviana Santibanez	Yitang Dang, HHD
Connie Barnes	Gloria Sierra	Mikel Marshall, ViiV
Curtis Bellard	Krystal Shultz	Shabaura Perryman, Bristol Myers
David Benson	Steven Vargas	
Skeet Boyle		
Bianca Burley	MEMBERS ABSENT	STAFF PRESENT
Ella Collins-Nelson	Herman Finley	<i>Ryan White Grant Administration</i>
Amber David	Paul Grunenwald, excused	Heather Keizman
Johnny Deal	Arlene Johnson	Tasha Traylor
Evelio Salinas Escamilla	Tom Lindstrom, excused	
Tracy Gorden	Robert Noble	<i>The Resource Group</i>
Angela F. Hawkins	Shital Patel, excused	Sha'Terra Johnson-Fairley
J. Hoxi Jones	John Poole, excused	
Denis Kelly	Teresa Pruitt, excused	<i>Office of Support</i>
Peta-gay Ledbetter	Venita Ray, excused	Tori Williams
Osaro Mgbere	Isis Torrente, excused	Amber Harbolt
Nancy Miertschin	Larry Woods, excused	Diane Beck
Rodney Mills		

Call to Order: Cecilia Ross, Chair, called the meeting to order at 12:06 p.m.

During the opening remarks, Ross thanked Miertschin for chairing the Steering meeting last week; she explained that when the Chair and the Vice Chair of the Council are unavailable, one of the Chairs of the Operations Committee is asked to fill in. The Secretary of the Council is not allowed to chair a meeting. She thanked everyone who participated in the FY 2018 How To Best Meet the Need process. Tori will provide more details, but attendance was high and discussion was rich at both the How To Best Meet the Need training and at the five workgroup meetings.

Adoption of the Agenda: *Motion #1:* *it was moved and seconded (Escamilla, Bellard) to adopt the agenda. Motion carried.*

Approval of the Minutes: *Motion #2:* *it was moved and seconded (Kelly, Bellard) to approve the April 23, 2017 minutes. Motion carried.* Abstentions: Barnes, Benson, Burley, Mgbere.

Training: Texas Department of State Health Services (DSHS) Legislative and ADAP Updates: Shelley Lucas, Manager, Manager, HIV/STD Prevention and Care Branch at the Texas Department of State Health Services, presented information on the current Texas Legislative Session and changes to the state ADAP program.

Public Comment and Announcements: None.

Reports from Committees:

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, reported on the following: Speakers Bureau Workgroup: The April meeting was cancelled since neither co-chair was available to participate. Steven Vargas has agreed to be the new co-chair in place of John Lazo.

Quality Improvement Committee: Gloria Sierra, Co-Chair, reported on the following: No report. The Committee did not meet in April so that members could participate in the How to Best Meet the Need workgroup meetings.

Affected Community Committee: Rodney Mills, Co-Chair, reported on the following: No report. The Committee did not meet in April so that members could participate in the How to Best Meet the Need workgroup meetings.

Operations Committee: Curtis Bellard, Co-Chair, reported on the following: Verbal update on Ryan White Report Training: Miertschin stated that she met with Ross to design a basic training for interested Council members and also more training per committee.

Council Bylaws and Policy Review: *Motion #3:* *Approve the attached revisions to the following Council policies: Standing and Other Committees, 400.01; Computer Policy, 1100.00; Election of Officers, 500.01. Motion carried unanimously.*

Election Policy: *Motion #4:* *If the above recommended changes to the Election of Officers policy (policy 500.01) are approved at the May 11, 2017 Council meeting, then the Operations Committee recommends that the call for nominations for the office of Vice Chair be made at the May 11, 2017 Council meeting with the election taking place at the June 8, 2017 Council meeting. Motion carried unanimously.*

Priority and Allocations Committee: Ella Collins-Nelson, Co-Chair, reported on the following: Reports from the Administrative Agency – Part B/SS: See the attached reports:

- Procurement, Part B and State Services – dated 04/07/17
- Health Insurance Assistance – dated 04/05/17 and 03/06/17

FY 2017 Allocations: The Priority and Allocations Committee tabled allocating/reallocating Part A funds in the amount of \$108,780 and State Services-Rebate (SS-R) funding in the amount of \$975,000 until their May 2017 committee meeting so that staff can gather additional information,

and in hopes that the final notice of the Ryan White Part A grant award will have been received.

FY 2017 Allocations: ***Motion #5:*** *Approve the attached request for funding in the amount of \$16,220 for Road 2 Success 2017.* **Motion carried unanimously.**

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Heather Keizman, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson-Fairley summarized the attached report.

New Business:

HOPWA: Shultz said that the HOPWA RFP will be released at the beginning of June.

Updates from Task Forces:

Sexually Transmitted Infections: David said that they passed out a lot of information at the SPLASH event last weekend.

African American: Johnson-Fairley said they also participated in the SPLASH event. The next meeting is tomorrow at noon at the Fifth Ward Multiservice Center on Market Street.

Latino: Sierra said there was no meeting in April; the next meeting will be May 26th at 2pm at the Montrose Center.

MSM: Artiaga submitted the attached report.

Transgender: David said they had a panel at SPLASH about working with the trans community.

Hepatitis C: Vargas said that the annual Hep C workshop on May 4th was well attended.

Urban AIDS Ministry: Collins-Nelson said they meet on the third Friday of the month at 11 am at the Third Ward Multiservice Center on Ennis.

Youth: Johnson-Fairley said they tested 90 youth in 3 hours at the Youth HIV Awareness day event on April 19th at Prairie View A&M.

Positive Women's Network: Pradia said they are working to create a women's CAB at Legacy. In July they will start a support group for newly diagnosed women. They meet at Legacy on the 2nd Monday of the month.

END HIV Houston: Vargas said they are creating workgroups on cultural competency.

Texas HIV Syndicate: Harbolt said the first meeting of the year was earlier this week, she will have a full report for the Council in June.

Announcements: Ross said the committee cross training will be on May 23rd at 1pm. Gorden said he is still collecting items to send for kids in Africa. Anyone wishing to donate items will need to get them to him before the last Friday in May.

Adjournment: The meeting was adjourned at 1:29 p.m.

Respectfully submitted,

Victoria "Loni" Williams
Victoria Williams, Director

05/25/17
Date

Draft Certified by
Council Chair: Carole Ross

Date 06/01/17

Final Approval by
Council Chair: Carole Ross

Date 06/08/17

Council Voting Records for May 11, 2017

MEMBERS	Motion #1 Agenda Carried			Motion #2 Minutes Carried			Motion #3 Council Bylaws Carried			MEMBERS	Motion #1 Agenda Carried			Motion #2 Minutes Carried			Motion #3 Council Bylaws Carried			
	ABSENT	YES	NO	ABSTAIN	YES	NO	ABSTAIN	ABSENT	YES		NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Cecilia Ross, Chair		X		C													X			
Carol Suazo, Secretary		X			X				X					X			X			
Ted Artiaga		X			X				X					X			X			
Connie Barnes		X							X					X			X			
Curtis Bellard		X			X				X					X			X			
David Benson		X							X					X			X			
Skeet Boyle		X			X				X					X						
Bianca Burley		X							X					X						
Ella Collins-Nelson		X			X				X					X						
Amber David		X			X				X					X						
Johnny Deal		X			X				X					X						
Evelio Salinas Escamilla		X			X				X					X						
Tracy Gorden		X			X				X					X						
Angela F. Hawkins		X			X				X					X						
J. Hoxi Jones		X			X				X					X						
Denis Kelly		X			X				X					X						
Peta-gay Ledbetter		X			X				X					X						
Osaro Mgbere		X																		
Nancy Miertschin		X			X				X					X						
Rodney Mills		X			X				X					X						

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #4 Election of Vice Chair Carried			Motion #5 R2S funding Carried			MEMBERS	Motion #4 Election of Vice Chair Carried			Motion #5 R2S funding Carried		
	ABSENT	YES	NO	ABSENT	YES	NO		ABSENT	YES	NO	ABSENT	YES	NO
MEMBERS													
Cecilia Ross, Chair			C				C						
Carol Suazo, Secretary		X			X		Tana Pradia		X				
Ted Artiga		X			X		Viviana Santibanez		X				
Connie Barnes		X			X		Gloria Sierra		X				
Curtis Bellard		X			X		Krystal Shultz		X				
David Benson		X			X		Steven Vargas		X				
Skeet Boyle		X			X								
Bianca Burley		X			X								
Ella Collins-Nelson		X			X		MEMBERS ABSENT						
Amber David		X			X		Herman Finley						
Johnny Deal		X			X		Paul Grunenwald						
Evelio Salinas Escamilla		X			X		Arlene Johnson						
Tracy Gorden		X			X		Tom Lindstrom						
Angela F. Hawkins		X			X		Robert Noble						
J. Hoxi Jones		X			X		Shital Patel						
Denis Kelly		X			X		John Poole						
Peta-gay Ledbetter		X			X		Teresa Pruitt						
Osaro Mgbere		X			X		Venita Ray						
Nancy Miertschin		X			X		Isis Torrente						
Rodney Mills		X			X		Larry Woods						