

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, February 8, 2018

Meeting Location: Ryan White Offices, 2223 W. Loop South, Rm 532; Houston, Texas 77027

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Cecilia Oshingbade, Chair	John Poole	Zavion Knox
Skeet Boyle, Vice Chair	Tana Pradia	Nancy Miertschin
Carol Suazo, Secretary	Venita Ray	Cynthia Deverson
Ted Artiaga	Faye Robinson	
Ruth Atkinson	Viviana Santibanez	STAFF PRESENT
Ella Collins-Nelson	Gloria Sierra	<i>Ryan White Grant Administration</i>
Bobby Cruz	Bruce Turner	Carin Martin
Johnny Deal	Steven Vargas	Heather Keizman
Herman L. Finley III		Tasha Traylor
Ronnie Galley		
Angela F. Hawkins	MEMBERS ABSENT	<i>The Resource Group</i>
Dawn Jenkins	Connie L. Barnes, excused	Sha'Terra Johnson-Fairley
Daphne L. Jones	Rosalind Belcher, excused	
Denis Kelly	David Benson, excused	<i>Office of Support</i>
Peta-gay Ledbetter	Paul E. Grunenwald, excused	Tori Williams
Tom Lindstrom	Arlene Johnson	Amber Harbolt
Osaro Mgbere	J. Hoxi Jones, excused	Diane Beck
Rodney Mills	Robert Noble, excused	
Allen Murray	Shital Patel, excused	
Krystal Perez	Isis Torrente, excused	

Call to Order: Cecilia Oshingbade, Chair, called the meeting to order at 12:01 p.m.

During the opening remarks, Oshingbade welcomed all members of the 2018 Ryan White Planning Council and asked new members to introduce themselves. She thanked the members of the 2017 Operations Committee for developing and hosting the 2018 Mentor Luncheon and the 2018 all-day Council Orientation. Unfortunately, the Mentor Luncheon had to be cancelled due to inclement weather. The Council Orientation was well attended and, according to comments that were received, well done. Many thanks to the staff for doing the behind-the-scenes organizing for both events – especial Rod who

spent weeks preparing for both events. Unfortunately, two resignations from the Planning Council were received: Curtis Bellard and Evelio Escamilla.

Adoption of the Agenda: ***Motion #1:** it was moved and seconded (Kelly, Boyle) to adopt the agenda. Motion carried unanimously.*

Approval of the Minutes: ***Motion #2:** it was moved and seconded (Pradia, Boyle) to approve the December 14, 2017 minutes. Motion carried.* Abstentions: Atkinson, Cruz, Finley, Galley, Jenkins, Jones, Murray, Perez, Poole, Ray, Robinson, Turner.

Training: Texas Open Meetings Act: Venita Ray, presented the attached PowerPoint presentation.

Public Comment and Announcements: None.

Reports from Committees

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, reported on the following: Update on Special Study – Social Determinants: Dr. Mgbere reported that the Houston Health Department experienced difficulty with running the Medical Monitoring Project software due to license expiry, but the issue was resolved. Dr. Mgbere anticipated the requested data would be available by the holidays.

Update on Special Study – Out of Care: See attached flyer, interview guide, starter codebook, and emerging themes. As of today, twelve interviews have been completed, and staff are continuing to screen calls to schedule more interviews. Interviews have been conducted in various locations which seems to be helpful for participants.

2018 Epidemiological Profile: Staff is working on population level data from the American Community Survey from the US Census Bureau for Houston/Harris County, the EMA, and the HSDA. The committee will look at this today.

2018 Committee Goals: The Committee voted to recommend expanding Goal #1 in 2018 to read: “Assess, evaluate, and make ongoing recommendations for the Comprehensive HIV Prevention and Care Services Plan and corresponding areas of the End HIV Plan.”

Committee Quarterly Report: See the attached Comprehensive HIV Planning Committee Quarterly Report.

Affected Community Committee: No report.

Quality Improvement Committee: No report.

Priority and Allocations Committee: No report.

Operations Committee: Johnny Deal, Co-Chair, reported on the following:

2018 Mentor/Mentee Luncheon: The 2018 Mentor/Mentee Luncheon had to be cancelled due to inclement weather. Williams said that the mentors did reach out to their mentees via telephone and that the mentors will be more active this year.

2018 Council Orientation: The 2018 Council Orientation, which was hosted by the 2017 Operations Committee, was well attended. Harbolt reminded everyone that she needs the evaluations today in order to have them ready in time for the Operations Committee meeting.

2018 Council Activities: See attached. Williams asked if the members of the Steering Committee would have a problem moving their May 2018 meeting to Wednesday in order to allow the Project LEAP students to attend. Several members could not attend if the date were moved. Williams will let them know the final results of her request as soon as the Project LEAP curriculum has been finalized.

Report from Office of Support: Tori Williams, Director, reviewed the Petty Cash Memo, 2018 Timeline of Critical Council Activities, the Texas Open Meetings Act Training Memo and summarized the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson-Fairly, Health Planner, summarized the attached report.

Community Prevention Group (CPG): Kelly said that the next meeting is February 22nd at 190 Heights Boulevard. The committees meet at 3:30 p.m. and the CPG will meet at 4:30 p.m.

Updates from Task Forces

African American: Johnson-Fairly said that yesterday was National Black HIV Awareness Day and the street outreach team tested 32 individuals. The event provided coffee and food from McDonalds, condoms and they a DJ. The event was well attended. They will have a "lunch and learn" tomorrow at the Montrose Center. Collins-Nelson is the task force co-chair so she will be the person providing the report starting next month.

Latino: Sierra said their members are preparing for the Cesar Chavez parade in March.

MSM: Artiaga said the first meeting was on January 22, 2018, primarily to complete some basically housekeeping for the year. The next meeting will be on February 26, 2018.

Hepatitis C: Vargas submitted the attached report.

Youth: Sierra said they got approval from Madison High School to do testing in April 2018. The Chair will address the Houston City Council for National Youth HIV Awareness Day.

HIV and Aging Coalition: Turner submitted the attached report. They are working on a Long Term Survivors event/fundraiser which will include a luncheon, raffle, and games. If members are interested in volunteering please let him know.

Positive Women's Network (PWN): Pradia submitted the attached report. There were also two event flyers distributed.

END HIV Houston: Ray said that the workgroups are meeting again; members can sign up for a workgroup online. Vargas added that he is encouraging all task forces to send a representative to address the Houston City Council on HIV awareness days in order to demonstrate that HIV affects all populations.

Ryan White Part C Urban and Part D: Jenkins said that they received a partial notice of grant award for the Part C grant.

Texas HIV Medication Advisory Committee: Turner submitted the attached report.

Texas HIV Syndicate: Harbolt said that they held an Ending the Epidemic (EtE) Summit on January 30-31, 2018. On the first day, the EtE Steering committee discussed the structure of the EtE Plan. They also defined and created measures for defining success. On the second day, the full EtE group discussed the framework, areas of focus, and guiding principles of the Plan. The group ended the second day with designating areas of focus for the 459 EtE ideas generated in October. Please see the attached plan framework. If members would like to offer any input, please contact her.

Texans Living with HIV Network: Ray said that they have adopted governing documents and an organizational structure and will open for membership soon.

Community Development Advisory Council for Housing: Deal said they will meet on February 21, 2018 at 3 pm on Sawyer Street.

Texas Black Women's Initiative (TBWI): Johnson-Fairly said they meet at 6:30 p.m. on the third Thursday at The Resource Group. They are looking to partner with other women's groups for National Women and Girls HIV Awareness Day in March. They will also be hosting a high tea in March.


Announcements: Williams reminded everyone that the Texas Open Meetings Act training video can be viewed in the Office of Support this afternoon, popcorn will be provided. Harbolt reminded everyone to complete an evaluation for the 2018 Orientation before they leave today if they haven't done one already. Murray said he is in need of volunteers to staff tables at agencies in order to distribute flyers and application forms for Project LEAP 2018. Kelly said that the AIDS Walk is March 4th.

Adjournment: The meeting was adjourned at 1:19 p.m.

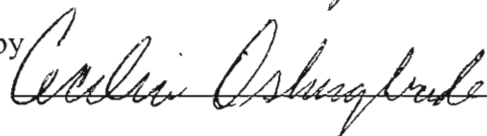
Respectfully submitted,


Victoria Williams, Director

Date 02/23/18

Draft Certified by
Council Chair: 

Date 3/1/2018

Final Approval by
Council Chair: 

Date 3/8/2018

Council Voting Records for February 8, 2018

MEMBERS	Motion #1 Agenda Carried			Motion #2 Minutes Carried			MEMBERS	Motion #1 Agenda Carried			Motion #2 Minutes Carried			
	ABSENT	YES	NO	ABSTAIN	YES	NO		ABSENT	YES	NO	ABSTAIN	YES	NO	ABSTAIN
C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone														
Cecilia Oshingbade, Chair				C			John Poole	X						X
Skeet Boyle, Vice Chair		X			X		Tana Pradia	X				X		
Carol Suazo, Secretary		X			X		Venita Ray	X					X	
Ted Artiaga		X			X		Faye Robinson	X					X	
Ruth Atkinson		X			X		Viviana Santibanez	X				X		
Ella Collins-Nelson		X			X		Gloria Sierra	X				X		
Bobby Cruz		X			X		Bruce Turner	X					X	
Johnny Deal		X			X		Steven Vargas	X				X		
Herman L. Finley III		X			X									
Ronnie Galley		X			X									
Angela F. Hawkins		X			X		MEMBERS ABSENT							
Dawn Jenkins		X			X		Connie L. Barnes							
Daphne L. Jones		X			X		Rosalind Belcher							
Denis Kelly		X			X		David Benson							
Peta-gay Ledbetter ja 12:24 pm	X					X	Paul E. Grunenwald							
Tom Lindstrom		X			X		Arlene Johnson							
Osaro Mgbere		X			X		J. Hoxi Jones							
Rodney Mills		X			X		Robert Noble							
Allen Murray		X			X		Shital Patel							
Krystal Perez		X			X		Isis Torrente							

