

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, November 8, 2018

Meeting Location: Ryan White Offices, 2223 W. Loop South, Rm 532; Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Cecilia Oshingbade, Chair	Ruth Atkinson, excused	Gregory Hamilton
Skeet Boyle, Vice Chair	David Benson, excused	Tony Williams, Goodwill
Carol Suazo, Secretary	Herman L. Finley III	Matilda Padilla, AHF
Ted Artiaga	Paul E. Grunenwald, excused	Niquita Moret
Connie L. Barnes	Arlene Johnson	
Melody Barr	Tom Lindstrom, excused	
Rosalind Belcher	Peta-gay Ledbetter, excused	STAFF PRESENT
Ella Collins-Nelson	Robert Noble	<i>Ryan White Grant Administration</i>
Bobby Cruz	Shital Patel, excused	Carin Martin
Johnny Deal	Viviana Santibanez, excused	Heather Keizman
Ronnie Galley	Gloria Sierra, excused	Samantha Bowen
Angela F. Hawkins	Isis Torrente, excused	
Dawn Jenkins		<i>The Resource Group</i>
Daphne L. Jones		Sha'Terra Johnson-Fairley
J. Hoxi Jones		Crystal Townsend
Denis Kelly		
Osaro Mgbere		<i>Office of Support</i>
Rodney Mills		Tori Williams
Allen Murray		Amber Harbolt
John Poole		Diane Beck
Tana Pradia		
Faye Robinson		
Bruce Turner		
Steven Vargas		

Call to Order: Cecilia Oshingbade, Chair, called the meeting to order at 12:10 p.m.

During the opening remarks, Oshingbade invited members to add a note and sign the card that is going around to thank Robert Sliepka for the lovely cake and cupcakes which he donated in honor of all of our volunteers, including the external committee members who are being honored today. Please note that the election for the officers of the 2019 Planning Council will be on December 6th. Be sure that you are in attendance that day in order to vote for the candidate of your choice.

We Appreciate Our External Committee Members: Oshingbade reminded Council members that there were 35 external committee members in 2018. These individuals broaden our expertise and make participation in our processes robust and more representative of the people we serve. Oshingbade then presented a certificate of appreciation to each of the following 2018 external committee members: Veronica Ardoin, Jessi Mona Cartwright-Biggs, Ryan Clark, Amber David, Melvin Joseph, Holly McLean, Lionel Pennamon, and Tracy Sandles. Those who were unable to attend will receive their certificate in the mail.

Training: Intimate Partner Violence: Heather Keizman, Ryan White Grant Administration, presented the attached training.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Kelly, Barnes) to adopt the agenda.*
Motion Carried.

Approval of the Minutes: **Motion #2:** *it was moved and seconded (Barnes, Hawkins) to approve the October 11, 2018 minutes.* **Motion Carried.** Abstentions: Artiaga, Belcher, Jenkins, H. Jones, Mgbere, Poole, and Robinson.

Public Comment and Announcements: None.

Reports from Committees

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, reported on the following:

Update on PrEP and Data to Care Campaigns: Denis Kelly reported that the Marketing Workgroup will meet on October 18, 2018 to review videos for the campaigns. All marketing materials are projected to be complete by World AIDS Day. Poole added that the campaign will start sometime between December 2018 and February 2019.

Social Determinants of Health Special Study: See the attached PowerPoint with summary data. **Motion #3:** *Approve the attached HIV and Social Determinants of Health in Houston/Harris County summary report.* **Motion Carried.**

Affected Community Committee: Tana Pradia, Co-Chair, reported on the following:

FY 2019 Standards of Care & Performance Measures: See the attached Response for the Council from The Resource Group.

Road 2 Success: The Council is partnering with the Houston Health Department, Harris County Public Health Ryan White Grant Administration, Harris County Office of Emergency Management and The Resource Group to provide *Emergency Preparedness Training for the Houston HIV Community*. To date, the Committee has trained over 267 individuals. Evaluations continue to show that those who have attended have found the activities and handouts to be useful and fun.

Community Events: See the attached list of 2018 Community Events.

Greeters: See the attached list of 2018 greeters.

Quality Improvement Committee: No report.

Priority and Allocations Committee: Bruce Turner, Co-Chair, reported on the following:
Reports from RW Administrative Agent – Part A/MAI: See the attached:

- FY18 Procurement Report – Part A/MAI, dated 10/25/18
- FY18 Service Utilization Report – Part A/MAI, dated 09/18/18
- FY17 WICY Expenditure Report

Reports from RW Administrative Agent – Part B/SS: See the attached reports:

- FY18/19 Procurement – Part B, dated 10/09/18
- FY17/18 Procurement – DSHS State Services (SS), dated 10/09/18
- FY17/18 Health Insurance Assistance Program, dated 10/08/18
- FY17/18 Health Insurance Assistance Program, dated 09/10/18

FY 2018 RW Part A and MAI Funding Increases: **Motion #4:** *Per the attached chart, reallocate \$399,996 in RW Part A and \$172,541 in Minority AIDS Initiative (MAI) funds. Motion Carried.*
Abstentions: Artiaga, Jenkins, Kelly.

FY 2018 Unspent Funds: **Motion #5:** *In the final quarter of the FY 2018 Ryan White Part A, Part B and State Services grant years, after implementing the year end Council-approved reallocation of unspent funds and utilizing the existing 10% reallocation rule to the extent feasible, Ryan White Grant Administration (RWGA) may reallocate any remaining unspent funds as necessary to ensure the Houston EMA has less than 5% unspent Formula funds and no unspent Supplemental funds. The Resource Group (TRG) may reallocate any remaining unspent funds as necessary to ensure no funds are returned to the Texas Department of State Health Services. RWGA and TRG must inform the Council of these shifts no later than the next scheduled Ryan White Planning Council Steering Committee meeting. Motion Carried.*

Ryan White Part A - FY 2018 Carryover Funds: **Motion #6:** *If there are FY 2018 Ryan White Part A carryover funds, it is the intent of the committee to recommend allocating the full amount to Outpatient/Ambulatory Primary Medical Care. Motion Carried.* Abstentions: Artiaga, Jenkins, Kelly.

Quarterly Committee Report: See the attached 2018 Quarterly Committee Report.

Operations Committee: Ella Collins-Nelson, Co-Chair, reported on the following:

Public Comment: **Motion #7:** *After reviewing the attached written public comment, dated 09/24/18, Committee members agreed to continue including task force and other reports from non-Ryan White groups because it is important to have information on a regular basis from non-Ryan White entities included as part of Ryan White decision-making data. Motion Carried.* Abstention: Jenkins, Kelly.

Slate of Nominees for Officers of the 2019 Ryan White Council: **Motion #8:** *Approve the attached slate of nominees for officers of the 2019 Ryan White Planning Council. Motion Carried.*

Report from Office of Support: Tori Williams, Director, presented the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, presented the attached report. She also gave a brief update on the MAI funding used for the mobile app pilot project.

Report from The Resource Group: Sha'Terra Johnson-Fairly, Health Planner, presented the attached report.

Updates from Task Forces

Ryan White Part C Urban and Part D: Jenkins said they now have extended primary care hours.

Community Development Advisory Council (CDAC): Deal said that they met on November 1st and discussed single family housing programs, updates to the action plan and disaster recovery.

HOPWA: Barr said that they are finished with their RFP for this year and are in the process of approving new contracts.

Community Prevention Group (CPG): Townsend said that they are taking membership applications, interviews will be conducted next Thursday at the full body meeting.

HIV and Aging Coalition: Turner said that he still has flyers available for the Christmas party.

Texas HIV Medication Advisory Committee: Turner said that they approved their bylaws and one medication was approved for addition to the formulary and a second medication was tabled.

Positive Women's Network (PWN): Pradia said they passed out flyers at the polls on election day and the next meeting will be at 6 pm next Monday at Bering Omega Community Services.

Texas Black Women's Initiative (TBWI): Johnson-Fairly said that their end of the year meeting will be at 7pm next Thursday at The Resource Group.

Texas HIV Syndicate: Harbolt said that they will unveil the state's END plan at the HIV/STD conference later this month.

END HIV Houston: Townsend said the annual community update was on October 25th that was very well attended. Harbolt spoke about the HIV Care side, Marlene McNeese spoke about the prevention side and Shelly Lucas spoke about the state's plan. She encourages the Council to pay particular attention to racial justice and social justice. The link to the community update is available on their Facebook page - she encouraged all to watch it and give feedback.

Texans Living with HIV Network: Vargas said that they made progress on their membership application and they are working to get as many current members as possible to the HIV/STD conference at the end of the month.

Announcements: None.

Adjournment: Motion: *it was moved and seconded (Barr, Hawkins) to adjourn the meeting at 1:38 p.m. Motion Carried.*

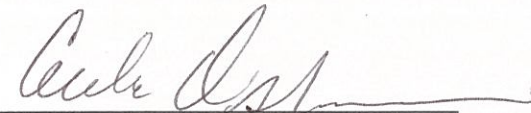
Respectfully submitted,


Victoria Williams, Director

Date 11/21/18

Draft Certified by
Council Chair: 

Date 11/29/18

Final Approval by
Council Chair: 

Date 12/06/18

Council Voting Records for November 8, 2018

MEMBERS	Motion #1 Agenda Carried			Motion #2 Minutes Carried			Motion #3 Social Determinants Special Study Carried			Motion #4 FY18 Pt A/MAI Reallocations Carried				MEMBERS ABSENT
	ABSENT	YES	NO	ABSTAIN	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	C		
Cecilia Oshingbade, Chair				C										Ruth Atkinson
Skeet Boyle, Vice Chair		X			X				X					David Benson
Carol Suazo, Secretary		X			X				X					Herman L. Finley III
Ted Artiga		X			X				X				X	Paul Grunenwald
Connie L. Barnes		X			X				X					Arlene Johnson
Melody Barr		X			X				X					Peta-gay Ledbetter
Rosalind Belcher		X			X				X					Tom Lindstrom
Ella Collins-Nelson		X			X				X					Robert Noble
Bobby Cruz		X			X				X					Shital Patel
Johnny Deal		X			X				X					Viviana Santibanez
Ronnie Galley		X			X				X					Gloria Sierra
Angela F. Hawkins		X			X				X					Isis Torrente
Dawn Jenkins		X			X				X				X	
Daphne L. Jones		X			X				X					
J. Hoxi Jones		X			X				X					
Denis Kelly		X			X				X				X	
Osaro Mgbere		X			X				X					
Rodney Mills		X			X				X					
Allen Murray		X			X				X					
John Poole		X			X				X					
Tana Pradia		X			X				X					
Faye Robinson		X			X				X					
Bruce Turner		X			X				X					
Steven Vargas		X			X				X					

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room	Motion #5 FY18 Unspent Funds Carried			Motion #6 FY18 Carryover Funds Carried			Motion #7 Task Force and Other Reports Carried			Motion #8 Slate of Nominees for 2019 Officers Carried			MEMBERS ABSENT	
	ABSENT	YES	NO	ABSTAIN	YES	NO	ABSTAIN	YES	NO	ABSTAIN	YES	NO		ABSTAIN
MEMBERS														
Cecilia Oshingbade, Chair				C										Ruth Atkinson
Skeet Boyle, Vice Chair		X			X			X			X			David Benson
Carol Suazo, Secretary		X			X			X			X			Herman L. Finley III
Ted Artiaga		X			X		X		X		X			Paul Grunenwald
Connie L. Barnes		X			X			X			X			Arlene Johnson
Melody Barr		X			X			X			X			Peta-gay Ledbetter
Rosalind Belcher		X			X			X			X			Tom Lindstrom
Ella Collins-Nelson lm 1:22 pm		X			X			X			X			Robert Noble
Bobby Cruz		X			X			X			X			Shital Patel
Johnny Deal		X			X			X			X			Viviana Santibanez
Ronnie Galley		X			X			X			X			Gloria Sierra
Angela F. Hawkins		X			X			X			X			Isis Torrente
Dawn Jenkins		X			X		X			X				
Daphne L. Jones		X			X			X			X			
J. Hoxi Jones lm 1:26 pm		X			X			X			X			
Denis Kelly		X			X		X			X				
Osaro Mgbere		X			X			X			X			
Rodney Mills		X			X			X			X			
Allen Murray		X			X			X			X			
John Poole		X			X			X			X			
Tana Pradia		X			X			X			X			
Faye Robinson		X			X			X			X			
Bruce Turner		X			X			X			X			
Steven Vargas		X			X			X			X			