

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, December 6, 2018

Meeting Location: Ryan White Offices, 2223 W. Loop South, Rm 532; Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Cecilia Oshingbade, Chair	Ruth Atkinson, excused	Niquita Moret, HCDD
Skeet Boyle, Vice Chair	Connie L. Barnes	Shelly Lucas, DSHS
Carol Suazo, Secretary	David Benson, excused	
Ted Artiaga	Johnny Deal, excused	
Melody Barr	Herman L. Finley III	STAFF PRESENT
Rosalind Belcher	Paul E. Grunenwald, excused	<i>Ryan White Grant Administration</i>
Ella Collins-Nelson	Arlene Johnson	Carin Martin
Bobby Cruz	J. Hoxi Jones, excused	Samantha Bowen
Ronnie Galley	Robert Noble	
Angela F. Hawkins	Shital Patel, excused	<i>The Resource Group</i>
Dawn Jenkins	Faye Robinson	Sha'Terra Johnson-Fairley
Daphne L. Jones	Viviana Santibanez, excused	Crystal Townsend
Denis Kelly	Gloria Sierra, excused	
Peta-gay Ledbetter	Isis Torrente	<i>Office of Support</i>
Tom Lindstrom		Tori Williams
Osaro Mgbere		Amber Harbolt
Rodney Mills		Diane Beck
Allen Murray		
John Poole		
Tana Pradia		
Bruce Turner		
Steven Vargas		

Call to Order: Cecilia Oshingbade, Chair, called the meeting to order at 12:10 p.m.

During the opening remarks, Oshingbade thanked all members of the Planning Council, adding that this is the last meeting of 2018. Council members who must retire from the Council at the end of this year include: Skeet, Steven, Ella and herself, which is a good sized portion of the leadership team. Another person who will be retiring from his position on January 1st is the County Judge. Steven, Skeet and

Cecilia were invited to Commissioners Court on November 13th to receive the World AIDS Day resolution. The Judge made some very complimentary remarks about the work of the Planning Council and the Chair of the Council gave him a certificate that said "More Than Words Can Say, You're Appreciated In Every Way".

Adoption of the Agenda: *Motion #1*: it was moved and seconded (Kelly, Boyle) to adopt the agenda. **Motion Carried.**

Approval of the Minutes: *Motion #2*: it was moved and seconded (Boyle, Turner) to approve the November 8, 2018 minutes. **Motion Carried.** Abstentions: Ledbetter and Lindstrom.

Ryan White Election Policy: Collins-Nelson reviewed the Council's election policy, see attached.

Updates from the Texas Department of State Health Services: Shelly Lucas, Manager, HIV/STD Prevention and Care Branch, Texas Department of State Health Services (DSHS), thanked everyone who attended the conference in Austin last week. They had a record attendance of over 1,100 this year. ADAP has moved into their new office and are very busy. A number of staff from DSHS will attend the HRSA conference next week.

Public Comment and Announcements: None.

Reports from Committees

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, reported on the following: Year 1 (2017) Comprehensive Plan Evaluation Report: *Motion #3*: Approve the attached Year 1 (2017) Comprehensive Plan Evaluation Report. **Motion Carried.**

Quarterly Committee Report: Please see the attached Quarterly Committee Report.

Affected Community Committee: Rodney Mills, Co-Chair, reported on the following: 2018 World AIDS Day: See the attached calendar of 2018 World AIDS Day events. Boyle said that Vargas, Poole and Johnson-Fairley received awards at the African American State of Emergency Task Force Gala.

Community Events: See the attached list of 2018 Community Events.

Greeters: See the attached list of 2018 greeters.

Quality Improvement Committee: Denis Kelly, Co-Chair, reported on the following:

Reports from RW Administrative Agent – Part A/MAI: See the attached:

- FY18 Service Utilization Report (2nd Qtr.) – Part A/MAI, dated 10/24/18

Reports from RW Administrative Agent – Part B/SS: See the attached reports:

- FY18/19 Procurement – Part B, dated 11/05/18
- FY18/19 Procurement – DSHS State Services (SS), dated 11/05/18
- FY17/18 Procurement – DSHS State Services (SS), dated 11/05/18
- FY17/18 Procurement – DSHS SS Service Utilization, dated 11/05/18
- FY18/19 Health Insurance Assistance Program, dated 11/01/18

FY 2019 Standards of Care – Part A/MAI: **Motion #4:** *To approve the attached recommended changes to the Ryan White Part A/MAI FY 2019 Standards of Care, which are being forwarded to the Part A/MAI Administrative Agent as recommendations.* **Motion Carried.** Abstention: Artiaga.

2018-2019 Quality Management Plan – Part A/MAI: See the attached 2018-2019 Houston Eligible Metropolitan Area: Ryan White Care Act Part A Quality Management Plan, dated January 2018.

FY 2019-2020 Standards of Care – Part B/SS: Williams asked the committee to review the email from P.Martin regarding the attached document. **Motion #5:** *To approve the attached recommended changes to the Ryan White Part B/SS FY 2019-2020 Standards of Care, which are being forwarded to the Part B/SS Administrative Agent as recommendations.* **Motion Carried.** Abstentions: Artiaga and Turner.

Priority and Allocations Committee: No report.

Operations Committee: Ella Collins-Nelson, Co-Chair, reported on the following:

Important Dates in 2019: Please note the following important meeting dates in 2019:

- Mentor Luncheon – Thursday, January 17, 2019
- All-day Council Orientation – Thursday, January 24, 2019

Election of Officers for the 2019 Planning Council: See the attached list of nominees. Collins-Nelson opened the floor for additional nominations; Poole was nominated for Vice Chair and Pradia was nominated for Secretary. Each candidate on the ballot stated their qualifications for their respective positions.

Ballots were distributed. Williams reminded members that, per the election policy, voters must write their name on each ballot. Ballots without the voter's name cannot be counted in the election results.

While ballots were being tallied, Oshingbade presented the following certificates:

- Leadership – members of the 2018 Steering Committee
- Appreciation – members who are retiring
- Perfect Attendance – for Council and/or standing committees

The following individuals were elected by ballot: Chair - Bruce Turner, Vice Chair - John Poole, and Secretary - Tana Pradia.

Turner assumed the position of Chair for the remainder of the meeting.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson-Fairley, Health Planner, summarized the attached report.

Updates from Task Forces

Community Prevention Group (CPG): Townsend said that they are still accepting applications for new members. Orientation will take place in January.

African American: Johnson-Fairley said they held a gala on World AIDS Day to honor those who work in the field. On December 14th they will have a testing event and collect warm clothes and blankets

for the homeless.

Latino: Vargas said that they are meeting this afternoon at Montrose Center and will be voting on new leadership.

Hepatitis C: Vargas stated that the Task Force presented information at the state HIV/STD conference last week.

HIV and Aging Coalition: Turner submitted the attached report.

Positive Women's Network (PWN): Pradia stated that the next meeting will be at 6 pm on Monday, December 10, 2018 at Bering Omega Community Services.

Texas Black Women's Initiative (TBWI): Johnson-Fairly said that they had elections at the last meeting. She is the Chair for the 6th year and Jessi Mona Cartwright is the new Secretary.

Texas HIV Syndicate: Harbolt said that the Syndicate met with the ACHIEVE group regarding rollout of the state's plan at the HIV/STD conference. The first year will be focused on getting the HIV workforce on board with the activities in the plan. The plan was unveiled at the conference last week, Johnson-Fairley has copies available in both English and Spanish.

END HIV Houston: Townsend said they helped with the launch of the state's plan. The plan strongly promotes U=U and PrEP. She said that a local clinic is doing test and treat and has a 97% viral suppression rate. Murray expressed concern that those participating in this program would not receive needed support services. Townsend said that the clinic provides case management to all to ensure they get needed services.

Texans Living with HIV Network: Vargas said that they are currently accepting membership applications. He, Murray and Pradia can email applications to those who are interested in joining. They will be working on Advocacy Day scheduled for March 20, 2019.

Announcements: Oshingbade said that there is a committee cross training tomorrow at noon for the Comprehensive HIV Planning and Priority and Allocations Committees. She thanked everyone for the opportunity to serve as Chair of the Planning Council. Vargas said that his three years as Chair were a huge learning experience. Kelly asked that Council members be mindful of others and keep in touch with friends, family and neighbors who may be depressed/suicidal during the holiday season.

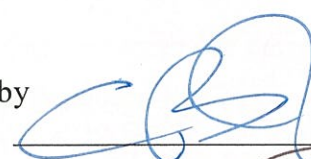
Adjournment: Motion: *it was moved and seconded (Collins-Nelson, Hawkins) to adjourn the meeting at 1:38 p.m. Motion Carried.*

Respectfully submitted,



Victoria Williams, Director

Date 01/30/19

Draft Certified by
Council Chair: 

Date 02/07/19

Final Approval by
Council Chair: 

Date 02/14/19

Council Voting Records for December 6, 2018

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room	Motion #1 Agenda Carried			Motion #2 Minutes Carried			Motion #3 Comp Plan Y-1 Evaluation Report Carried			Motion #4 FY19 Pt A/MAI SOC Carried			Motion #5 FY18 Pt B/SS SOC Carried			MEMBERS ABSENT	
	ABSENT	YES	NO	ABSTAIN	YES	NO	ABSTAIN	YES	NO	ABSTAIN	YES	NO	ABSTAIN	YES	NO		ABSTAIN
MEMBERS																	
Cecilia Oshingbade, Chair																	Ruth Atkinson
Skeet Boyle, Vice Chair	X			X				X			X			X			Connie L. Barnes
Carol Suazo, Secretary	X			X				X			X			X			David Benson
Ted Artiaga	X			X				X			X			X			Johnny Deal
Melody Barr	X			X				X			X			X			Herman L. Finley III
Rosalind Belcher	X			X				X			X			X			Paul Grunenwald
Ella Collins-Nelson	X			X				X			X			X			Arlene Johnson
Bobby Cruz	X			X				X			X			X			J. Hoxi Jones
Ronnie Galley	X			X				X			X			X			Robert Noble
Angela F. Hawkins	X			X				X			X			X			Shital Patel
Dawn Jenkins	X			X				X			X			X			Faye Robinson
Daphne L. Jones	X			X				X			X			X			Viviana Santibanez
Denis Kelly	X			X				X			X			X			Gloria Sierra
Peta-gay Ledbetter	X			X				X			X			X			Isis Torrente
Tom Lindstrom	X			X				X			X			X			
Osaro Mgbere	X			X				X			X			X			
Rodney Mills	X			X				X			X			X			
Allen Murray	X			X				X			X			X			
John Poole	X			X				X			X			X			
Tana Pradia	X			X				X			X			X			
Bruce Turner	X			X				X			X			X			
Steven Vargas	X			X				X			X			X			

