

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, June 13, 2019

Meeting Location: Ryan White Offices, 2223 W. Loop South, Rm 532; Houston, Texas 77027

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Bruce Turner, Chair	Matilda Padilla	Project LEAP Students-see attached
Tana Pradia	Shital Patel	Ravine Carrier-Reed. AFH
Veronica Ardoin /	Crystal Starr	Bret Camp, AHF
Tony Crawford	Isis Torrente	Jason Craven, Janssen
Bobby Cruz		Shadawn McCants
Johnny Deal		
Ronnie Galley	MEMBERS ABSENT	STAFF PRESENT
Ahmier Gibson	Ted Artiaga, excused	<i>Ryan White Grant Administration</i>
Allison Hesterman	Connie L. Barnes, excused	Carin Martin
Dawn Jenkins	Rosalind Belcher	Samantha Bowen
Arlene Johnson	Gregory Hamilton, excused	
Daphne L. Jones	Angela F. Hawkins, excused	<i>The Resource Group</i>
J. Hoxi Jones	Tom Lindstrom excused	Crystal Townsend
Mel Joseph	Robert Noble	
Denis Kelly	Faye Robinson	<i>Office of Support</i>
Peta-gay Ledbetter	Pete Rodriguez, excused	Tori Williams
Holly McLean	Imran Shaikh, excused	Amber Harbolt
Rodney Mills	Gloria Sierra, excused	Diane Beck
Niquita Moret	John Poole, excused	
Allen Murray	Carol Suazo	

Call to Order: C. Bruce Turner, Chair, called the meeting to order at 12:06 p.m.

During the opening remarks, Turner thanked those who volunteered for the Long Term HIV Survivors Day event on June 2nd as well as those who participated in the How To Best Meet the Need process. Attendance at the workgroup meetings was robust and discussion, especially at some of the special workgroup meetings, was productive. He also thanked all of the people who chaired the workgroup meetings. Their valuable time and important leadership was appreciated throughout this long process. On a different note, members of the Comprehensive HIV Planning Committee and others have been

working on the Needs Assessment process. Those who are interested, please see Amber or Diane, to sign up to get involved in this important process. Interested individuals do not need to be members of the Comprehensive HIV Planning Committee to participate. Turner then called for a Moment of Reflection.

Adoption of the Agenda: Motion #1: it was moved and seconded (Johnson, Galley) to adopt the agenda. **Motion Carried.** Abstentions: Joseph, Starr.

Approval of the Minutes: Motion #2: it was moved and seconded (Kelly, Torrente) to approve the April 11, 2019 minutes. **Motion Carried.** Abstentions: Jenkins, Johnson, Joseph, Ledbetter, Patel, Pradia.

Project LEAP 2019 Presentations: Harbolt and the Project LEAP students presented the results of their class project entitled: *Piloting Online Needs Assessments: Emerging Findings and Lessons Learned*. See the attached PowerPoint presentation for details.

Public Comment and Announcements: Kelly, Murray and Pradia presented a plaque to Turner for his dedication and hard work with the HIV and Aging Coalition. Turner said that he and Ruth Atkinson started the Coalition.

Reports from Committees

Comprehensive HIV Planning Committee: Daphne L. Jones, Co-Chair, reported on the following: 2020 HIV Needs Assessment: Data collection for the 2020 Needs Assessment began in late April, with Project LEAP students assisting with piloting online survey administration for this year's class project. The students collected 28 valid online surveys, and presented select findings and lessons learned from online Needs Assessment survey administration at the June Planning Council Meeting. As of May 30th, a total of 38 valid surveys were collected. Also, eight data collection sites have been set up for June.

The Analysis Workgroup will meet on June 21st to discuss plans for analyzing Needs Assessment data, and NAG will meet on July 15th for a mid-collection check-in. If Steering Committee members would like to participate in either of the meetings, or if they have suggestions for a non-primary care survey site, please see Diane.

Affected Community Committee: Isis Torrente, Co-Chair, reported on the following:

Training: End the HIV Epidemic: The Committee reviewed the attached materials regarding the national plan for ending the HIV epidemic.

Public Hearing for the 2020 How To Best Meet the Need Results: On Monday, May 20, 2019, the Affected Community Committee hosted a televised public hearing to announce proposed changes to the FY 2020 Ryan White service definitions. No comments were received.

2019 Community Events: See the attached list of 2019 Community Events.

2019 Greeters: See the attached list of 2019 Greeters who will host guests at monthly Council meetings.

Quarterly Committee Report: See the attached Quarterly Committee Report.

Quality Improvement Committee: Denis Kelly, Co-Chair, reported on the following:

Reports from the Administrative Agent – Part A/MAI: See the attached report:

- FY18 Procurement Report – Part A & MAI, dated 05/02/19

Reports from the Administrative Agent – Part B/ State Services: See the attached reports:

- FY 2018/19 Procurement Report Part B – dated 05/14/19
- FY 2018/19 Procurement Report DSHS SS – dated 05/01/19

- FY 2018/19 RW Part B Service Utilization – dated 05/08/19
- FY 2018/19 Health Insurance Program Report – dated 03/29/19
- QI Committee Meeting, Questions & Responses, dated 05/14/19
- The Resource Group (TRG) Consumer Interview Results 2018, dated 05/14/19

FY 2020 How To Best Meet the Need Recommendations: **Motion #3:** *Approve the attached FY 2020 Service Definitions and Financial Eligibility for Ryan White Part A, Minority AIDS Initiative, Part B and State Services funded service categories with the following understanding:*

- *The Recipients are going to provide information that will help the Steering Committee determine if the financial eligibility for non-HIV medication and Mental Health Services should be increased to 400%.*
- *The Mental Health service definition has been tabled while waiting for proposed, revised text.*

Motion Carried. Abstentions: Joseph, Pradia.

Targeting for FY 2020 Service Categories: **Motion #4:** *Approve the attached targeting chart.* **Motion Carried.** Abstentions: Crawford, Joseph, Pradia.

Priority and Allocations Committee: Peta-gay Ledbetter, Co-Chair, reported on the following: Reports from the Administrative Agent – Part A/Minority AIDS Initiative: See the attached report:

- FY 2018 Service Utilization, dated 05/23/19

Reports from Administrative Agent – Part B/State Services: See the attached report:

- An email re: State Services RR funds, dated 03/27/19

FY 2019 Proposed Idea Form: **Motion #5:** *Approve page 2 of the FY 2019 Proposed Idea form.* **Motion Carried.** Abstentions: Joseph, Pradia.

Operations Committee: Allen Murray, Co-Chair, reported on the following:

Policy for Approving the Council Support Budget: See attached policy for approving the Council Support budget.

FY 2020 Council Support Budget: **Motion #6:** *Approve the attached FY 2020 Council Support Budget, which includes a \$32,945 increase from the FY 2019 budget and accommodates the Blue Book budget of \$51,000.* **Motion Carried.** Abstentions: Joseph, Pradia.

Council Handouts: The new process for receiving Council handouts is as follows: after the Council meeting packet has been mailed, additional handouts received at the Steering Committee meeting are emailed to Council members and others after the Steering Committee meeting adjourns.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report.

Report from The Resource Group: See the attached report.

Medical Updates: Dr. Patel presented the attached report.

Ryan White Part C Urban and Part D: Jenkins said that HRSA came to review Part C and D services. Outcomes were good, the agency has increased access to services by expanding hours. They are working on creative ways to engage youth using allowable funds for those affected by HIV and looking at ways to enhance services provided to women, infants, children, and youth (WICY).

Community Prevention Group (CPG): Townsend said that National HIV Testing Day is June 27th. She will email a list of testing sites.

Updates from Task Forces

Project PATHH (formerly Urban AIDS Ministry): Deal said he and Mills attended the meeting last Saturday. They will meet on the second Saturday of the month.

HIV and Aging Coalition: Turner again thanked all who volunteered for the Long Term Survivor event on June 2nd. The next meeting will be Monday, June 17, 2019 at 3 pm, the topic will be anal cancers.

Texas HIV Medication Advisory Committee: Turner said they are considering the addition of 10 non-HIV medications to the formulary.

Positive Women's Network (PWN): Pradia said they meet on the second Monday of the month at 6 pm at Bering Connect.

PrEP and Data to Care Campaigns: Turner said he heard ads from the campaign on Sunny 99.1.

Texas HIV Syndicate: Harbolt said Houston is greatly underrepresented on the syndicate and encouraged those interested to get involved in this state level planning body.

END HIV Houston: Townsend said they are partnering with 5B (documentary) for National HIV Testing Week. The Chief Public Health Authority for the City of Houston is asking all private doctors to implement routine testing.

Announcements: Starr said this Saturday there will be a Mr & Miss Gay Pride Houston party at JR's at 2 pm and the following Monday there will be a reunion at EJ's at 4 pm.

Adjournment: The meeting adjourned at 1:27 p.m.

Respectfully submitted,

Victoria "Tori" Williams
Victoria Williams, Director

Date 07/01/19

Draft Certified by
Council Chair: [Signature]

Date 07/03/19

Final Approval by
Council Chair: [Signature]

Date 07/11/19

