

# Council Approved July 8, 2021

## HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.*

### MINUTES

12 noon, Thursday, June 10, 2021

Meeting Location: Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	STAFF PRESENT
Allen Murray, Chair	Nkechi Onyewuenyi	<i>Ryan White Grant Administration</i>
Denis Kelly, Vice Chair	Faye Robinson	Carin Martin
Crystal Starr, Secretary	Gloria Sierra	
Kevin Aloysius	Robert Sliepka	Heather Keizman
Veronica Ardoin	C. Bruce Turner	Rebecca Edwards
Rosalind Belcher	Steven Vargas	
Johanna Castillo		<i>The Resource Group</i>
Enrique Chavez		Crystal Townsend
Kimberley Collins	<b>MEMBERS ABSENT</b>	
Tony Crawford	Ardry "Skeet" Boyle	<i>Office of Support</i>
Robert "Bobby" Cruz	Mauricia E. Chatman, excused	Tori Williams
Johnny Deal	Ahmier Gibson	Ricardo Mora
Dawn Jenkins	Peta-gay Ledbetter	Diane Beck
Daphne L. Jones	Deondre Moore	
Tom Lindstrom	Matilda Padilla, excused	
Roxane May	Shital Patel, excused	
Holly Renee McLean	Oscar Perez, excused	
Josh Mica	Pete Rodriguez, excused	
Rodney Mills	Imran Shaikh, excused	
Diana Morgan	Andrew Wilson	

**Call to Order:** Allen Murray, Chair, called the meeting to order at 12:13 p.m.

During the opening remarks, Murray said thanks to the Quality Improvement Committee for their hard work on the How To Best Meet the Need process and to the Council members that attended workgroup meetings. Participation was robust and a lot was accomplished. The HTBMN recommendations were presented at the Public Hearing, which was pre-recorded and aired on the local access channel on May 25, 2021. The video is also available on the Planning Council's website and tells viewers how to submit public comments to the Office of Support. Murray then called for a Moment of Reflection.

**Adoption of the Agenda: Motion #1: it was moved and seconded (Starr, Mica) to adopt the agenda. Motion carried unanimously.**

**Approval of the Minutes: Motion #2: it was moved and seconded (Starr, Mica) to approve the April 8, 2021 minutes. Motion carried.** Abstentions: Crawford, Lindstrom, May, McLean, Morgan, Robinson, Turner.

**Training: COVID-19 Vaccines and HIV:** Williams said that in 2020 and 2021, during the How To Best Meet the Need process and at the December Council meeting, Ryan White volunteers wanted the Office of Support to spread the word about the Health Insurance Assistance Program and the importance of people living with HIV getting the COVID vaccine. Some of the unspent funds from FY 2020 were used to produce a video for that purpose. It is now available through social media and on the Ryan White website. Many thanks to Mauricia Chatman, Tiffany at Twice Media Productions, Josh, Jose, Titan, Jimmy and Dr. Patel for their hard work in developing the video. The Council viewed the video. Response was very positive, including applause after seeing it. To view it again, volunteers can go to: English: <https://youtu.be/Nb7VdvCj1YA>; Spanish: <https://youtu.be/8c9sXRZ5qi0>

**Training: Intimate Partner Violence and HIV:** Rebecca Edwards, Quality Management Coordinator, Ryan White Grant Administration, presented the attached PowerPoint.

Murray left the meeting: Kelly assumed the position of Chair for the remainder of the meeting.

**Public Comment and Announcements:** Williams read a public comment from Amy Leonard, EHE Coordinator, Houston Health Department. The comment provided information on the ongoing development of the Ending the HIV Epidemic Plan. Members were encouraged to get involved by signing up on at the following website: [www.EHEHouston.org/survey](http://www.EHEHouston.org/survey).

Vargas recommended that someone on Council make a motion to adopt "coercive control" as the language used when talking or referencing what we have called intimate partner violence. The proposed language is more accurate. This suggestion will go to the Operations Committee for discussion.

### **Reports from Committees**

**Quality Improvement Committee:** Kevin Vargas, Co-Chair, reported on the following: Reports from the Administrative Agent – Part A/MAI: 2020 Client Satisfaction.

FY 2022 How To Best Meet the Need Recommendations: **Motion #3:** Approve the attached FY 2022 Service Definitions and Financial Eligibility for Ryan White Part A, Minority AIDS Initiative (MAI), Part B and State Services service categories. **Motion carried.** Abstention: Aloysius.

Targeting for FY 2022 Service Categories: **Motion #4:** Approve the attached FY 2022 targeting chart. **Motion carried.**

2021 Assessment of the RW Program Administrative Mechanism: **Motion #5:** Approve the attached checklist for the 2021 Assessment of the Ryan White Program Administrative Mechanism. **Motion carried.** Abstention: Crawford.

2021 Quarterly Committee Report: See the attached Quarterly Committee Report.

**Affected Community Committee:** Tony Crawford, Co-Chair, reported on the following:

Public Hearing: On Thursday, May 13, 2021, the Affected Community Committee recorded the public hearing to announce proposed changes to the FY 2022 Ryan White service definitions and financial eligibility limits. The video was played repeatedly on the Houston Access channel and is available to watch on YouTube, see the Council website at <http://rwpchouston.org> for the link.

Project LEAP 2021: On Monday, May 17, 2021, the Affected Community Committee met jointly with the Project LEAP Advisory Committee to make recommendations to the Operations Committee regarding Project LEAP 2021. See the upcoming report from the Operations Committee for the results.

Team Building Meetings: ***Motion #6: Put Team Building meetings on hold and revisit the helpfulness of the activity in November 2021. Motion carried.*** Abstention: Aloysius, Sliepka.

**Operations Committee:** Ronnie Galley, Co-Chair, reported on the following:

Project LEAP 2020: See the attached 2020 Project LEAP Evaluation, which indicates that there were robust Project LEAP classes in 2020, in spite of the COVID-19 pandemic and having classes taught virtually.

Project LEAP 2021: ***Motion #7: Approve the attached 2021 Project LEAP service definition and student selection criteria. Note that there is a request to fund three out-of-office co-facilitators to assist with the English and Spanish versions of Project LEAP in 2022. The Operations Committee supports this request. Motion carried.*** Abstentions: Aloysius, Crawford, Turner.

FY 2022 Council Support Budget: ***Motion #8: Approve the attached FY 2022 Council Support Budget. Motion carried.***

Quorum Requirements: Williams explained that the Steering Committee recommended a change to the bylaws which, if approved, would be in effect until the end of August 2021. The justification for the motion is that the Council must vote on the FY 2022 service priorities and allocations so that the staff can prepare the FY 2022 grant application and the Council cannot vote on anything unless they make quorum. Meeting space is extremely limited in the building, which will make it challenging to have a typical meeting with everyone socially distanced. At this time, all Council members are allowed to participate in meetings virtually. If the Governor changes this, then 20 members will have to meet in person in order to meet quorum. By lowering the number of people required to meet in person to 30%, or 12 people, these individuals can meet and be socially distanced in our office if we cannot access a large enough room in which to be socially distanced. Everyone else can participate via Zoom. A bylaws change requires a 15 day notice and 2/3 of the membership, or 24 people, will have to be on the call in order to vote on the motion. Mica asked if the change should go through the end of the year. Williams said it is not necessary because in August the Council will have approved everything that is needed to write the grant application.

2021 Council Training Topics: See the attached 2021 schedule of Council training topics.

2021 Youth Group Presenters: See the attached 2021 schedule of Youth Group presenters.

**Comprehensive HIV Planning Committee:** Rodney Mills, Co-Chair, reported on the following:  
Joint Trainings with CPG: Williams and Mora reported that the trainings have been productive and well attended. Josh Mica and Crystal Starr are the Planning Council representatives to the Joint Planning Committee.

EIIHA Workgroup Report: See the attached EIIHA Workgroup Report.

Criteria for Selecting the 2022 EIIHA Target Groups: **Motion #9:** *Use the same criteria in 2021 that was used in 2020 to select the 2022 EIIHA target populations.* **Motion carried.** Abstentions: Aloysius, Crawford, Turner.

2022 EIIHA Plan: **Motion #10:** *In order to meet HRSA grant application deadlines, the Planning Council allows the Comprehensive HIV Planning Committee to have final approval of the FY 2022 EIIHA Plan target populations, provided that:*

- *The FY 2022 EIIHA Plan is developed through a collaborative process that includes stakeholders from HIV prevention and care, community members and consumers; and*
- *The recommended FY 2022 EIIHA Plan target populations are distributed to the Planning Council members for input prior to final approval from the Comprehensive HIV Planning Committee.*

**Motion carried.** Abstentions: Aloysius, Crawford, Turner.

2021 Out of Care Study: **Motion #11:** *Approve a 2021 Special Study of the Out of HIV Care, which will include data from The Houston Medical Monitoring Project as much as possible. See the attached presentation.* **Motion carried.** Abstentions: Aloysius, Crawford.

**Priority and Allocations Committee:** Bobby Cruz, Co-Chair, reported on the following:  
Response to Question re: ADAP Changes: See the attached email from Charles Henley dated February 27, 2021 which responds to a question about possible changes at ADAP. Vargas added that the Texas Legislature approved \$36 million to fill the ADAP budget gap and DSHS agreed to provide 60 days notice prior to any cost containment measures being implemented. However, a wait list may still be on the table.

Reports from the Administrative Agent – Part A/MAI: See the following reports:

- FY21 Part A & MAI Procurement, dated 05/26/21-reflects the FY21 decrease scenario applied after receipt of the final grant award.
- FY20 Part A & MAI Procurement, dated 05/26/21
- FY21 Part A & MAI Service Utilization 4th Qtr., dated 05/26/21
- FY21 Part A & MAI Service Utilization 3rd Qtr., dated 03/16/21

Reports from the Administrative Agent – Part B/State Services: See the attached reports from the Part B/State Services Administrative Agent:

- FY 2021 Part B Procurement, dated 04/26/21
- FY 2021 Part B Service Utilization 4th Qtr., dated 04/26/21
- FY 2021 DSHS Procurement, dated 04/26/21
- FY 20/21 Health Insurance Program Report, dated 03/30/21

FY 2022 Service Priorities: The Committee made recommendations regarding the FY 2022 service priorities which will be presented after the public hearing.

**Report from Office of Support:** Tori Williams, Director, summarized the attached report.

**Report from Ryan White Grant Administration:** Carin Martin, Manager, summarized the attached report.

**Report from The Resource Group:** Sha'Terra Johnson, Health Planner, submitted the attached report.

**Task Force Reports:** The Council agreed in March 2020 to skip verbal Task Force Reports while meeting on Zoom. See the Council Handouts packet for Task Force reports that were submitted in writing.

**Announcements:** Vargas said that the BLOC training in Spanish has been expanded to include all of Texas. The training will take place June 21-25 for 3 hours per day.

**Adjournment: Motion:** *it was moved and seconded (Turner, Sliepka) to adjourn the meeting at 1:45 p.m. Motion Carried.*

Respectfully submitted,

\_\_\_\_\_  
Victoria Williams, Director

Date \_\_\_\_\_

Draft Certified by  
Council Chair: \_\_\_\_\_

Date \_\_\_\_\_

Final Approval by  
Council Chair: \_\_\_\_\_

Date \_\_\_\_\_

## Council Voting Records for June 10, 2021

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS									MEMBERS								
Allen Murray, Chair				C				C	Nkechi Onyewuenyi		X				X		
Denis Kelly, Vice Chair		X				X			Faye Robinson		X				X		
Crystal Starr, Secretary		X				X			Gloria Sierra		X				X		
Kevin Aloysius		X				X			Robert Sliepka		X				X		
Veronica Ardoin		X				X			C. Bruce Turner		X				X		
Rosalind Belcher		X				X			Steven Vargas		X				X		
Johanna Castillo		X				X											
Enrique Chavez		X				X											
Kimberley Collins	X				X				<b>MEMBERS ABSENT</b>								
Tony Crawford		X				X			Ardry "Skeet" Boyle								
Robert "Bobby" Cruz		X				X			Mauricia E. Chatman								
Johnny Deal		X				X			Ahmier Gibson								
Dawn Jenkins		X				X			Peta-gay Ledbetter								
Daphne L. Jones	X				X				Deondre Moore								
Tom Lindstrom		X				X			Matilda Padilla								
Roxane May		X				X			Shital Patel								
Holly Renee McLean		X				X			Oscar Perez								
Josh Mica		X				X			Pete Rodriguez								
Rodney Mills		X				X			Imran Shaikh								
Diana Morgan		X				X			Andrew Wilson								

### Council Voting Records for June 10, 2021 - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #3 FY22 HTBMN recommendations Carried				Motion #4 FY 2022 Targeting Chart Carried				Motion #5 Criteria for Assessment of the Admin Mechanism Carried					Motion #3 FY22 HTBMN recommendations Carried				Motion #4 FY 2022 Targeting Chart Carried				Motion #5 Criteria for Assessment of the Admin Mechanism Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Allen Murray, Chair	X				X				X				Nkechi Onyewuenyi		X				X				X		
Denis Kelly, Vice Chair				C				C				C	Faye Robinson		X						X		X		
Crystal Starr, Secretary		X				X				X			Gloria Sierra		X				X				X		
Kevin Aloysius				X		X						X	Robert Sliepka		X				X						X
Veronica Ardoin		X				X				X			C. Bruce Turner			X				X			X		
Rosalind Belcher		X				X				X			Steven Vargas		X				X				X		
Johanna Castillo		X				X				X															
Enrique Chavez		X				X				X															
Kimberley Collins		X				X				X			<b>MEMBERS ABSENT</b>												
Tony Crawford		X				X						X	Ardry "Skeet" Boyle												
Robert "Bobby" Cruz		X				X				X			Mauricia E. Chatman												
Johnny Deal		X				X				X			Ahmier Gibson												
Dawn Jenkins		X				X				X			Peta-gay Ledbetter												
Daphne L. Jones ja 1:32 pm	X				X				X				Deondre Moore												
Tom Lindstrom		X						X		X			Matilda Padilla												
Roxane May		X						X		X			Shital Patel												
Holly Renee McLean		X						X		X			Oscar Perez												
Josh Mica		X				X				X			Pete Rodriguez												
Rodney Mills		X				X				X			Imran Shaikh												
Diana Morgan		X						X		X			Andrew Wilson												

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #6 Team Building Meetings Carried				Motion #7 Project LEAP service definition Carried				Motion #8 FY22 Council Support Budget Carried				Motion #6 Team Building Meetings Carried				Motion #7 Project LEAP service definition Carried				Motion #8 FY22 Council Support Budget Carried				
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	
MEMBERS																									
Allen Murray, Chair	X				X				X				Nkechi Onyewuenyi		X				X				X		
Denis Kelly, Vice Chair				C				C				C	Faye Robinson		X				X				X		
Crystal Starr, Secretary		X				X				X			Gloria Sierra lm 1:00 pm	X				X				X			
Kevin Aloysius				X				X		X			Robert Sliepka				X		X				X		
Veronica Ardoin		X				X				X			C. Bruce Turner		X						X		X		
Rosalind Belcher		X				X				X			Steven Vargas		X				X				X		
Johanna Castillo		X				X				X															
Enrique Chavez		X				X				X															
Kimberley Collins		X				X				X			<b>MEMBERS ABSENT</b>												
Tony Crawford		X						X		X			Ardry "Skeet" Boyle												
Robert "Bobby" Cruz		X				X				X			Mauricia E. Chatman												
Johnny Deal		X				X				X			Ahmier Gibson												
Dawn Jenkins		X				X				X			Peta-gay Ledbetter												
Daphne L. Jones ja 1:32 pm	X				X				X				Deondre Moore												
Tom Lindstrom		X				X				X			Matilda Padilla												
Roxane May		X				X				X			Shital Patel												
Holly Renee McLean		X				X				X			Oscar Perez												
Josh Mica		X				X				X			Pete Rodriguez												
Rodney Mills		X				X				X			Imran Shaikh												
Diana Morgan		X				X				X			Andrew Wilson												



### Council Voting Records for June 10, 2021 - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #9 FY22 EIIHA Criteria Carried				Motion #10 FY22 EIIHA Plan Process Carried				Motion #11 Out of Care Special Study Carried					Motion #9 FY22 EIIHA Criteria Carried				Motion #10 FY22 EIIHA Plan Process Carried				Motion #11 Out of Care Special Study Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS													MEMBERS												
Allen Murray, Chair	X				X				X				Nkechi Onyewuenyi		X				X				X		
Denis Kelly, Vice Chair				C				C				C	Faye Robinson		X				X				X		
Crystal Starr, Secretary		X				X				X			Gloria Sierra lm 1:00 pm	X				X				X			
Kevin Aloysius				X				X				X	Robert Sliepka		X				X				X		
Veronica Ardoin		X				X				X			C. Bruce Turner				X				X			X	
Rosalind Belcher		X				X				X			Steven Vargas		X				X				X		
Johanna Castillo		X				X				X															
Enrique Chavez		X				X				X															
Kimberley Collins		X				X				X			<b>MEMBERS ABSENT</b>												
Tony Crawford				X				X				X	Ardry "Skeet" Boyle												
Robert "Bobby" Cruz		X				X				X			Mauricia E. Chatman												
Johnny Deal		X				X				X			Ahmier Gibson												
Dawn Jenkins		X				X				X			Peta-gay Ledbetter												
Daphne L. Jones ja 1:32 pm	X				X				X				Deondre Moore												
Tom Lindstrom		X				X				X			Matilda Padilla												
Roxane May		X				X				X			Shital Patel												
Holly Renee McLean		X				X				X			Oscar Perez												
Josh Mica		X				X				X			Pete Rodriguez												
Rodney Mills		X				X				X			Imran Shaikh												
Diana Morgan		X				X				X			Andrew Wilson												