

Council Approved October 14, 2021

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, September 9, 2021
Meeting Location: Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Allen Murray, Chair	Pete Rodriguez	Lt. Cmd. Rodrigo Chavez, PACE
Denis Kelly, Vice Chair	Gloria Sierra	Cmd. Luz Rivera, PACE
Crystal Starr, Secretary	Robert Sliepka	Lt. Erica Bussey-Jones, PACE
Kevin Aloysius	C. Bruce Turner	
Rosalind Belcher	Steven Vargas	
Johanna Castillo		STAFF PRESENT
Robert "Bobby" Cruz		<i>Ryan White Grant Administration</i>
Ronnie Galley	MEMBERS ABSENT	Carin Martin
Dawn Jenkins	Veronica Ardoin, excused	Heather Keizman
Daphne L. Jones	Enrique Chavez	Mauricia Chatman
Peta-gay Ledbetter	Kimberley Collins	
Roxane May	Tony Crawford, excused	<i>The Resource Group</i>
Josh Mica	Johnny Deal	Sha'Terra Johnson
Rodney Mills	Ahmier Gibson	Crystal Townsend
Diana Morgan	Tom Lindstrom	
Nkechi Onyewuenyi	Holly Renee McLean, excused	<i>Office of Support</i>
Matilda Padilla	Faye Robinson	Tori Williams
Shital Patel	C. Bruce Turner, excused	Ricardo Mora
Oscar Perez	Andrew Wilson	Diane Beck
Paul Richards		

Call to Order: Allen Murray, Chair, called the meeting to order at 12:08 p.m. During the opening remarks, Murray said it was good to see everyone. He thanked the Priority and Allocations Committee for their thoughtful recommendations regarding the reallocation of the FY 2021 unspent funds and the FY 2020 carryover funds. And, he invited everyone to send healing vibes to those members who are sick and in the hospital. Also, David Watson, a former Council member and long-

time staff member at the Houston Health Department, passed away recently. Murray then called for a Moment of Reflection.

Adoption of the Agenda: Motion #1: *it was moved and seconded (Starr, Kelly) to adopt the agenda. Motion carried unanimously.*

Approval of the Minutes: Motion #2: *it was moved and seconded (Starr, Galley) to approve the July 8, 2021 minutes. Motion carried. Abstention: Richards, Shaikh.*

Training: Rapid Start Program: See the attached presentation by Carin Martin, Manager at Harris County Public Health Ryan White Grant Administration.

Training: FY22 EIIHA Updates: See the attached presentation by Ricardo Mora, Health Planner at the Ryan White Planning Council Office of Support.

Public Comment and Announcements: Vargas said in regard to the feedback from the HRSA site visit, that we should include a time on our meeting agendas to allow the public to comment and the Council to discuss things that are not on the agenda. He knows of other EMAs that do that and it can be helpful since we can discuss things which we cannot do with public comment.

Reports from Committees

Comprehensive HIV Planning Committee: Rodney Mills, Co-Chair, reported on the following: FY 2022 EIIHA Populations: The committee was given the authority to have final approval on the FY 2022 EIIHA populations. See the attached list of the approved populations and more. And, please note that this year, the committee added MSM who inject drugs as an additional population.

Affected Community Committee: Rosalind Belcher, Co-Chair, reported on the following: No report since members were asked to attend the joint training on *Ending the Epidemic for Who? -- Part 2*.

Quality Improvement Committee: Steven Vargas, Co-Chair, reported on the following: Assessment of the Administrative Mechanism: Motion #3: *Approve the attached FY 2021 Assessment of the Administrative Mechanism with no recommendations for corrective action. Motion Carried.*

Operations Committee: Ronnie Galley, Co-Chair, reported on the following: Incentives: The Committee is in the process of amending the policy for Honorariums to include information about incentives, see attached proposed changes to the policy. Contact Tori if you wish to make comments or submit input. FYI: Per HRSA regulations, those eligible for an incentive are only people living with HIV. And, Council and Affiliate members are not allowed to receive incentives for things like regularly scheduled meetings.

Quorum: The Committee recommends extending and making the following change to the Council bylaws, which was approved in June 2021. Because this is a change to the bylaws, it cannot be voted on until October 2021. Proposed Motion: *Pending the Governor rescinding current waivers related to the definition of quorum in the Texas Open Meetings Act, amend the Houston Ryan White Planning Council bylaws so that 30% of the members satisfy in-person requirements at Council meetings. ~~until~~ the end of August 2021. After that, the bylaws will revert back to “a majority of the members of the Council are required to constitute a quorum at Council meetings”. Everyone’s vote will count during*

the meeting but to hold a meeting, the Council must meet quorum as defined in its bylaws.

Monthly Team Building Exercises – Resume in October?: Last year, members of the Council became concerned about depression among Ryan White volunteers because so many were isolated at home due to COVID-19 lockdown. Hence, the staff organized monthly Team Building Exercises on Zoom. Several months ago members felt that the virtual gatherings were no longer necessary but asked that we check in again in September. Does the Council want staff to resume the Team Building exercises at this time? Vargas suggested we do it quarterly. Mica said he would like to see the Council continue this, it might be good to do during the holidays when folks are likely to be alone. Williams said that she will get something set up for October and for the holidays to combat the Winter blues. Hopefully we will be able to meet in person in the Spring.

Priority and Allocations Committee: Bobby Cruz, Co-Chair, reported on the following:

Reports from the Administrative Agent – Part A/MAI*: See the attached reports:

- FY21 Part A & MAI Procurement, dated 08/16/21
- FY21 Part A & MAI Service Utilization, dated 08/16/21

Reports from the Administrative Agent – Part B/SS*: See the attached reports:

- FY 2021 Part B Procurement, dated 08/04/21
- 2021-2022 Part B Service Utilization, dated 08/17/21
- FY 2021 DSHS* Procurement, dated 08/04/21
- 2020-2021 Health Insurance Assist, dated 07/26/21

Reallocation of FY 2021 Unspent Funds: **Motion #4:** *Fund request A3 in the amount available. See the attached chart for details. Motion Carried.* Abstentions: Aloysius, Castillo, Jenkins, Kelly, May, Padilla, Shaikh.

Allocation of FY 2020 Carryover Funds – Part A: **Motion #5:** *Approve all requests (Control 1 – 6) at their full amount except Control #1, which will receive \$357,200. See attached chart with justification. Motion Carried.* Abstentions: Aloysius, Castillo, Jenkins, Kelly, May, Padilla, Shaikh.

Allocation of FY 2020 Carryover Funds - MAI: **Motion #6:** *Approve request M1 at the full amount and allocate the remaining funds to the State ADAP program for reimbursement of drug expenses for Houston EMA ADAP clients. Motion Carried.* Abstentions: Aloysius, Castillo, Jenkins, Kelly, May, Padilla, Shaikh.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson, Health Planner, submitted the attached report.

Task Force Reports: The Council agreed in March 2020 to skip verbal Task Force Reports while meeting on Zoom. See the Council Handouts packet for reports that were submitted in writing.

Announcements: None.

Adjournment: Motion: *it was moved and seconded (Galley, Sliepka) to adjourn the meeting at 2:05 p.m. Motion Carried.*

Respectfully submitted,

Victoria Williams, Director

Date _____

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Records for September 9, 2021

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Assessment of the Admin Mechanism Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Assessment of the Admin Mechanism Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS																									
Allen Murray, Chair				C				C				C	Pete Rodriguez		X				X				X		
Denis Kelly, Vice Chair		X				X				X			Imran Shaikh		X				X				X		
Crystal Starr, Secretary		X				X				X			Gloria Sierra		X				X				X		
Kevin Aloysius		X				X				X			Robert Sliepka		X				X				X		
Rosalind Belcher		X				X				X			Steven Vargas		X				X				X		
Ardry Boyle ja 12:30 pm		X				X				X															
Johanna Castillo		X				X				X															
Robert "Bobby" Cruz		X				X				X															
Ronnie Galley		X				X				X			MEMBERS ABSENT												
Dawn Jenkins ja 12:16 pm		X				X				X			Veronica Ardoin												
Daphne L. Jones lm 1:00 pm		X				X				X			Enrique Chavez												
Peta-gay Ledbetter		X				X				X			Kimberley Collins												
Roxane May		X				X				X			Tony Crawford												
Josh Mica ja 12:23 pm		X				X				X			Johnny Deal												
Rodney Mills		X				X				X			Ahmier Gibson												
Diana Morgan		X				X				X			Tom Lindstrom												
Nkechi Onyewuenyi ja 12:10 pm		X				X				X			Holly Renee McLean												
Matilda Padilla lm 12:33 pm		X				X				X			Deondre Moore												
Shital Patel lm 1:07 pm		X				X				X			Faye Robinson												
Oscar Perez		X				X				X			C. Bruce Turner												
Paul Richards		X				X				X			Andrew Wilson												

Council Voting Records for September 9, 2021 - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #4 Reallocation of Part A Unspent funds Carried				Motion #5 Reallocation of Pt A carryover funds Carried				Motion #6 Reallocation of MAI carryover funds Carried					Motion #4 Reallocation of Part A Unspent funds Carried				Motion #5 Reallocation of Pt A carryover funds Carried				Motion #6 Reallocation of MAI carryover funds Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS																									
Allen Murray, Chair				C				C				C	Pete Rodriguez		X				X				X		
Denis Kelly, Vice Chair				X				X				X	Imran Shaikh				X				X				X
Crystal Starr, Secretary		X				X				X			Gloria Sierra		X				X				X		
Kevin Aloysius				X				X				X	Robert Sliepka		X				X				X		
Rosalind Belcher		X				X				X			Steven Vargas		X				X				X		
Ardry Boyle ja 12:30 pm		X				X				X															
Johanna Castillo				X				X				X													
Robert "Bobby" Cruz		X				X				X															
Ronnie Galley		X				X				X			MEMBERS ABSENT												
Dawn Jenkins ja 12:16 pm				X				X				X	Veronica Ardoin												
Daphne L. Jones lm 1:00 pm	X				X				X				Enrique Chavez												
Peta-gay Ledbetter		X				X				X			Kimberley Collins												
Roxane May				X				X				X	Tony Crawford												
Josh Mica ja 12:23 pm		X				X				X			Johnny Deal												
Rodney Mills		X				X				X			Tom Lindstrom												
Diana Morgan		X				X				X			Ahmier Gibson												
Nkechi Onyewuenyi ja 12:10 pm		X				X				X			Holly Renee McLean												
Matilda Padilla lm 12:33 pm				X				X				X	Deondre Moore												
Shital Patel lm 1:07 pm		X				X				X			Faye Robinson												
Oscar Perez		X				X				X			C. Bruce Turner												
Paul Richards		X				X				X			Andrew Wilson												