

## HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.*

### MINUTES

12 noon, Thursday, December 9, 2021  
Meeting Location: Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Allen Murray, Chair	Faye Robinson	Dr. Giordano, Baylor Coll. Med.
Denis Kelly, Vice Chair	Pete Rodriguez	Charles Henley, Consultant
Crystal Starr, Secretary	Imran Shaikh	
Kevin Aloysius	Gloria Sierra	
Rosalind Belcher	Robert Sliepka	
Ardry "Skeet" Boyle	C. Bruce Turner	
Kimberley Collins		
Robert "Bobby" Cruz	MEMBERS ABSENT	STAFF PRESENT
Johnny Deal	Veronica Ardoin, excused	<i>Ryan White Grant Administration</i>
Ronnie Galley	Johanna Castillo	Carin Martin
Peta-gay Ledbetter	Enrique Chavez	Heather Keizman
Dawn Jenkins	Tony Crawford	Mauricia Chatman
Daphne L. Jones	Ahmier Gibson	
Roxane May	Tom Lindstrom, excused	<i>The Resource Group</i>
Josh Mica	Holly Renee McLean, excused	Sha'Terra Johnson
Diana Morgan	Rodney Mills, excused	
Nkechi Onyewuenyi	Deondre Moore	<i>Office of Support</i>
Matilda Padilla	Shital Patel	Tori Williams
Oscar Perez	Steven Vargas, excused	Diane Beck
Paul Richards	Andrew Wilson	Rod Avila

**Call to Order:** Allen Murray, Chair, called the meeting to order at 12:07 p.m.

During the opening remarks, Murray said that the LEAP graduation went really well and he thanked those who helped to host the event. He enjoyed seeing everyone, especially because it was in person. Murray also thanked the Operations Committee who have been interviewing some great Council applicants. The Committee will meet in December and January to organize the 2022 Mentor Luncheon and Council Orientation while the rest of us are enjoying the holidays. Murray then thanked all Council members for another very productive year, in spite of the pandemic.

**Adoption of the Agenda: Motion #1:** *it was moved and seconded (Kelly, Sliepka) to adopt the agenda. Motion carried.*

**Approval of the Minutes: Motion #2:** *it was moved and seconded (Galley, Starr) to approve the November 11, 2021 minutes. Motion carried.* Abstentions: Jones, May, Perez, Robinson, Rodriguez Shaikh, Sierra.

**Training: Wastewater Sampling to Enhance Efforts to End the HIV Epidemic:** Dr. Tom Giordano presented a PowerPoint presentation on his recent grant application to sample wastewater in an effort to identify neighborhoods where there is a high prevalence of HIV. He agreed to share the presentation but asked that the information not be shared with others until after the grant application is made public.

**Public Comment and Announcements:** See attached comment from Steven Vargas regarding the Patient-Centered Outcomes Research Institute (PCORI) telehealth project. Williams will forward this information to everyone.

### **Reports from Committees**

**Comprehensive HIV Planning Committee:** Daphne Jones, Co-Chair, reported on the following: The committee did not meet since the Office of Support staff is working on the 2022 Epidemiological Profile Supplement, for publication in early 2022.

**Affected Community Committee:** Rosalind Belcher, Co-Chair, reported on the following: The Committee had its last meeting in 2021. Tony Crawford, the committee co-chair, thanked everyone for their service to the committee and to the community this year.

**Priority and Allocations Committee:** No report since the Committee completed its work for the 2021 planning year in October.

**Quality Improvement Committee:** Kevin Aloysius, Co-Chair, reported on the following: Reports from the Administrative Agent – Part A/MAI\*: FYI: See the attached reports from the Part A/MAI Administrative Agent:

- Clinical Quality Management Committee – dated 10/07/21

Reports from the Administrative Agent – Part B/SS\*\*: FYI: See the attached reports from the Part B/State Services Administrative Agent:

- FY21 Procurement Report Part B – dated 11/05/21
- FY21/22 Procurement Report DSHS\*\*\* SS – dated 11/05/21

FY22 Standards of Care & Performance Measures - Part A/MAI: **Motion #3:** *Endorse the recommendations as outlined by staff for the FY22 Part A and MAI Standards of Care and Performance Measures. Motion carried.* Abstentions: May, Padilla.

FY22 Standards of Care - Part B and State Services: **Motion #4:** *Endorse the recommendations as outlined by staff for the FY22 Part B and State Services Standards of Care. Motion carried.* Abstentions: May, Padilla.

\* MAI = Minority AIDS Initiative funding

\*\* SS = State Services funding

\*\*\* DSHS = Texas Department of State Health Services

Quarterly Committee Report: See the attached Quarterly Committee Report.

Appreciations: Since the Committee had its final meeting of the year in November, Steven Vargas, the Committee Co-Chair, thanked all Committee members for their dedication to the Ryan White process and the important work of the Committee.

**Operations Committee:** Ronnie Galley, Co-Chair, reported on the following: FY21 Council Support Budget. ***Motion #5:*** *Reallocate funding originally budgeted for the Health Planner position so that contractors can be hired to begin preparing portions of the 2022 Integrated Plan and to print additional mini Blue Books at a cost of approximately \$10,000.* **Motion carried.** Abstentions: Aloysius, Boyle, Collins, May, Shaikh, Turner.

Important Dates in 2022: Please note the following 2022 in-person meetings:

- Mentor/Mentee Luncheon at St. Philip Presbyterian Church – Thurs. 01/20/22
- All day Council Orientation at Third Coast Restaurant – Thurs. 01/27/22

December Election of the 2022 Officers of the RWPC\*: See the attached slate of nominees and their credentials. Please note the new attendance requirements for Officers in the attached policy. Galley opened the floor for additional nominations; none were made. Each candidate on the ballot stated their qualifications for their respective positions.

The list of candidates was distributed in the meeting packet, see attached. Williams reminded members that, per the election policy, votes must include the voters name in order to be valid. Voting was tabulated for each office using the private chat function on Zoom. Williams and Avila counted the ballots separately in order to assure the accuracy of the tally.

While ballots were being tallied, Murray presented the following certificates:

- Leadership – members of the 2021 Steering Committee
- Appreciation – members who are retiring
- Perfect Attendance – for Council and/or standing committees

The following individuals were elected through the Chat feature in Zoom:

- Chair – Crystal Starr
- Vice Chair – Skeet Boyle
- Secretary – Kevin Aloysius

**Report from Office of Support:** Tori Williams, Director, submitted the attached report.

**Report from Ryan White Grant Administration:** Carin Martin, Manager, submitted the attached report.

**Report from The Resource Group:** Sha'Terra Johnson, Health Planner, submitted the attached report.

**Task Force Reports:** The Council agreed in March 2020 to skip verbal Task Force Reports while meeting on Zoom. See the Council Handouts packet for Task Force reports that were submitted in writing.

\* RWPC = Ryan White Planning Council

**Announcements:** None.

**Adjournment: Motion:** *it was moved and seconded (Boyle/Sliepka) to adjourn the meeting on December 9, 2021 at 2:04 p.m. **Motion Carried.***

Respectfully submitted,

\_\_\_\_\_ Date \_\_\_\_\_  
Victoria Williams, Director

Draft Certified by  
Council Chair: \_\_\_\_\_ Date \_\_\_\_\_

Final Approval by  
Council Chair: \_\_\_\_\_ Date \_\_\_\_\_

## Council Voting Records for December 9, 2021

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone  MEMBERS	Motion #1 Agenda Carried				Motion #2 Minutes Carried				MEMBERS	Motion #1 Agenda Carried				Motion #2 Minutes Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Allen Murray, Chair				C				C	Pete Rodriguez		X						X
Denis Kelly, Vice Chair		X				X			Imran Shaikh		X						X
Crystal Starr, Secretary		X				X			Gloria Sierra		X						X
Kevin Aloysius		X				X			Robert Sliepka		X			X			
Rosalind Belcher		X				X			C. Bruce Turner		X			X			
Ardry "Skeet" Boyle ja 1:10pm	X				X												
Kimberley Collins ja 12:18pm	X				X				<b>MEMBERS ABSENT</b>								
Robert "Bobby" Cruz		X				X			Johanna Castillo								
Johnny Deal		X				X			Enrique Chavez								
Ronnie Galley		X				X			Kimberley Collins								
Peta-gay Ledbetter		X				X			Tony Crawford								
Dawn Jenkins		X				X			Ahmier Gibson								
Daphne L. Jones		X				X			Daphne L. Jones								
Roxane May		X					X		Roxane May								
Josh Mica		X				X			Deondre Moore								
Diana Morgan		X				X			Oscar Perez								
Nkechi Onyewuenyi ja 12:41pm	X				X				Faye Robinson								
Matilda Padilla		X				X			Pete Rodriguez								
Oscar Perez		X					X		Imran Shaikh								
Paul Richards		X				X			Gloria Sierra								
Faye Robinson		X					X		Andrew Wilson								

### Council Voting Records for December 9, 2021 - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #3 FY2022 Part A SOC/PM Carried				Motion #4 FY2022 Part B/SS SOC Carried				Motion #5 FY21 Council Support Budget Carried				MEMBERS	Motion #3 FY2022 Part A SOC/PM Carried				Motion #4 FY2022 Part B/SS SOC Carried				Motion #5 FY21 Council Support Budget Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
				C				C				C	Pete Rodriguez		X				X				X		
		X				X				X			Imran Shaikh		X				X						X
		X				X				X			Gloria Sierra		X				X				X		
		X				X						X	Robert Sliepka		X				X				X		
		X				X				X			C. Bruce Turner		X				X						X
Ardry "Skeet" Boyle ja 1:10pm	X				X							X													
Kimberley Collins		X				X						X	<b>MEMBERS ABSENT</b>												
Robert "Bobby" Cruz		X				X				X			Johanna Castillo												
Johnny Deal		X				X				X			Enrique Chavez												
Ronnie Galley		X				X				X			Kimberley Collins												
Peta-gay Ledbetter		X				X				X			Tony Crawford												
Dawn Jenkins		X				X				X			Ahmier Gibson												
Daphne L. Jones		X				X				X			Daphne L. Jones												
Roxane May				X				X				X	Roxane May												
Josh Mica		X				X				X			Deondre Moore												
Diana Morgan		X				X				X			Oscar Perez												
Nkechi Onyewuenyi		X				X				X			Faye Robinson												
Matilda Padilla				X				X		X			Pete Rodriguez												
Oscar Perez		X				X				X			Imran Shaikh												
Paul Richards		X				X				X			Gloria Sierra												
Faye Robinson		X				X				X			Andrew Wilson												