

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, March 10, 2022

Meeting Location: St. Philip Presbyterian Church 4807 San Felipe, Houston, Texas 77056
and Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Crystal Starr, Chair	Shital Patel	LCDR Lawrence Momodu, HRSA
Ardry “Skeet” Boyle, Vice Chair	Oscar Perez	LCDR Rodrigo Chavez, PACE
Kevin Aloysius, Secretary	Tana Pradia	LT Erica Bussey-Jones, PACE
Rosalind Belcher	Paul Richards	Charles Henley
Titan Capri	Faye Robinson	Shabaura Perryman, Merck
Johanna Castillo	Pete Rodriguez	
Tony Crawford	Imran Shaikh	STAFF PRESENT
Christopher M. Crawford-Prado	Robert Slieпка	<i>Ryan White Grant Administration</i>
Robert “Bobby” Cruz	C. Bruce Turner	Carin Martin
Johnny Deal	Steven Vargas	Heather Keizman
Ronnie Galley		Mauricia Chatman
Dawn Jenkins		
Daphne L. Jones	MEMBERS ABSENT	<i>The Resource Group</i>
Denis Kelly	Veronica Ardoin, excused	Sha’Terra Johnson
Peta-gay Ledbetter	Kimberley Collins	Liege Quednau, Intern
Cecilia Ligons	Tom Lindstrom	
Roxane May	Holly Renee McLean, excused	<i>Office of Support</i>
Josh Mica	Nkechi Onyewuenyi	Tori Williams
Rodney Mills	Matilda Padilla, excused	Mackenzie Hudson
Diana Morgan	Andrew Wilson	Diane Beck
		Rod Avila

Call to Order: Crystal Starr, Chair, called the meeting to order at 12:08 p.m.

During the opening remarks, Starr thanked the members and staff of St. Philip Presbyterian Church for graciously allowing us to use their beautiful campus to host our meetings. Special thanks to Chuck Johnson, the caterer who provided meals at Project LEAP for many years and opened the door for us at St. Philip Church and Lorrie Castle, the Director of Operations and staff person extraordinaire. Starr

then thanked Robert Sliepka for making the cupcakes to help us celebrate being together as a group. Whether members are participating in person or online, we are lucky to be together doing meaningful work and enjoying each other's company. She also thanked everyone who participated in the Joint Training on "Looking at HIV Care Services through a Racial Justice Lens". If the Council approves adding a Quality of Life pillar to our Integrated HIV Prevention and Care Services Plan, we hope that a lot of Council members will participate in these very interesting meetings. Some of the work we are doing is innovative and lots of folks who have never been a CPG or a Planning Council member will be involved in the workgroup meetings, as they have in the trainings. This is a great opportunity for our members to recruit future LEAP students, Council members, Road 2 Success participants and more.

Starr then called for a Moment of Reflection.

Adoption of the Agenda: ***Motion #1:** it was moved and seconded (Ligons, Galley) to adopt the agenda with one change, the date of the Agenda should read March 10, 2022. **Motion carried.***

Approval of the Minutes: ***Motion #2:** it was moved and seconded (Sliepka, Pradia) to approve the February 10, 2022 minutes. **Motion carried.*** Abstentions: Belcher, Patel.

Tentative: The Houston Area Ending the HIV Epidemic Plan: Williams said that this presentation has been postponed until they have more information.

Changes to the Open Meetings Act: Williams presented the attached information.

Public Comment and Announcements: LCDR Lawrence Momodu, the new HRSA Project Officer for the Houston EMA, introduced himself and talked about his background. He said he has been with the HIV/AIDS Bureau for 6 years. He has worked with several other jurisdictions and is familiar with our program.

Shabaura Perryman, Merck HIV Community Liaison said that she is working out in the field now. If any Ryan White funded organizations need unbranded educational presentations for Lunch and Learn or consumer programs she is always available.

Reports from Committees

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, reported on the following: Committee Orientation: All Committees dedicated the first portion of their February meeting to general orientation, which included a review of the purpose of the committee and the definition of conflict of interest, the requirements of the Open Meetings Act, Petty Cash restrictions, work products, meeting dates and more.

2022 Integrated HIV Prevention and Care Services Plan: The Committee is working closely with Office of Support staff and others to bring the community together and develop the 2022 HIV Prevention and Care Services Plan. Details regarding the development of the Plan and how all can be involved will be presented in March. Note: The staff will follow the HRSA guidelines in preparing the document. Information gathered from Quality of Life workgroup meetings will be included along with all required information. ***Motion #3:** Include a Quality of Life pillar in the 2022 Houston Integrated HIV Prevention and Care Services Plan. **Motion Carried.*** Abstention: Turner.

Affected Community Committee: Tony Crawford, Co-Chair, reported on the following: Committee Orientation: The Committee reviewed the purpose of the Council, public hearings and committee participation in health fairs. Note: The committee changed its monthly meeting to 12 noon, the second Monday after Council meets.

Committee Vice Chair: Johnny Deal was elected as the Vice Chair for the Committee.

Quality Improvement Committee: Denis Kelly, Co-Chair, reported on the following:

Reports from Administrative Agent – Part A/MAI*: See the attached reports:

- FY21 Procurement Report – Part A & MAI, dated 01/31/22
- Clinical Quality Management Committee Report, received 12/07/21

Reports from Administrative Agent – Part B/State Services:

- How To Read TRG Reports 2022
- FY21 Procurement Report Part B, dated 01/25/22
- FY21 Procurement Report SS, dated 01/25/22
- FY21 Service Utilization Report Part B 3rd Qtr., dated 02/01/22
- FY21 Service Utilization Report SS, dated 01/03/22
- FY21 Health Insurance Program Report, dated 01/07/22

Committee Vice Chair: Kevin Aloysius was elected as the Vice Chair for the Committee.

Operations Committee: Ronnie Galley, Co-Chair, reported on the following:

There was no February Committee meeting since this Committee has been meeting without a break since September 2021.

Priority and Allocations Committee: Bobby Cruz, Co-Chair, reported on the following:

Policy for Addressing Unobligated & Carryover Funds: ***Motion #4:*** *Approve the attached 2022 Policy for Addressing Unobligated and Carryover Funds.* **Motion Carried.** Abstention: Kelly, May, Shaikh.

FY22 Unspent Funds: ***Motion #5:*** *Ask the RW Part A administrative agent to rebid the \$160,000 allocation for pediatric care services.* **Motion Carried.** Abstention: Castillo, Jenkins, Kelly, Patel.

FY23 Guiding Principles and Criteria: ***Motion #6:*** *Approve the attached FY 2023 Guiding Principles and Decision Making Criteria.* **Motion Carried.** Abstention: Aloysius.

FY 2023 Priority Setting Process: ***Motion #7:*** *Approve the attached FY 2023 Priority Setting Process.* **Motion Carried.** Abstention: Aloysius.

Committee Vice Chair: Bruce Turner was elected as the vice chair for the Committee.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report. She said that the office move has been pushed back until at least August.

Report from The Resource Group: Sha'Terra Johnson, Health Planner, submitted the attached report. She said that even though the future of the Early Intervention Services program in the jail is unknown at this time, SIRR will continue to meet as a community group focusing on this high priority population.

Medical Updates: Dr. Patel presented data from the CROI 2022 regarding the patients cured of HIV, see attached.

Task Force Reports: Starr said that the Council agreed some time ago that they preferred not to have verbal Task Force Reports while meeting on Zoom. The Office of Support is happy to receive and distribute written reports in advance of all Council meetings. See attached report from the HIV and Aging Coalition.

Announcements: Chavez PACE Program invited everyone to 2022 PACHA Session "PACHA to the People" on March 14-15. Register here: https://roseliassociates.zoomgov.com/meeting/register/vJltdOqrrT8jHAQpcB_svSY_r2OxgtxhObI. Sunday is Rod Avila’s birthday, the Council presented her with a card and a gift and sang Happy Birthday. Starr asked everyone to send her their birthdate

Adjournment: Motion: *it was moved and seconded (Deal, Boyle) to adjourn the meeting at 1:38 p.m.*
Motion Carried.

Respectfully submitted,

Victoria Williams, Director

Date _____

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Records for March 10, 2022

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Quality of Life Pillar Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Quality of Life Pillar Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS													MEMBERS												
Crystal Starr, Chair				C								C	Shital Patel		X				X				X		
Ardry “Skeet” Boyle, Vice Chair		X				X				X			Oscar Perez		X				X				X		
Kevin Aloysius, Secretary		X				X				X			Tana Pradia		X				X				X		
Rosalind Belcher		X				X				X			Paul Richards		X				X				X		
Titan Capri		X				X				X			Faye Robinson		X				X				X		
Johanna Castillo		X				X				X			Pete Rodriguez		X				X				X		
Tony Crawford		X				X				X			Imran Shaikh		X				X				X		
Christopher M. Crawford-Prado		X				X				X			Robert Sliepka		X				X				X		
Robert “Bobby” Cruz		X				X				X			C. Bruce Turner		X				X						X
Johnny Deal		X				X				X			Steven Vargas		X				X				X		
Ronnie Galley		X				X				X															
Dawn Jenkins ja 12:50 pm	X				X				X																
Daphne L. Jones		X				X				X			MEMBERS ABSENT												
Denis Kelly		X				X				X			Veronica Ardoin												
Peta-gay Ledbetter		X				X				X			Kimberley Collins												
Cecilia Ligons		X				X				X			Tom Lindstrom												
Roxane May		X				X				X			Holly Renee McLean												
Josh Mica		X				X				X			Nkechi Onyewuenyi												
Rodney Mills		X				X				X			Matilda Padilla												
Diana Morgan		X				X				X			Andrew Wilson												

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #4 Unobligated & Carryover Funds Carried				Motion #5 FY22 Unspent Funds Carried				Motion #6 FY23 Principles & Criteria Carried					Motion #4 Unobligated & Carryover Funds Carried				Motion #5 FY22 Unspent Funds Carried				Motion #6 FY23 Principles & Criteria Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS													MEMBERS												
Crystal Starr, Chair				C								C	Shital Patel		X						X		X		
Ardry "Skeet" Boyle, Vice Chair		X				X				X			Oscar Perez		X						X		X		
Kevin Aloysius, Secretary		X				X						X	Tana Pradia		X				X				X		
Rosalind Belcher		X				X				X			Paul Richards		X				X				X		
Titan Capri		X				X				X			Faye Robinson		X				X				X		
Johanna Castillo		X					X			X			Pete Rodriguez		X				X				X		
Tony Crawford		X				X				X			Imran Shaikh		X				X				X		
Christopher M. Crawford-Prado		X				X				X			Robert Sliepka		X				X				X		
Robert "Bobby" Cruz		X				X				X			C. Bruce Turner		X				X				X		
Johnny Deal		X				X				X			Steven Vargas		X				X				X		
Ronnie Galley		X				X				X															
Dawn Jenkins		X					X			X															
Daphne L. Jones		X				X				X			MEMBERS ABSENT												
Denis Kelly		X					X			X			Veronica Ardoin												
Peta-gay Ledbetter		X				X				X			Kimberley Collins												
Cecilia Ligons		X				X				X			Tom Lindstrom												
Roxane May		X				X				X			Holly Renee McLean												
Josh Mica		X				X				X			Nkechi Onyewuenyi												
Rodney Mills		X				X				X			Matilda Padilla												
Diana Morgan		X				X				X			Andrew Wilson												

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #7 2023 Priority Setting Process Carried					Motion #7 2023 Priority Setting Process Carried			
	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN
MEMBERS					MEMBERS				
Crystal Starr, Chair				C	Shital Patel		X		
Ardry “Skeet” Boyle, Vice Chair		X			Oscar Perez		X		
Kevin Aloysius, Secretary				X	Tana Pradia		X		
Rosalind Belcher		X			Paul Richards		X		
Titan Capri		X			Faye Robinson		X		
Johanna Castillo		X			Pete Rodriguez		X		
Tony Crawford		X			Imran Shaikh		X		
Christopher M. Crawford-Prado		X			Robert Sliepka		X		
Robert “Bobby” Cruz		X			C. Bruce Turner		X		
Johnny Deal		X			Steven Vargas		X		
Ronnie Galley		X							
Dawn Jenkins		X							
Daphne L. Jones		X			MEMBERS ABSENT				
Denis Kelly		X			Veronica Ardoin				
Peta-gay Ledbetter		X			Kimberley Collins				
Cecilia Ligons		X			Tom Lindstrom				
Roxane May		X			Holly Renee McLean				
Josh Mica		X			Nkechi Onyewuenyi				
Rodney Mills		X			Matilda Padilla				
Diana Morgan		X			Andrew Wilson				