

## HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.*

### MINUTES

12 noon, Thursday, April 14, 2022

Meeting Location: St. Philip Presbyterian Church 4807 San Felipe, Houston, Texas 77056  
and Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Crystal Starr, Chair	Matilda Padilla	Jafari Harris, AHF
Ardry “Skeet” Boyle, Vice Chair	Shital Patel	John Huckaby, AFH
Kevin Aloysius, Secretary	Oscar Perez	Charles Henley
Veronica Ardoin	Tana Pradia	Shabaura Perryman, Merck
Melody Barr	Paul Richards	
Rosalind Belcher	Faye Robinson	STAFF PRESENT
Titan Capri	Robert Sliepka	<i>Ryan White Grant Administration</i>
Johanna Castillo	C. Bruce Turner	Carin Martin
Christopher M. Crawford-Prado	Steven Vargas	Mauricia Chatman
Robert “Bobby” Cruz		
Johnny Deal		<i>The Resource Group</i>
Ronnie Galley	MEMBERS ABSENT	Sha’Terra Johnson
Daphne L. Jones	Tony Crawford	Tiffany Shepherd
Denis Kelly	Dawn Jenkins	Liege Quednau, Intern
Cecilia Ligons	Peta-gay Ledbetter, excused	
Tom Lindstrom	Roxane May	<i>Office of Support</i>
Josh Mica	Holly Renee McLean, excused	Tori Williams
Rodney Mills	Pete Rodriguez, excused	Mackenzie Hudson
Diana Morgan	Imran Shaikh, excused	Diane Beck
Nkechi Onyewuenyi	Andrew Wilson	Rod Avila

**Training: The How to Best Meet the Need Process:** Daphne L. Jones, Co-Chair, Quality Improvement Committee, presented the attached PowerPoint.

**Call to Order:** Ardry “Skeet” Boyle, Vice Chair, called the meeting to order at 12:29 p.m.

During the opening remarks, Boyle thanked everyone who has been participating in the Quality of Life Workgroups. At least 60 people have joined the discussions about adding a 5th pillar to the structure that

CDC and HRSA developed to End the HIV Epidemic. This 5th pillar looks at quality of life and why we need more than biomedical solutions to end the epidemic. Send Diane an email if you wish to receive meeting invitations. Meetings are hybrid so participants can join via Zoom or come to the church in person. To get the meeting address or the Zoom link, you must register. The next meeting will be on May 5th at 4 pm. Boyle also said that Kimberley Collins is no longer working at the City of Houston so her supervisor, Melody Barr, has returned to the Council as Kimberley's replacement on a temporary basis. The How to Best Meet the Need Training will take place following today's Council meeting. Everyone is encouraged to attend. Boyle then called for a Moment of Reflection.

**Adoption of the Agenda:** **Motion #1:** *it was moved and seconded (Sliepka, Bruce) to adopt the agenda. Motion carried.*

**Approval of the Minutes:** **Motion #2:** *it was moved and seconded (Ligons, Deal) to approve the March 10, 2022 minutes. Motion carried.* Abstentions: Barr, Lindstrom, Onyewuenyi, Padilla.

**Public Comment and Announcements:** None.

### **Reports from Committees**

**Comprehensive HIV Planning Committee:** Steven Vargas, Co-Chair, reported on the following:

2022 Integrated HIV Prevention and Care Services Plan: The timeline to produce the 2022 Integrated Plan is as follows (see attached, detailed timeline):

- Write select portions of the plan using consultants - done
- Gather data – January thru June
- Educate the community on the data gathered – April thru June
- Community meetings to finalize the EHE Plan – July
- Community meetings to create strategies & more for the Integrated Plan – Aug.
- Write remaining portions of the Plan – Sept thru Nov
- Polish and submit the Plan – late November (Due Dec. 9, 2022)

2022 Integrated HIV Prevention and Care Services Plan: Verbal updates on the Quality of Life Workgroup meetings and the Focus Group meetings. Vargas said that the meetings are going very well. The word about what we are doing has gotten out beyond Houston and beyond Texas, and many jurisdictions are interested in doing the same for their areas.

2022 Integrated HIV Prevention and Care Services Plan: Should Houston share our crosswalk of national, state and local comprehensive plans with others in Texas as a show of collaboration and cooperation among all Texas planning bodies? If so, should we ask to be credited for the baseline document? **Motion #3:** *it was moved and seconded (Kelly, Mica) to share our crosswalk with other Texas planning bodies and ask to be credited for the baseline document. Motion Carried.* Abstentions: Sliepka, Turner.

**Affected Community Committee:** Johnny Deal, Vice Chair, reported on the following:

The Committee did not meet in March so that members could attend the Joint Meeting of all committees to review and approve the criteria used to justify the FY 2023 service definitions.

**Quality Improvement Committee:** Denis Kelly, Co-Chair, reported on the following:

Criteria for FY 2023 Service Categories: **Motion #4:** *Approve the attached criteria to be used to justify the FY 2023 Service Categories. Motion Failed.*

**Motion #5:** *it was moved and seconded (Turner, Ligons) to approve the criteria to be used to justify the FY 2023 Service Categories with the following changes in column 7: delete "(is there enough room in*

the program to meet the need)” and change Etcetera to Other marginalized populations. **Motion Carried.** Abstention: Starr.

Reports from the Administrative Agent – Part A/MAI\*: See the attached:

- FY21 Procurement Report – Part A/MAI, dated 03/08/22
- FY21 Service Utilization Report, 3rd Qtr. – Part A/MAI, dated 03/08/22
- FY20 Chart Reviews:
  - Primary Care
  - Case Management
  - Oral Health – Rural
  - Vision Care

Reports from the Administrative Agent – Part B/State Services:

- FY21 Health Insurance Program Report, dated 03/09/22

**Operations Committee:** Matilda Padilla, Co-Chair, reported on the following:

In-Person vs. Virtual Meetings: ***Motion #6:*** *Due to the loss of the large meeting rooms at the current office location, and the impending move to another location:*

- *Planning Council meetings will be held off-site as hybrid meetings.*
- *Ryan White standing committee and many workgroup meetings will continue to be held virtually.*

*If a member of a committee or the public wish to attend a standing committee or workgroup meeting in person, up to four individuals can participate in the meeting at the Office of Support, with preference given to the public and the committee/workgroup meeting co-chairs.* **Motion Carried.** Abstention: Turner

Committee Vice Chair: Skeet Boyle was elected to serve as the Committee Vice Chair.

2022 Council Training Schedule: The Operations Committee is going to collaborate with the Comprehensive HIV Planning Committee to Coordinate 2022 Council trainings with trainings for the Integrated Plan.

**Priority and Allocations Committee:** Bobby Cruz, Co-Chair, reported on the following:

The Committee did not meet in March so that members could attend the Joint Meeting of all committees to review and approve the criteria used to justify the FY 2023 service definitions.

**Report from Office of Support:** Tori Williams, Director, summarized the attached report.

**Report from Ryan White Grant Administration:** Carin Martin, Manager, summarized the attached report.

**Report from The Resource Group:** Sha’Terra Johnson, Health Planner, summarized the attached report.

**Medical Updates:** Dr. Patel presented information about three clinical trials for HIV vaccines. She shared these links in the Zoom Chat: <https://www.nih.gov/news-events/news-releases/nih-launches-clinical-trial-three-mrna-hiv-vaccines> and <https://clinicaltrials.gov/ct2/show/study/NCT05217641>.

**Task Force Reports:** The Council agreed that they preferred not to have verbal Task Force Reports while meeting on Zoom. The Office of Support is happy to receive and distribute written reports in

advance of all Council meetings. Boyle said that the HIV and Aging Coalition had a meet and greet last week; they are in need of more members especially women. Vargas said that the Texas HIV Medication Advisory Committee met on the 8<sup>th</sup>, the committee is frustrated with how things are currently going. Pradia said that PWN is hiring for an upcoming campaign.

**Announcements:** Boyle said that St. John’s is still doing drive up distribution of food and other essential items on the third Saturday of the month. They now have a walk up option. It is open to everybody, you don’t have to show anything. They also have community health workers available. Go to breadoflifeinc.org for more information.

Williams stated that participants in the How to Best Meet the Need Training at 1:35 pm would have to use a different Zoom link.

**Adjournment:** The meeting was adjourned at 1:35 p.m.

Respectfully submitted,

\_\_\_\_\_  
Victoria Williams, Director

Date \_\_\_\_\_

Draft Certified by  
Council Chair: \_\_\_\_\_

Date \_\_\_\_\_

Final Approval by  
Council Chair: \_\_\_\_\_

Date \_\_\_\_\_

## Council Voting Records for April 14, 2022

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Share Integ Plan crosswalk Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Share Integ Plan crosswalk Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS													MEMBERS												
Crystal Starr, Chair	X				X				X				Matilda Padilla		X					X				X	
Ardry "Skeet" Boyle, Vice Chair				C				C				C	Shital Patel		X				X				X		
Kevin Aloysius, Secretary		X				X				X			Oscar Perez		X				X				X		
Veronica Ardoin		X				X				X			Tana Pradia		X				X				X		
Melody Barr		X					X			X			Paul Richards		X				X				X		
Rosalind Belcher		X				X				X			Faye Robinson		X				X				X		
Titan Capri		X				X				X			Robert Sliepka		X				X					X	
Johanna Castillo		X				X				X			C. Bruce Turner		X				X					X	
Christopher M. Crawford-Prado		X				X				X			Steven Vargas		X				X				X		
Robert "Bobby" Cruz		X				X				X															
Johnny Deal		X				X				X															
Ronnie Galley		X				X				X			<b>MEMBERS ABSENT</b>												
Daphne L. Jones		X				X				X			Tony Crawford												
Denis Kelly		X				X				X			Dawn Jenkins												
Cecilia Ligons		X				X				X			Peta-gay Ledbetter												
Tom Lindstrom		X					X			X			Roxane May												
Josh Mica		X				X				X			Holly Renee McLean												
Rodney Mills		X				X				X			Pete Rodriguez												
Diana Morgan		X				X				X			Imran Shaikh												
Nkechi Onyewuenyi		X					X			X			Andrew Wilson												

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #4 FY23 Justification Chart Carried				Motion #5 FY23 Justification Chart Carried				Motion #6 In person meeting limits Carried					Motion #4 FY23 Justification Chart Carried				Motion #5 FY23 Justification Chart Carried				Motion #6 In person meeting limits Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS													MEMBERS												
Crystal Starr, Chair			X					X		X			Matilda Padilla			X			X				X		
Ardry “Skeet” Boyle, Vice Chair				C				C				C	Shital Patel			X			X				X		
Kevin Aloysius, Secretary			X			X				X			Oscar Perez			X			X				X		
Veronica Ardoin			X			X				X			Tana Pradia			X			X				X		
Melody Barr			X			X				X			Paul Richards			X			X				X		
Rosalind Belcher			X			X				X			Faye Robinson			X			X				X		
Titan Capri			X			X				X			Robert Sliepka			X			X				X		
Johanna Castillo			X			X				X			C. Bruce Turner			X			X						X
Christopher M. Crawford-Prado			X			X				X			Steven Vargas			X			X				X		
Robert “Bobby” Cruz			X			X				X															
Johnny Deal			X			X				X															
Ronnie Galley			X			X				X			<b>MEMBERS ABSENT</b>												
Daphne L. Jones			X			X				X			Tony Crawford												
Denis Kelly			X			X				X			Dawn Jenkins												
Cecilia Ligons			X			X				X			Peta-gay Ledbetter												
Tom Lindstrom			X			X				X			Roxane May												
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