

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, June 9, 2022

Meeting Location: St. Philip Presbyterian Church 4807 San Felipe, Houston, Texas 77056
and Zoom teleconference

| MEMBERS PRESENT | MEMBERS PRESENT | OTHERS PRESENT |
|---------------------------------|-----------------------------|--|
| Crystal Starr, Chair | Tana Pradia | John Huckaby, AFH |
| Ardry “Skeet” Boyle, Vice Chair | Faye Robinson | Charles Henley |
| Kevin Aloysius, Secretary | Pete Rodriguez | Shabaura Perryman, Merck |
| Melody Barr | Imran Shaikh | Karen Znoj, Merck |
| Rosalind Belcher | Robert Sliepka | |
| Titan Capri | C. Bruce Turner | STAFF PRESENT |
| Johanna Castillo | Steven Vargas | <i>Ryan White Grant Administration</i> |
| Christopher M. Crawford-Prado | | Carin Martin |
| Tony Crawford | | Heather Keizman |
| Robert “Bobby” Cruz | MEMBERS ABSENT | Mauricia Chatman |
| Ronnie Galley | Veronica Ardoin | |
| Dawn Jenkins | Johnny Deal, excused | <i>The Resource Group</i> |
| Daphne L. Jones | Tom Lindstrom, excused | Yvette Garvin |
| Denis Kelly | Roxane May, excused | |
| Peta-gay Ledbetter | Holly Renee McLean, excused | <i>Office of Support</i> |
| Cecilia Ligons | Rodney Mills, excused | Tori Williams |
| Josh Mica | Nkechi Onyewuenyi | Mackenzie Hudson |
| Diana Morgan | Shital Patel, excused | Diane Beck |
| Matilda Padilla | Paul Richards | |
| Oscar Perez | Andrew Wilson | |

Call to Order: Crystal Starr, Chair, called the meeting to order at 12:15 p.m.

During the opening remarks, Starr thanked those who pre-recorded the Public Hearing where the How To Best Meet the Need recommendations were made. Special thanks to Steven for recording the information in Spanish. As of May 24th, the Public Hearing had been viewed on YouTube 26 times in English and 15 times in Spanish. Starr also thanked everyone who has been participating in the Quality of Life Workgroups. At least 60 people have joined the discussions about adding a 5th pillar to the

structure that CDC and HRSA developed to End the HIV Epidemic. There will be one more meeting on June 14th at 4 pm to create recommendations which will be reviewed for inclusion in the Integrated Plan. Please send Diane an email if you wish to receive meeting invitations. To get the meeting address or the Zoom link, you must register. Starr also congratulated the whole Council and staff for getting Proyecto VIDA off the ground. This Spanish version of Project LEAP started with 11 students yesterday evening. The co-facilitators are Steven Vargas, Rod Avila and Isis Torrente. Please speak with Steven or Rod if you have questions or know friends who would be good applicants. There is still room for a few good Spanish speaking students. Starr then called for a Moment of Reflection.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Vargas, Ligons) to adopt the agenda. Motion carried.*

Approval of the Minutes: **Motion #2:** *it was moved and seconded (Turner, Galley) to approve the April 14, 2022 minutes. Motion carried.* Abstentions: Crawford, Ledbetter, Rodriguez, Shaikh.

Updates on the 2022 Integrated HIV Prevention and Care Plan: Williams and Hudson gave verbal updates on the status of each section of the 2022 Integrated HIV Prevention and Care Plan. In a nutshell, two sections have been completed and the staff has been working with community partners to collect the data needed to complete the other portions of the Plan. The Plan is due on December 9, 2022.

Public Comment and Announcements: None.

Reports from Committees

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, reported on the following:

2022 Integrated HIV Prevention and Care Services Plan: Staff has accomplished the following in their efforts to gather data for the 2022 Integrated Plan:

- Developed a work plan. See attached.
- Developed a crosswalk of comprehensive plans for HIV and other fields from the national, state and local levels – Complete
- Developed a resource inventory – Complete
- Identified and summarized all local, HIV needs assessments – Partially complete. Waiting for recent prevention needs assessments from both the City and County Health Departments.
- Conducted at least 11 focus groups with approximately 95 people from priority populations such as: individuals who are transgender, gay, bisexual and MSM; and/or individuals who have injected drugs, exchanged sex for money, food or housing, were born outside of the US, are young and others. See the attached list.
- In the process of interviewing 36 stakeholders. See the attached list.

2022 Integrated HIV Prevention and Care Services Plan: The Planning Council, CPG and the Houston Health Department have hosted four Quality of Life Workgroup meetings in an effort to create a 5th Pillar. See the attached for the recommended vision statement, definition and themes. The workgroup is now in the process of turning the themes into action items for the Integrated Plan. Contact Diane to receive announcements about upcoming meetings.

Final Decision-Making Process for the 2022 Integrated HIV Prevention and Care Services Plan: Vargas presented this motion to the CPG and they have approved this process. Turner suggested having a chair from outside the community, like Scot More at the Houston Homeless Coalition or Tony Fernandez from the HIV and Aging Coalition. **Motion #3:** *Under the leadership of three process co-chairs representing Ryan White Parts A, Part B and CPG, recommendations made at the community integrated planning*

meetings will move forward to the CPG and Ryan White Planning Council for final approval. **Motion Carried.**

2022 Quarterly Committee Report: See the attached quarterly report. Vargas pointed out that the addition of the vision statement on the quarterly report adds to the committee goals.

Joint Meeting of the Affected Community and Project LEAP Committees: Tony Crawford, Co-Chair, reported on the following:

2021 Project LEAP Evaluation Report: See the attached Summary of the 2021 Project LEAP Evaluation Report.

2022 Project LEAP: **Motion #4:** *Use the same service definition and student selection guidelines in 2022 that were used in 2021.* **Motion Carried.**

2022 Project LEAP: If the last two items are approved, Project LEAP 2022 will begin on July 27, 2022, with the students graduating shortly before Thanksgiving. It will be taught using a hybrid format. All Ryan White volunteers are encouraged to help recruit student applicants. See the attached flyers and application forms which will be distributed at Ryan White funded clinic sites, displayed at universities, local bars and more. See the attached list of distribution sites. Please spread the word in person, virtually and more.

2022 Proyecto VIDA: Steven Vargas, Proyecto VIDA Co-Facilitator said that the program started yesterday. It is an evening class and is being held hybrid. There are currently 10 students and all were present. There were some technical difficulties but overall it was a good class. Pete Rodriguez was a speaker.

Quality Improvement Committee: Daphne L. Jones, Co-Chair, reported on the following:

ADAP Updates as of May 3, 2022: See attached updates.

Reports from the Administrative Agent – Part A/MAI*: See the attached:

No reports were received in May 2022 due to the unusual meeting date.

Reports from the Administrative Agent – Part B/State Services:

- FY 20/21 Procurement Report – Part B, dated 03/17/22
- FY 21/22 Procurement Report – State Services, dated 03/17/22
- FY 21/22 Service Utilization Report – State Services, dated 03/29/22
- FY21/22 Health Insurance Program Report, dated 03/21/22

Public Comment Regarding Mental Health, dated 05/03/33: In response to the attached public comment, the Mental Health service definition will not be voted on today. Because Mental Health is funded with State Services dollars, there is time to review and make recommendations regarding this service at the next QI meeting.

FY 2023 Service Definitions and Financial Eligibility: See the attached Summary of How to Best Meet the Need recommendations and the financial eligibility, which is on the Table of Contents for all service categories. **Motion #5:** (With the exception of the Mental Health service definition) *Approve the FY 2023 Service Definitions and Financial Eligibility recommendations for Ryan White Part A/MAI, Part B and State Services funded services.* **Motion Carried.** Abstention: Aloysius, Padilla, Shaikh, Turner.

FY 2023 Targeting for FY 2023 Service Categories: See attached. Turner asked if it was discussed to target aging. Williams said this was discussed by the Quality of Life workgroup and last year Dr. Patel said that family practice doctors would be better than gerontologists. Legacy has a gerontologist on staff. Martin added that many elderly receive primary care through Medicaid or Medicare so this cannot

be provided through Ryan White if they have other coverage for it. Clinics in Houston have Infectious Disease doctors for HIV but in the rest of the country they have family practice doctors that also take care of HIV. We have an old fashioned model here. **Motion #6:** *Approve the FY 2023 Targeting for Ryan White Part A/MAI, Part B and State Services funded service categories.* **Motion Carried.** Abstention: Aloysius, Castillo, Crawford, Padilla, Shaikh.

Coordination of Substance Use Disorder Prevention & Care Services: Per the instructions for the 2022 Integrated HIV Prevention and Care Services Plan, the Houston EMA is to create a plan for the coordination of substance use disorder prevention and care services. Soon, a workgroup meeting will be called to discuss the topic. All are encouraged to attend.

Priority and Allocations Committee: Bobby Cruz, Co-Chair, reported on the following:
FY 2023 Service Priorities: The Committee made recommendations regarding the FY 2023 service priorities, which will be presented to Steering and Council after the public hearing in late June 2022.

Ryan White FY 2023 Allocations: The process for allocating FY 2023 Ryan White Part A/MAI, Part B and State Services funding will begin in early June 2023. See Diane if you wish to receive reminders.

Operations Committee: Ronnie Galley, Co-Chair, reported on the following:
FY 2023 Council Support Budget: Because the Operations Committee was unable to meet in May, the attached FY 2023 Council Support Budget will be discussed at the June 14, 2022 Committee meeting and presented to the Steering Committee and Council in July 2022. Please see the attached, proposed budget as an FYI. All are welcome to send public comment, or observe the June 14th Committee meeting.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report.

Report from The Resource Group: Yvette Garvin, Executive Director, summarized the attached report.

Task Force Reports: The Council agreed that they preferred not to have verbal Task Force Reports while meeting on Zoom. The Office of Support is happy to receive and distribute written reports in advance of all Council meetings. Boyle said that the HIV and Aging Coalition had a meet and greet last week; they are in need of more members especially women. Vargas said that the Texas HIV Medication Advisory Committee met on the 8th, the committee is frustrated with how things are currently going. Pradia said that PWN is hiring for an upcoming campaign.

Announcements: Boyle said that St John's United Methodist Church & Bread of Life distribute fresh produce on 1st & 3rd Saturdays and household items on 3rd Saturdays. There are lines for drive thru, walk ups, and Metrolift. It is FREE to the public. There are no income guidelines and it is available for all zip codes. We are located in downtown Houston at 2019 Crawford Street at Gray Street. For info call 713-659-3237. Pradia said that PWN is having a backpack/school supply drive, they are accepting donations of school supplies and cash. They are hoping to provide for 100 kids. Crawford-Prado invited everyone to Dreams Come True When You Believe A Night of Disney on Saturday June 11, 2022 at Barcode, 817 Fairview. Showtime is 8:30 PM - 10:00 PM and the show is open to all performers. Proceeds benefit ERSICSS Reign XXXVII Charities: Montrose Center - Switchboard & Transmasculine Alliance Houston.

Adjournment: The meeting was adjourned at 1:52 p.m.

Respectfully submitted,

Victoria Williams, Director

Date _____

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Records for June 9, 2022

| C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone | Motion #1 Agenda Carried | | | | Motion #2 Minutes Carried | | | | Motion #3 Integrated Plan decision making structure Carried | | | | | Motion #1 Agenda Carried | | | | Motion #2 Minutes Carried | | | | Motion #3 Integrated Plan decision making structure Carried | | | |
|---|--------------------------------|-----|----|---------|---------------------------------|-----|----|---------|--|-----|----|---------|-----------------------|--------------------------------|--------|-----|----|---------------------------------|--------|-----|----|--|--------|-----|----|
| | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | | MEMBERS | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO |
| MEMBERS | | | | | | | | | | | | | MEMBERS | | | | | | | | | | | | |
| Crystal Starr, Chair | | | | C | | | | C | | | | C | Tana Pradia | | X | | | | X | | | | X | | |
| Crystal Starr, Chair | | X | | | | X | | | | X | | | Faye Robinson | | X | | | | X | | | | X | | |
| Ardry Boyle, Vice Chair | | X | | | | X | | | | X | | | Pete Rodriguez | | X | | | | | | X | | X | | |
| Kevin Aloysius, Secretary | | X | | | | X | | | | X | | | Imran Shaikh | | X | | | | | | X | | X | | |
| Melody Barr | | X | | | | X | | | | X | | | Robert Sliepka | | X | | | | X | | | | X | | |
| Rosalind Belcher | | X | | | | X | | | | X | | | C. Bruce Turner | | X | | | | X | | | | X | | |
| Titan Capri | | X | | | | X | | | | X | | | Steven Vargas | | X | | | | X | | | | X | | |
| Johanna Castillo | | X | | | | X | | | | X | | | | | | | | | | | | | | | |
| Christopher M. Crawford-Prado | | X | | | | X | | | | X | | | | | | | | | | | | | | | |
| Tony Crawford | | X | | | | | | X | | X | | | MEMBERS ABSENT | | | | | | | | | | | | |
| Robert "Bobby" Cruz | | X | | | | X | | | | X | | | Veronica Ardoin | | | | | | | | | | | | |
| Ronnie Galley | | X | | | | X | | | | X | | | Johnny Deal | | | | | | | | | | | | |
| Dawn Jenkins | | X | | | | X | | | | X | | | Tom Lindstrom | | | | | | | | | | | | |
| Daphne L. Jones | | X | | | | X | | | | X | | | Roxane May | | | | | | | | | | | | |
| Denis Kelly | | X | | | | X | | | | X | | | Holly Renee McLean | | | | | | | | | | | | |
| Peta-gay Ledbetter | | X | | | | | | X | | X | | | Rodney Mills | | | | | | | | | | | | |
| Cecilia Ligons | | X | | | | X | | | | X | | | Nkechi Onyewuenyi | | | | | | | | | | | | |
| Josh Mica | | X | | | | X | | | | X | | | Shital Patel | | | | | | | | | | | | |
| Diana Morgan | | X | | | | X | | | | X | | | Paul Richards | | | | | | | | | | | | |
| Matilda Padilla | | X | | | | X | | | | X | | | Andrew Wilson | | | | | | | | | | | | |
| Oscar Perez | | X | | | | X | | | | X | | | | | | | | | | | | | | | |

| C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone | Motion #4 2022 Project LEAP Svc Def Carried | | | | Motion #5 FY23 HTBMN Recommendations Carried | | | | Motion #6 FY23 HIV Targeting chart Carried | | | | Motion #4 2022 Project LEAP Svc Def Carried | | | | Motion #5 FY23 HTBMN Recommendations Carried | | | | Motion #6 FY23 HIV Targeting chart Carried | | | | | | | |
|---|---|-----|----|---------|--|-----|----|---------|--|-----|----|---------|---|-----|----|---------|---|-----|----|---------|---|-----|----|---------|---|--|--|--|
| | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | | | | |
| MEMBERS | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Crystal Starr, Chair | | | | C | | | | C | | | | C | Tana Pradia | | | X | | | X | | | | X | | | | | |
| Ardry Boyle, Vice Chair | | X | | | | X | | | | X | | | Faye Robinson | | | X | | | X | | | | X | | | | | |
| Kevin Aloysius, Secretary | | X | | | | | | X | | | | X | Pete Rodriguez | | | X | | | X | | | | X | | | | | |
| Melody Barr lm 1:01pm | | X | | | | X | | | | X | | | Imran Shaikh | | | X | | | X | | | | X | | | | | |
| Rosalind Belcher | | X | | | | X | | | | X | | | Robert Sliepka | | | X | | | | | X | | | | X | | | |
| Titan Capri | | X | | | | X | | | | X | | | C. Bruce Turner | | | X | | | | | X | | X | | | | | |
| Johanna Castillo | | X | | | | X | | | | | | X | | | | | | | | | | | | | | | | |
| Christopher M. Crawford-Prado | | X | | | | X | | | | | | X | | | | | | | | | | | | | | | | |
| Tony Crawford | | X | | | | X | | | | X | | | MEMBERS ABSENT | | | | | | | | | | | | | | | |
| Robert "Bobby" Cruz | | X | | | | X | | | | X | | | Veronica Ardoin | | | | | | | | | | | | | | | |
| Ronnie Galley | | X | | | | X | | | | X | | | Johnny Deal | | | | | | | | | | | | | | | |
| Dawn Jenkins | | X | | | | X | | | | X | | | Tom Lindstrom | | | | | | | | | | | | | | | |
| Daphne L. Jones | | X | | | | X | | | | X | | | Roxane May | | | | | | | | | | | | | | | |
| Denis Kelly | | X | | | | X | | | | X | | | Holly Renee McLean | | | | | | | | | | | | | | | |
| Peta-gay Ledbetter | | X | | | | X | | | | X | | | Rodney Mills | | | | | | | | | | | | | | | |
| Cecilia Ligons | | X | | | | X | | | | X | | | Nkechi Onyewuenyi | | | | | | | | | | | | | | | |
| Josh Mica | | X | | | | X | | | | X | | | Shital Patel | | | | | | | | | | | | | | | |
| Diana Morgan | | X | | | | X | | | | X | | | Paul Richards | | | | | | | | | | | | | | | |
| Matilda Padilla | | X | | | | | | X | | | | X | Andrew Wilson | | | | | | | | | | | | | | | |
| Oscar Perez | | X | | | | X | | | | X | | | | | | | | | | | | | | | | | | |