

Council Approved August 11, 2022

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, July 14, 2022

Meeting Location: St. Philip Presbyterian Church 4807 San Felipe, Houston, Texas 77056
and Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Crystal Starr, Chair	Tana Pradia	David Mejia, Proyecto VIDA
Ardry “Skeet” Boyle, Vice Chair	Faye Robinson	Charles Henley
Kevin Aloysius, Secretary	Pete Rodriguez	Shabaura Perryman, Merck
Titan Capri	Robert Sliepka	Connie Whitworth, Janssen
Johanna Castillo	C. Bruce Turner	
Tony Crawford		
Robert “Bobby” Cruz	MEMBERS ABSENT	STAFF PRESENT
Johnny Deal	Veronica Ardoin	<i>Ryan White Grant Administration</i>
Evelio Escamilla	Melody Barr, excused	Carin Martin
Ronnie Galley	Rosalind Belcher	Heather Keizman
Dawn Jenkins	C. Crawford-Prado, excused	Mauricia Chatman
Daphne L. Jones	Cecilia Ligons, excused	
Denis Kelly	Roxane May	<i>The Resource Group</i>
Peta-gay Ledbetter	Holly Renee McLean, excused	Sha’Terra Johnson
Tom Lindstrom	Nkechi Onyewuenyi	
Josh Mica	Shital Patel, excused	<i>Office of Support</i>
Rodney Mills	Paul Richards, excused	Tori Williams
Diana Morgan	Imran Shaikh, excused	Mackenzie Hudson
Matilda Padilla	Steven Vargas, excused	Diane Beck
Oscar Perez	Andrew Wilson	Rod Avila

Call to Order: Crystal Starr, Chair, called the meeting to order at 12:13 p.m.

During the opening remarks, Starr thanked everyone who worked with Diane to pre-record the June Public Hearing. These individuals include: Tony Crawford, Bobby Cruz, Peta Gay-Ledbetter and Tori, as well as Steven Vargas and Rod Avila who recorded the information in Spanish. She also thanked the members of the Affected and Project LEAP Advisory Committees for recruiting Project LEAP students.

We need more applications to have a morning and an evening class this year so please get out your address books and call some friends who would enjoy being in the Project LEAP Program. See Tori if you need some application forms or flyers. Starr then called for a Moment of Reflection.

Adoption of the Agenda: Motion #1: *it was moved and seconded (Mica, Galley) to adopt the agenda. Motion carried.*

Approval of the Minutes: Motion #2: *it was moved and seconded (Mica, Crawford) to approve the June 9, 2022 minutes. Motion carried.* Abstentions: Deal, Escamilla, Lindstrom, Mills.

Training on the 2022 Priority and Allocations Process: Bobby Cruz and Peta-Gay Ledbetter, Co-Chairs, 2022 Priority and Allocations Committee presented the attached training.

Public Comment and Announcements: Starr read the written public comment regarding the Mental Health service category, see attached. Shabaura Perryman said she is the HIV community liaison with Merck covering Texas and New Mexico. Her role is to provide education around branded products in addition to unbranded education about comorbid conditions. She can also provide speakers that do training for consumers out in the community. Connie Whitworth said that her role is to see how Janssen can partner with various initiatives. She is here to learn what is important to the Council and what members hope to achieve. She is in attendance to listen for potential partnerships.

Reports from Committees

Comprehensive HIV Planning Committee: Josh Mica, Co-Chair, reported on the following:
2022 Integrated HIV Prevention and Care Services Plan: Please join members of the Comprehensive HIV Planning Committee at a virtual “dress rehearsal” for an educational community meeting. All are welcome to attend at 2 pm on Thursday, July 14, 2022. Mackenzie and others will be presenting information gathered from over 18 focus groups with special populations and stakeholder interviews with over 45 Houston area experts on mental health, substance use disorder, prevention, aging and more. The Committee will be meeting after the Council adjourns.

Affected Community Committees: Tony Crawford, Co-Chair, reported on the following:
2022 Proyecto VIDA: Rod Avila, Proyecto VIDA Co-Facilitator said that the program is in week 6 and is being held hybrid (in person and virtually). There are 12 students who attend faithfully. The co-facilitators are Rod, Steven Vargas and Isis Torrente. The topics are the same as in Project LEAP.

2022 Project LEAP Student Recruitment: Please join the members of the Affected Community and the Project LEAP Advisory Committees as we recruit students for Project LEAP 2022. As of June 27th we had 19 applicants and need at least 12 more to fill a morning and an evening class, if most of the applicants are people living with HIV who use Ryan White services. Classes start on Wednesday, July 27, 2022. Please contact Diane Beck if you need flyers, application forms or other materials. Please post Diane’s small flyer on your Facebook page and help us spread the word in person, virtually and more.

Quality Improvement Committee: Denis Kelly, Co-Chair, reported on the following:
Public Comment Regarding Mental Health, dated 05/03/22: See the attached Public Comment dated May 3, 2022, which relates to the Mental Health service definition funded by State Services dollars.

Mental Health Service Definition: **Motion #3**: *Change the State Services funded Mental Health service definition to include the changes described in the public comment above, dated 05/03/22. Leave it to the State Services Administrative Agency to work out the details. Motion Carried.* Abstentions: Aloysius, Castillo, Kelly, Padilla, Pradia.

2022 Assessment of the Administrative Mechanisms: See attached checklist. **Motion #4:** *Use the 2021 checklist for the 2022 Assessments of the Ryan White Part A and Part B Administrative Mechanisms.* **Motion Carried.** Abstentions: Aloysius, Castillo, Crawford, Jenkins, Padilla.

Operations Committee: Ronnie Galley, Co-Chair, reported on the following:
FY 2023 Council Support Budget: **Motion #5:** *Approve the attached FY 2023 Council Support Budget, dated 05/11/22.* **Motion Carried.**

Priority and Allocations Committee: Bobby Cruz, Co-Chair, reported on the following:
Reports from the Administrative Agent – Part A/MAI*: See the following reports:

- FY21 Part A & MAI Procurement, dated 06/01/22
- FY22 Part A & MAI Procurement, dated 06/02/22

Reports from the Administrative Agent – Part B/SS**: See the attached reports from the Part B/State Services Administrative Agent:

- FY 21/22 Part B Procurement, dated 06/01/22
- FY 21/22 Part B Service Utilization, dated 05/02/22
- FY 21/22 DSHS SS** Procurement, dated 06/01/22
- FY 21/22 Health Insurance Service Utilization, dated 06/01/22

FY 2023 Ryan White Service Priorities: **Motion 6:** *Approve the attached FY 2023 Service Priorities for Ryan White Part A/MAI*, Part B and State Services funding.* **Motion Carried.** Abstentions: Padilla, Robinson.

FY 2023 Level Funding Scenario – All Funding Streams: **Motion 7:** *Approve the attached FY 2023 Level Funding Scenario for Ryan White Parts A/MAI*, Part B and State Services funding. See attached chart for details.* **Motion Carried.**

Item: FY 2023 MAI* Increase/Decrease Funding Scenarios: **Motion 8:** *Approve the attached FY 2023 Increase and Decrease Funding Scenarios for Ryan White MAI* funds.* **Motion Carried.** Abstentions: Aloysius, Jenkins, Kelly, Padilla.

FY 2023 Part A Increase/Decrease Funding Scenarios: **Motion 9:** *Approve the attached FY 2023 Increase and Decrease Funding Scenarios for Ryan White Part A funds.* **Motion Carried.** Abstentions: Aloysius, Castillo, Jenkins, Kelly, Padilla, Robinson.

FY 2022 Part B & SS** Increase/Decrease Funding Scenarios: **Motion 10:** *Approve the attached FY 2023 Increase and Decrease Funding Scenarios for Ryan White Part B and State Services funding.* **Motion Carried.** Abstentions: Castillo, Jenkins, Kelly, Lindstrom, Padilla.

Quarterly Committee Report: See the attached Quarterly Committee Report.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report. She added that they are hoping to have two new staff this month.

Report from The Resource Group: Sha'Terra Johnson, Health Planner, summarized the attached report.

Task Force Reports: The Council agreed that they preferred not to have verbal Task Force Reports while meeting on Zoom. The Office of Support is happy to receive and distribute written reports in advance of all Council meetings.

Announcements: Starr said that last month she started giving awards for outstanding Council Members and plans to continue that until the end of her term as Chair. This month, she is presenting an award to the entire Priority and Allocations Committee: Bobby Cruz, Peta-gay Ledbetter, Melody Barr, Roxane May, Josh Mica, Paul Richards, Bruce Turner, and Allen Murray.

Adjournment: Motion: *it was moved and seconded (Kelly, Sliepka) to adjourn the meeting at 1:46 p.m. Motion Carried.*

Respectfully submitted,

Victoria Williams, Director

Date _____

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Records for July 14, 2022

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Mental Health Service Definition Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Mental Health Service Definition Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS													MEMBERS												
Crystal Starr, Chair				C				C				C	Tana Pradia		X				X						X
Ardry "Skeet" Boyle, Vice Chair		X				X				X			Faye Robinson		X				X				X		
Kevin Aloysius, Secretary		X				X					X		Pete Rodriguez		X					X			X		
Titan Capri		X				X				X			Robert Sliepka		X				X					X	
Johanna Castillo		X				X					X		C. Bruce Turner		X				X					X	
Tony Crawford		X				X				X															
Robert "Bobby" Cruz		X				X				X															
Johnny Deal		X					X			X			MEMBERS ABSENT												
Evelio Escamilla		X					X				X		Veronica Ardoin												
Ronnie Galley		X				X				X			Melody Barr												
Dawn Jenkins		X				X				X			Rosalind Belcher												
Daphne L. Jones ja 1:10 pm	X					X				X			C. Crawford-Prado												
Denis Kelly		X				X					X		Cecilia Ligons												
Peta-gay Ledbetter		X				X				X			Roxane May												
Tom Lindstrom		X					X			X			Holly Renee McLean												
Josh Mica		X				X				X			Nkechi Onyewuenyi												
Rodney Mills		X					X			X			Shital Patel												
Diana Morgan		X				X				X			Paul Richards												
Matilda Padilla ja 12:50 pm	X					X					X		Imran Shaikh												
Oscar Perez		X				X				X			Steven Vargas												

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #4 Checklist for 2022 Assess of the Admin Mechanisms Carried				Motion #5 FY23 Council Support Budget Carried				Motion #6 FY 2023 Service Priorities Carried				Motion #4 Checklist for 2022 Assess of the Admin Mechanisms Carried				Motion #5 FY23 Council Support Budget Carried				Motion #6 FY 2023 Service Priorities Carried				
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	
MEMBERS																									
Crystal Starr, Chair				C				C				C	Tana Pradia		X				X				X		
Ardry "Skeet" Boyle, Vice Chair		X				X			X				Faye Robinson		X				X					X	
Kevin Aloysius, Secretary				X		X			X				Pete Rodriguez		X				X				X		
Titan Capri		X				X			X				Robert Sliepka		X				X				X		
Johanna Castillo				X		X			X				C. Bruce Turner		X				X				X		
Tony Crawford				X		X			X																
Robert "Bobby" Cruz		X				X			X																
Johnny Deal		X				X			X				MEMBERS ABSENT												
Evelio Escamilla		X				X			X				Veronica Ardoin												
Ronnie Galley		X				X			X				Melody Barr												
Dawn Jenkins				X		X			X				Rosalind Belcher												
Daphne L. Jones	X				X				X				C. Crawford-Prado												
Denis Kelly		X				X			X				Cecilia Ligons												
Peta-gay Ledbetter		X				X			X				Roxane May												
Tom Lindstrom		X				X			X				Holly Renee McLean												
Josh Mica		X				X			X				Nkechi Onyewuenyi												
Rodney Mills		X				X			X				Shital Patel												
Diana Morgan		X				X			X				Paul Richards												
Matilda Padilla				X				X			X		Imran Shaikh												
Oscar Perez		X				X			X				Steven Vargas												

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #7 FY 2023 Level Funding Scenario Carried				Motion #8 FY 2023 Increase/Decrease RW MAI funds Carried					Motion #7 FY 2023 Level Funding Scenario Carried				Motion #8 FY 2023 Increase/Decrease RW MAI funds Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS									MEMBERS								
Crystal Starr, Chair				C				C	Tana Pradia		X				X		
Ardry "Skeet" Boyle, Vice Chair		X				X			Faye Robinson		X				X		
Kevin Aloysius, Secretary		X						X	Pete Rodriguez		X				X		
Titan Capri		X				X			Robert Sliepka		X				X		
Johanna Castillo		X				X			C. Bruce Turner		X				X		
Tony Crawford		X				X											
Robert "Bobby" Cruz		X				X											
Johnny Deal		X				X			MEMBERS ABSENT								
Evelio Escamilla		X				X			Veronica Ardoin								
Ronnie Galley		X				X			Melody Barr								
Dawn Jenkins		X						X	Rosalind Belcher								
Daphne L. Jones		X				X			C. Crawford-Prado								
Denis Kelly		X						X	Cecilia Ligons								
Peta-gay Ledbetter		X				X			Roxane May								
Tom Lindstrom		X				X			Holly Renee McLean								
Josh Mica		X				X			Nkechi Onyewuenyi								
Rodney Mills		X				X			Shital Patel								
Diana Morgan		X				X			Paul Richards								
Matilda Padilla		X						X	Imran Shaikh								
Oscar Perez		X				X			Steven Vargas								

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #9 FY 2023 Increase/Decrease RW Pt A funds Carried				Motion #10 FY 2023 Increase/Decrease RW Pt B/SS funds Carried					Motion #9 FY 2023 Increase/Decrease RW Pt A funds Carried				Motion #10 FY 2023 Increase/Decrease RW Pt B/SS funds Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS									MEMBERS								
Crystal Starr, Chair				C				C	Tana Pradia		X				X		
Ardry "Skeet" Boyle, Vice Chair	X				X				Faye Robinson				X		X		
Kevin Aloysius, Secretary				X		X			Pete Rodriguez		X				X		
Titan Capri		X				X			Robert Sliepka		X				X		
Johanna Castillo				X				X	C. Bruce Turner		X				X		
Tony Crawford		X				X											
Robert "Bobby" Cruz		X				X											
Johnny Deal		X				X			MEMBERS ABSENT								
Evelio Escamilla		X				X			Veronica Ardoin								
Ronnie Galley		X				X			Melody Barr								
Dawn Jenkins				X				X	Rosalind Belcher								
Daphne L. Jones		X				X			C. Crawford-Prado								
Denis Kelly				X				X	Cecilia Ligons								
Peta-gay Ledbetter		X				X			Roxane May								
Tom Lindstrom		X						X	Holly Renee McLean								
Josh Mica		X				X			Nkechi Onyewuenyi								
Rodney Mills		X				X			Shital Patel								
Diana Morgan		X				X			Paul Richards								
Matilda Padilla				X				X	Imran Shaikh								
Oscar Perez		X				X			Steven Vargas								