

Council Approved December 8, 2022

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, November 10, 2022

Meeting Location: St. Philip Presbyterian Church 4807 San Felipe, Houston, Texas 77056
and Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Crystal Starr, Chair	Rodney Mills	2022 Project LEAP Students
Kevin Aloysius, Secretary	Oscar Perez	2022 Affiliate Members
Melody Barr	Tana Pradia	Kelsey Gaines, student
Rosalind Belcher	Faye Robinson	
Titan Capri	Pete Rodriguez	STAFF PRESENT
Johanna Castillo	Imran Shaikh	<i>Ryan White Grant Administration</i>
Tony Crawford	Robert Sliepka	Heather Keizman
Robert “Bobby” Cruz	Steven Vargas	Mauricia Chatman
Johnny Deal	C. Bruce Turner	Sarah Ross
Evelio Escamilla		Jason Black
Ronnie Galley		
Dawn Jenkins	MEMBERS ABSENT	<i>The Resource Group</i>
Daphne L. Jones	Veronica Ardoin, excused	Sha’Terra Johnson
Denis Kelly	Ardry “Skeet” Boyle, excused	
Peta-gay Ledbetter	Diana Morgan	<i>Office of Support</i>
Cecilia Ligons	Holly Renee McLean, excused	Tori Williams
Tom Lindstrom	Shital Patel	Mackenzie Hudson
Roxane May	Paul Richards	Diane Beck
Josh Mica	Andrew Wilson	Rod Avila
Matilda Padilla		

Call to Order: Crystal Starr, Chair, called the meeting to order at 12:10 p.m.

During the opening remarks, Starr thanked everyone who went to The Woodlands Pride Festival on Saturday, October 22nd. The Council hosted a table where volunteers provided Blue Books, answered general questions and recruited for possible new Affiliate Committee and Council members. Ryan White volunteers were warmly welcomed by the community and look forward to going back again

next year. Starr also thanked the members of the Comprehensive HIV Planning Committee who graciously rearranged their meeting schedule several times this Fall to accommodate CPG meetings and the needs of the Integrated Planning process. Don't forget to support The Reunion Project which will be hosting a 2-day event for long term survivors of HIV and people living with HIV in Houston and the surrounding areas. A number of Planning Council members, including Starr, are involved. The event will take place on Friday November 18th and Saturday November 19, 2022 from 9am–5pm; breakfast and lunch will be served. It will be at St John's Methodist Church at 2019 Crawford Street. Starr then called for a Moment of Reflection.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Mica, Escamilla) to adopt the agenda. Motion carried.*

Approval of the Minutes: **Motion #2:** *it was moved and seconded (Deal, Galley) to approve the October 13, 2022 minutes. Motion carried.* Abstentions: Aloysius, Escamilla, Galley, Ledbetter, Robinson, Sliepka, Vargas.

We Appreciate Our Affiliate Committee Members: Starr stated that affiliate committee members broaden the pool of expertise and make participation in the Ryan White processes robust and more representative of the people served. She acknowledged the wonderful slide presentation that Avila made to acknowledge those who served on Ryan White committees alongside Council members. Members who were present received a certificate of appreciation. Those who could not be there in person will receive a certificate in the mail. Starr again thanked all Affiliate Committee members for their dedication to the Ryan White Program in 2022.

Project LEAP 2022 Presentations: Starr thanked Williams and Beck for co-facilitating Project LEAP. She then explained that each class designs and participates in a special project. Hudson worked with the students to select a special population and then Hudson and Beck helped the students create a resource pamphlet with HIV education and service information specifically for each population. The students presented their findings and described their experience in a PowerPoint presentation made about each of the three populations selected – People Who Use Drugs, Transgender Women, and Hispanic Women. See the attached brochures that were created and distributed to each population.

Public Comment and Announcements: None.

Reports from Committees

Affected Community Committee: Tony Crawford, Co-Chair, reported on the following: 2023 Standards of Care: Mauricia Chatman from RWGA and Reachelian Ellison from The Resource Group walked committee members through the FY 2022 services and asked for input on standards of care for each service category. The presentations were excellent and the discussion was informative and productive.

Comprehensive HIV Planning Committee: Josh Mica, Co-Chair, reported on the following: 2022 Integrated HIV Prevention and Care Services Plan: **Motion #3:** *accept the updates to the goals of the 2022 Integrated HIV Prevention and Care Service Plan. Motion carried.*

Quality Improvement Committee: Daphne Jones, Co-Chair, reported on the following: The Committee did not meet so that members could attend one of the two Standards of Care meetings since the Committee will be voting on the items in late November.

Priority and Allocations Committee: Bobby Cruz, Co-Chair, reported on the following:

Reports from the Administrative Agent – Part A/MAI*:

- FY 2022 Ryan White Part A/MAI Procurement Report dated 10/18/22
- FY 2022 Ryan White Part A/MAI Service Utilization Reports dated 10/14/22 & 10/19/22

Reports from the Administrative Agent – Part B/SS**:

- FY21/22 Part B Procurement Report, dated 10/05/22
- FY21/22 DSHS State Services Procurement Report, dated 10/05/22
- FY21/22 DSHS State Services Service Utilization Report, dated 09/23/23
- FY 21/22 Health Insurance Service Utilization, dated 09/28/22

FY 2021 Ryan White Part A Funding Increases: ***Motion #4:*** *Per the attached chart, fund each of the attached allocation increase requests for Ryan White Part A funds as follows: fully fund the requests of psychiatric services (Ctl 1 and 3), service linkage (Ctl 1), outreach (Ctl 1), nutritional assessments (Ctl 3), and Disbursements (Ctl 2), and equally divide the remaining funds between Primary Care requests (Ctl 1 and Ctl 3) with the suggestion that the funds be used for psychiatric services. Motion Carried.* Abstentions: Aloysius, Castillo, Jenkins, Kelly, Lindstrom, Mills, Padilla, Perez.

FY2021 MAI* Funding Increases: ***Motion #5:*** *Allocate \$273,335 in MAI* funds to reimburse the state ADAP program for services to consumers living in the Houston EMA. Motion Carried.* Abstentions: Aloysius, Castillo, Jenkins, Kelly, Lindstrom, Mills, Padilla, Perez, Shaikh, Sliepka.

FY 2022 Unspent Funds: ***Motion #6:*** *In the final quarter of the FY 2022 Ryan White Part A, Part B and State Services grant years, after implementing the year end Council-approved reallocation of unspent funds and utilizing the existing 10% reallocation rule to the extent feasible, Ryan White Grant Administration (RWGA) may reallocate any remaining unspent funds as necessary to ensure the Houston EMA has less than 5% unspent Formula funds and no unspent Supplemental funds. The Resource Group (TRG) may reallocate any remaining unspent funds as necessary to ensure no funds are returned to the Texas Department of State Health Services. RWGA and TRG must inform the Council of these shifts no later than the next scheduled Ryan White Planning Council Steering Committee meeting. Motion carried.* Abstentions: Castillo, Crawford, Kelly, Lindstrom, Mills, Shaikh.

FY 2022 Ryan White Part A Carryover Funds: ***Motion #7:*** *If there are FY 2022 Ryan White Part A carryover funds, it is the intent of the committee to recommend allocating the full amount to Outpatient/Ambulatory Primary Medical Care. Motion Carried.* Abstentions: Castillo, Jenkins, Kelly, Lindstrom, Mills, Padilla, Perez, Robinson, Shaikh.

Operations Committee: Kevin Aloysius reported on the following:

2023 Slate of Nominees for 2023 Council Officers: ***Motion #8:*** *After opening nominations one more time at the Steering Committee meeting, approve the slate of nominees for Officers for the 2023 Planning Council. Nominees are as follows: Chair: Crystal Starr, Vice Chair: Skeet Boyle, Secretary: Josh Mica. Motion Carried.*

2023 Important Meeting Dates: Please note that the Committee has selected the following dates:

- Mentor Luncheon – Thursday, January 19
- 2023 All-day Council Orientation – Thursday, January 26

Report from Ryan White Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Heather Keizman, Interim Manager, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson, Health Planner, summarized the attached report.

Announcements: Vargas talked about the Latino Commission on AIDS annual Cielo gala where he received the Dennis deLeon Voz de Compromiso award. Escamilla said he was there and the Vargas' acceptance speech made a huge impact on the crowd.

Adjournment: Motion: *it was moved and seconded (Sliepka, Rodriguez) to adjourn the meeting at 1:30 p.m. Motion Carried.*

Submitted by:

Approved by:

Tori Williams, Director

Date

Committee Chair

Date

* MAI = *Minority AIDS Initiative Funding*

** SS = *State Services Funding*

Council Voting Records for November 10, 2022

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Updated Goals for the 2022 Integrated Plan Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Updated Goals for the 2022 Integrated Plan Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS																									
Crystal Starr, Chair				C				C				C	Oscar Perez		X				X				X		
Kevin Aloysius, Secretary		X						X		X			Tana Pradia		X				X				X		
Melody Barr		X				X				X			Faye Robinson		X						X		X		
Rosalind Belcher		X				X				X			Pete Rodriguez		X				X				X		
Titan Capri		X				X				X			Imran Shaikh		X				X				X		
Johanna Castillo		X				X				X			Robert Sliepka		X						X		X		
Tony Crawford		X				X				X			Steven Vargas		X						X		X		
Robert “Bobby” Cruz		X				X				X			C. Bruce Turner		X				X				X		
Johnny Deal		X				X				X															
Evelio Escamilla		X						X		X															
Ronnie Galley		X						X		X															
Dawn Jenkins		X				X				X			MEMBERS ABSENT												
Daphne L. Jones		X				X				X			Veronica Ardoin												
Denis Kelly		X				X				X			Ardry “Skeet” Boyle												
Peta-gay Ledbetter		X						X		X			Diana Morgan												
Cecilia Ligons		X				X				X			Holly Renee McLean												
Tom Lindstrom		X				X				X			Shital Patel												
Roxane May		X				X				X			Paul Richards												
Josh Mica		X				X				X			Andrew Wilson												
Rodney Mills		X				X				X															
Matilda Padilla		X				X				X															

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #4 Part A Allocation Increase Requests Carried				Motion #5 Unallocated MAI Funds Carried				Motion #6 Part A 2022 Unspent Funds Carried					Motion #4 Part A Allocation Increase Requests Carried				Motion #5 Unallocated MAI Funds Carried				Motion #6 Part A 2022 Unspent Funds Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS													MEMBERS												
Crystal Starr, Chair				C				C				C	Oscar Perez				X				X		X		
Kevin Aloysius, Secretary				X				X		X			Tana Pradia		X				X				X		
Melody Barr		X				X				X			Faye Robinson		X				X				X		
Rosalind Belcher		X				X				X			Pete Rodriguez		X				X				X		
Titan Capri		X				X				X			Imran Shaikh		X						X				X
Johanna Castillo				X				X				X	Robert Sliepka		X						X		X		
Tony Crawford		X				X						X	Steven Vargas		X				X				X		
Robert "Bobby" Cruz		X				X				X			C. Bruce Turner		X				X				X		
Johnny Deal		X				X				X															
Evelio Escamilla		X				X				X															
Ronnie Galley		X				X				X															
Dawn Jenkins				X				X		X			MEMBERS ABSENT												
Daphne L. Jones		X				X				X			Veronica Ardoin												
Denis Kelly				X				X				X	Ardry "Skeet" Boyle												
Peta-gay Ledbetter		X				X				X			Diana Morgan												
Cecilia Ligons		X				X				X			Holly Renee McLean												
Tom Lindstrom				X				X				X	Shital Patel												
Roxane May		X				X				X			Paul Richards												
Josh Mica		X				X				X			Andrew Wilson												
Rodney Mills				X				X				X													
Matilda Padilla				X				X		X															

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #7 Part A 2022 Carryover Funds Carried				Motion #8 Slate of Nominees Carried					Motion #7 Part A 2022 Carryover Funds Carried				Motion #8 Slate of Nominees Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS									MEMBERS								
Crystal Starr, Chair				C				C	Oscar Perez				X		X		
Kevin Aloysius, Secretary		X				X			Tana Pradia		X				X		
Melody Barr		X				X			Faye Robinson				X		X		
Rosalind Belcher		X				X			Pete Rodriguez		X				X		
Titan Capri		X				X			Imran Shaikh				X		X		
Johanna Castillo				X		X			Robert Sliepka		X				X		
Tony Crawford		X					X		Steven Vargas		X				X		
Robert "Bobby" Cruz		X				X			C. Bruce Turner		X				X		
Johnny Deal		X				X											
Evelio Escamilla		X				X											
Ronnie Galley		X				X											
Dawn Jenkins				X		X			MEMBERS ABSENT								
Daphne L. Jones		X				X			Veronica Ardoin								
Denis Kelly				X		X			Ardry "Skeet" Boyle								
Peta-gay Ledbetter		X				X			Diana Morgan								
Cecilia Ligons		X				X			Holly Renee McLean								
Tom Lindstrom				X		X			Shital Patel								
Roxane May		X				X			Paul Richards								
Josh Mica		X				X			Andrew Wilson								
Rodney Mills				X		X											
Matilda Padilla				X		X											