

Council Approved March 9, 2023

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, February 9, 2023

Meeting Location: St. Philip Presbyterian Church 4807 San Felipe, Houston, Texas 77056
and Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Crystal Starr, Chair	Paul Richards	Charles Henley
Ardry "Skeet" Boyle, Vice Chair	Faye Robinson	
Josh Mica, Secretary	Ryan Rose	
Kevin Aloysius	Megan Rowe	STAFF PRESENT
Servando Arellano	Evelio Salinas Escamilla	<i>Ryan White Grant Administration</i>
Rosalind Belcher	Robert Sliepka	Glenn Urbach
Caleb Brown	Carol Suazo	Mauricia Chatman
Titan Capri		Jason Black
Robert "Bobby" Cruz		
Kathryn Fergus	MEMBERS ABSENT	<i>The Resource Group</i>
Kenia Gallardo	Tony Crawford	
Ronnie Galley	Johanna Castillo	Sha'Terra Johnson
Dawn Jenkins	Roxanne May, excused	Tionna Cobb
Daphne L. Jones	Diana Morgan, excused	
Peta-gay Ledbetter	Oscar Perez, excused	<i>Office of Support</i>
Cecilia Ligons	Pete Rodriguez, excused	Tori Williams
Allen Murray	Imran Shaikh, excused	Mackenzie Hudson
Shital Patel	C. Bruce Turner	Diane Beck
Tana Pradia		

Call to Order: Crystal Starr, Chair, called the meeting to order at 12:00 p.m.

During the opening remarks, Starr thanked Peta for generously providing lunch. HRSA has provided some recent guidance related to incentives for those with lived experience and reimbursements to Ryan White volunteers for things like transportation and childcare. For example, meals can only be provided to someone with a medical need. We will discuss this later in the meeting. If anyone else would like to provide meals at a Council meeting, please let Tori know. Williams noted that while the Operations Committee is collecting additional clarification from HRSA, people with lived experience will be

reimbursed as usual for transportation and those with young children can submit their forms for reimbursement. Starr thanked the members of the 2022 Operations Committee and the Office of Support staff for organizing the new member orientation, the mentor/mentee meeting and the Planning Council Orientation. Almost all members of the Council participated in Orientation. Starr hoped the information was useful and that enjoyed enjoyed Diane's game. Starr then called for a Moment of Reflection.

Adoption of the Agenda: Motion #1: *it was moved and seconded (Ligons, Mica) to adopt the agenda with one change: the Steering Committee made a motion that needs to be added to the Council agenda as the last item in the Operations Committee report. The motion reads as follows: Regarding the letter from HRSA dated December 6, 2022, Council members are encouraged to send their comments to the Office of Support so that questions can be forwarded to the HRSA Project Officer. Once more information has been gathered, the Council will send a letter to HRSA expressing the Council's collective concerns. Motion carried unanimously.*

Approval of the Minutes: Motion #2: *it was moved and seconded (Boyle, Galley) to approve the December 8, 2022 minutes. Motion carried. Abstentions:*

A History of Minority AIDS Initiative Funding in the Houston EMA: Charles Henley, HRSA Consultant, presented the attached information. Aloysius would like the Planning Council to survey the agencies as to why they do not apply for MAI carryover funds, maybe there is something we can do to make the funds more accessible. Henley said that there is no difference in administrative burden than Part A funds. The CPCDMS automatically bills to the agencies MAI when applicable. The Planning Council cannot survey contractors on why they do anything.

Public Comment and Announcements: Vargas asked everyone to consider signing onto the letter concerning the coverage of PrEP by Medicare. He will send an email with more information to the Office of Support for distribution to the Council.

Reports from Committees

Comprehensive HIV Planning Committee: No report.

Affected Community Committee: No report.

Quality Improvement Committee: No report.

Priority and Allocations Committee: No report.

Operations Committee: Cecilia Ligons, Co-Chair, reported on the following:

2023 New Member Orientation & Mentor/Mentee Meeting: Ligons referred to Starr's comments about the new member Orientation in her opening comments.

2023 Council Orientation: Ligons referred to Starr's comments about the full-member Orientation in her opening comments.

HRSA Letter re: Consumer Incentives: See the attached letter from HRSA dated December 6, 2022. The letter relates to two options for reimbursing consumers for attending meetings: Option 1: provide a gift card to consumers who attend Ryan White meetings. Option 2: reimburse consumers for transportation, childcare services and meals (only if needed for health reasons). Please submit thoughts and comments to the Office of Support for consideration at the February 14, 2023 Operations Committee meeting.

Motion: *from the Committee regarding the letter from HRSA dated December 6, 2022: Council members are encouraged to send their comments to the Office of Support so that questions can be*

forwarded to the HRSA Project Officer. Once more information has been gathered, the Council will send a letter to HRSA expressing the Council's collective concerns. Aloysius said that this policy is asking us to disclose people with other health conditions besides HIV. **Unanimously approved.**

Survey on the Format for 2023 Ryan White Meetings: Regarding the preferred format for 2023 Council and Committee meetings, see the results of the survey of all 2022 Council members. Please submit thoughts and comments to the Office of Support for consideration at the February 14, 2023 Operations Committee meeting.

2023 Council Activities: See attached. Williams summarized the memorandum regarding Petty Cash procedures, Open Meetings Act Training and the 2023 Timeline of Critical Activities. These items will also be reviewed at the first meeting of each Ryan White committee.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Glenn Urbach, Manager, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson, Health Planner, presented the attached report.

Medical Updates: Shital Patel, MD, Baylor College of Medicine presented vaccine updates. She will email a copy of the presentation to the Office of Support for distribution.

Task Force Reports: Starr said that the Council agreed some time ago that they preferred not to have verbal Task Force Reports while meeting on Zoom. The Office of Support is happy to receive and distribute written reports in advance of all Council meetings.

Announcements: Pradia said that HIV Advocacy Day is March 27. PWN Strike Force will be taking a bus to Austin, Murray and Starr will be going and everyone is invited. Boyle said that St. Johns United Methodist Church/Bread of Life gives out household items and produce on the first and third Saturdays of the month from 8am-12pm. 2019 Crawford Street at Gray Street.

Adjournment: Motion: *it was moved and seconded (Boyle, Vargas) to adjourn the meeting at 2:03 p.m. Motion Carried.*

Respectfully submitted,

Victoria Williams, Director

Date _____

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Records for February 9, 2023

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS									MEMBERS								
Crystal Starr, Chair				C				C	Tana Pradia		X				X		
Ardry “Skeet” Boyle, Vice Chair		X				X			Paul Richards		X				X		
Josh Mica, Secretary		X				X			Faye Robinson		X				X		
Kevin Aloysius		X						X	Ryan Rose		X						X
Servando Arellano		X						X	Megan Rowe		X						X
Rosalind Belcher		X						X	Evelio Salinas Escamilla		X				X		
Caleb Brown		X						X	Robert Sliepka		X				X		
Titan Capri		X				X			Carol Suazo		X						X
Johanna Castillo		X						X									
Robert “Bobby” Cruz		X				X											
Kathryn Fergus		X						X									
Kenia Gallardo		X						X	MEMBERS ABSENT								
Ronnie Galley		X				X			Tony Crawford								
Dawn Jenkins		X				X			Roxanne May								
Daphne L. Jones		X				X			Diana Morgan								
Peta-gay Ledbetter		X				X			Oscar Perez								
Cecilia Ligons		X				X			Pete Rodriguez								
Allen Murray		X						X	Imran Shaikh								
Shital Patel		X				X			C. Bruce Turner								