

Council Approved August 10, 2023

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, July 13, 2023

Meeting Location: Bering Church, 1440 Harold Street, Houston, TX & Zoom teleconference

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Crystal Starr, Chair	Servando Arellano	Georgina German, RWPC
Ardry "Skeet" Boyle, Vice Chair	Rosalind Belcher	
Josh Mica, Secretary	Johanna Castillo, excused	
Kevin Aloysius	Tony Crawford	STAFF PRESENT
Caleb Brown	Dawn Jenkins, excused	<i>Ryan White Grant Administration</i>
Titan Capri	Daphne L. Jones	Glenn Urbach
Robert "Bobby" Cruz	Roxanne May, excused	Mauricia Chatman
Kathryn Fergus	Diana Morgan	Francisco Ruiz
Kenia Gallardo	Shital Patel, excused	
Ronnie Galley	Faye Robinson, excused	<i>The Resource Group</i>
Peta-gay Ledbetter	Megan Rowe	Sha'Terra Johnson
Cecilia Ligons	C. Bruce Turner, excused	
Rodney Mills		<i>Office of Support</i>
Allen Murray		Tori Williams
Oscar Perez		Diane Beck
Tana Pradia		Rod Avila
Paul Richards		
Pete Rodriguez		
Ryan Rose		
Evelio Salinas Escamilla		
Imran Shaikh		
Robert Sliepka		
Carol Suazo		
Steven Vargas		

Call to Order: Crystal Starr, Chair, called the meeting to order at 12:12 p.m.

During the opening remarks, Starr said July is always an important month because we review and, hopefully approve, the FY 2024 Ryan White service priorities and allocations. The Priority and Allocations Committee has spent months reviewing expenditure reports, trends and other data to make thoughtful recommendations. Then, they shared the information on local access television and via social media. Now it is time for the Council to finalize their plan for next year. In a few minutes, Peta is going to walk members through the process the Committee used to make their recommendations. Starr then called for a Moment of Reflection.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Mica, Boyle) to adopt the agenda. Motion carried.*

Approval of the Minutes: **Motion #2:** *it was moved and seconded (Mica, Boyle) to approve the June 8, 2023 minutes. Motion carried.* Abstentions: Aloysius, Brown, Mills, Perez, Pradia, Rodriguez, Escamilla, Shaikh, Vargas.

Training on the 2023 Priority and Allocations Process: Peta-Gay Ledbetter, Co-Chair, Priority and Allocations Committee presented the attached training.

Training on SMART vs. SMARTIE Goals: Steven Vargas, Co-Chair, Comprehensive HIV Planning Committee presented the attached training.

Public Comment and Announcements: See attached public comments.

Reports from Committees

Comprehensive HIV Planning Committee: Allen Murray, Co-Chair, reported on the following: 2022-26 Integrated HIV Prevention and Care Plan: The committee is looking at rewording some of the goals in the Integrated Plan so that they are SMART goals. If anyone enjoys this process, feel free to join the Comprehensive HIV Planning Committee meeting at 2 pm after the Council meeting has adjourned. All are welcome and all will be allowed to participate. Check the Council website at rwpchouston.org for a meeting packet.

2023 HIV Care Needs Assessment: **Motion #3:** *allow the Comprehensive HIV Planning Committee to have final approval of the 2023 HIV Care Needs Assessment survey form. Motion Carried.*

Affected Community Committees: No meeting due to the Juneteenth holiday.

Quality Improvement Committee: No meeting due to a very busy June.

Priority and Allocations Committee: Bobby Cruz, Co-Chair, reported on the following: Reports from the Administrative Agent – Part A/MAI*: See the following reports:

- FY23 Part A & MAI Memo and FY22 Procurement, dated 06/12/23
- FY23 Part A & MAI Service Utilization, dated 06/21/23

Reports from the Administrative Agent – Part B/SS**: See the attached reports from the Part B/State Services Administrative Agent:

- FY 22/23 Part B Procurement, dated 06/01/23
- FY 22/23 DSHS SS** Procurement, dated 06/01/23
- FY 22/23 Health Insurance Service Utilization, dated 05/24/23

FY 2024 Ryan White Service Priorities: **Motion 4:** *Approve the attached FY 2024 Service Priorities for Ryan White Part A/MAI*, Part B and State Services funding. Motion Carried.*

FY 2024 Level Funding Scenario – All Funding Streams: **Motion 5:** *Approve the attached FY 2024 Level Funding Scenario for Ryan White Parts A/MAI*, Part B and State Services funding. See attached chart for details.* **Motion Carried.** Abstention: Shaikh.

Item: FY 2024 MAI* Increase/Decrease Funding Scenarios: **Motion 6:** *Approve the attached FY 2024 Increase and Decrease Funding Scenarios for Ryan White MAI* funds.* **Motion Carried.**

FY 2024 Part A Increase/Decrease Funding Scenarios: **Motion 7:** *Approve the attached FY 2024 Increase and Decrease Funding Scenarios for Ryan White Part A funds.* **Motion Carried.** Abstention: Sliepka.

FY 2024 Part B & SS** Increase/Decrease Funding Scenarios: **Motion 8:** *Approve the attached FY 2024 Increase and Decrease Funding Scenarios for Ryan White Part B and State Services funding.* **Motion Carried.** Abstention: Shaikh.

Operations Committee: No report.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Glenn Urbach, Manager, summarized the attached report.

Report from The Resource Group: Sha’Terra Johnson, Health Planner, summarized the attached report.

Task Force Reports: Starr said that the Council agreed not to have verbal Task Force Reports while meeting on Zoom. The Office of Support is happy to receive and distribute written reports in advance of all Council meetings.

Announcements: Boyle said that the HIV and Aging Coalition has changed its name to Positive Living Houston. They’ve been doing some reorganizing and have a townhall meeting on July 20th.

Bread of Life has HOPWA funds and 6 housing case workers. They are finalizing a program for those over the age of 60, a phlebotomist and social workers, and Lucille’s restaurant has been cooking lunch and dinner for their clients for about 8 weeks. It is not HIV specific. Beck said there are LEAP and VIDA flyers available, please take some to share. Starr invited all to volunteer to staff a LEAP/VIDA table to recruit applicants. Please see Robert or Kenia to sign up.

Adjournment: Motion: *it was moved and seconded (Sliepka, Vargas) to adjourn the meeting at 1:47 p.m.* **Motion Carried.**

Respectfully submitted,

Victoria Williams, Director

Date _____

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Records for July 13, 2023

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 2023 NA survey Carried				Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 2023 NA survey Carried				
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	
MEMBERS													MEMBERS												
Crystal Starr, Chair				C				C				C	E. Salinas Escamilla		X						X		X		
Ardry “Skeet” Boyle, Vice Chair		X				X				X			Imran Shaikh		X						X		X		
Josh Mica, Secretary		X				X				X			Robert Sliepka		X				X				X		
Kevin Aloysius		X					X			X			Carol Suazo		X				X				X		
Caleb Brown		X					X			X			Steven Vargas		X						X		X		
Titan Capri		X				X				X															
Robert “Bobby” Cruz		X				X				X			MEMBERS ABSENT												
Kathryn Fergus		X				X				X			Servando Arellano												
Kenia Gallardo		X				X				X			Rosalind Belcher												
Ronnie Galley		X				X				X			Johanna Castillo												
Peta-gay Ledbetter		X				X				X			Tony Crawford												
Cecilia Ligons		X				X				X			Dawn Jenkins												
Rodney Mills		X					X			X			Daphne L. Jones												
Allen Murray		X				X				X			Roxanne May												
Oscar Perez		X					X			X			Diana Morgan												
Tana Pradia		X					X			X			Shital Patel												
Paul Richards		X				X				X			Faye Robinson												
Pete Rodriguez		X					X			X			Megan Rowe												
Ryan Rose		X				X				X			C. Bruce Turner												

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #4 FY24 Service Priorities Carried				Motion #5 FY24 Level funding scenario Carried				Motion #6 FY24 MAI incr/decr scenario Carried					Motion #4 FY24 Service Priorities Carried				Motion #5 FY24 Level funding scenario Carried				Motion #6 FY24 MAI incr/decr scenario Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS													MEMBERS												
Crystal Starr, Chair				C				C				C	E. Salinas Escamilla		X				X				X		
Ardry “Skeet” Boyle, Vice Chair		X				X				X			Imran Shaikh		X						X		X		
Josh Mica, Secretary		X				X				X			Robert Sliepka		X				X				X		
Kevin Aloysius		X				X				X			Carol Suazo		X				X				X		
Caleb Brown		X				X				X			Steven Vargas		X				X				X		
Titan Capri		X				X				X															
Robert “Bobby” Cruz		X				X				X			MEMBERS ABSENT												
Kathryn Fergus		X				X				X			Servando Arellano												
Kenia Gallardo		X				X				X			Rosalind Belcher												
Ronnie Galley		X				X				X			Johanna Castillo												
Peta-gay Ledbetter		X				X				X			Tony Crawford												
Cecilia Ligons		X				X				X			Dawn Jenkins												
Rodney Mills		X				X				X			Daphne L. Jones												
Allen Murray		X				X				X			Roxanne May												
Oscar Perez		X				X				X			Diana Morgan												
Tana Pradia		X				X				X			Shital Patel												
Paul Richards		X				X				X			Faye Robinson												
Pete Rodriguez		X				X				X			Megan Rowe												
Ryan Rose		X				X				X			C. Bruce Turner												

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #7 FY24 Pt A incr/decr scenario Carried				Motion #8 FY24 Pt B/SS incr/decr scenario Carried					Motion #7 FY24 Pt A incr/decr scenario Carried				Motion #8 FY24 Pt B/SS incr/decr scenario Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS									MEMBERS								
Crystal Starr, Chair				C				C	E. Salinas Escamilla		X				X		
Ardry “Skeet” Boyle, Vice Chair		X				X			Imran Shaikh		X						X
Josh Mica, Secretary		X				X			Robert Sliepka				X		X		
Kevin Aloysius		X				X			Carol Suazo		X				X		
Caleb Brown		X				X			Steven Vargas		X				X		
Titan Capri		X				X											
Robert “Bobby” Cruz		X				X			MEMBERS ABSENT								
Kathryn Fergus		X				X			Servando Arellano								
Kenia Gallardo		X				X			Rosalind Belcher								
Ronnie Galley		X				X			Johanna Castillo								
Peta-gay Ledbetter		X				X			Tony Crawford								
Cecilia Ligons		X				X			Dawn Jenkins								
Rodney Mills		X				X			Daphne L. Jones								
Allen Murray		X				X			Roxanne May								
Oscar Perez		X				X			Diana Morgan								
Tana Pradia		X				X			Shital Patel								
Paul Richards		X				X			Faye Robinson								
Pete Rodriguez		X				X			Megan Rowe								
Ryan Rose		X				X			C. Bruce Turner								