

Council Approved September 14, 2023

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, August 10, 2023

Meeting Location: Bering Church, 1440 Harold Street, Houston, TX and Zoom teleconference

| MEMBERS PRESENT | MEMBERS ABSENT | OTHERS PRESENT |
|---------------------------------|---------------------------|----------------------------------------|
| Crystal Starr, Chair | Kevin Aloysius, excused | Marlene McNeese, HHD |
| Ardry "Skeet" Boyle, Vice Chair | Servando Arellano | Jeannette Lopez Belen, HHD |
| Josh Mica, Secretary | Rosalind Belcher, excused | Aryana Butler, HHD |
| Caleb Brown | Johanna Castillo, excused | OTHERS?? |
| Titan Capri | Tony Crawford | |
| Robert "Bobby" Cruz | Kathryn Fergus, excused | Georgina German, RWPC |
| Ronnie Galley | Kenia Gallardo | |
| Dawn Jenkins | Roxanne May, excused | STAFF PRESENT |
| Daphne L. Jones | Diana Morgan | <i>Ryan White Grant Administration</i> |
| Peta-gay Ledbetter | Paul Richards | Glenn Urbach |
| Cecilia Ligons | Faye Robinson, excused | Francisco Ruiz |
| Rodney Mills | Pete Rodriguez, excused | |
| Allen Murray | Carol Suazo | <i>The Resource Group</i> |
| Shital Patel | | Sha'Terra Johnson |
| Oscar Perez | | |
| Tana Pradia | | <i>Office of Support</i> |
| Ryan Rose | | Tori Williams |
| Megan Rowe | | Mackenzie Hudson |
| Evelio Salinas Escamilla | | Diane Beck |
| Imran Shaikh | | Rod Avila |
| Robert Sliepka | | |
| C. Bruce Turner | | |
| Steven Vargas | | |

Call to Order: Crystal Starr, Chair, called the meeting to order at 12:10 p.m.

During the opening remarks, Starr said that in-person attendance at Council meetings is definitely going up. Thank you so much for making that effort. Remember that all meetings will now be held at Bering

Church. Today we will be reallocating over \$1.2 million in unspent funds from last year. For the last couple of years, ADAP has received large portions of these funds. This year, agencies have requested additional funding, hence all of the unspent funding will be assigned to agencies requesting an increase in their funding. Starr then called for a Moment of Reflection.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Escamilla, Mica) to adopt the agenda. Motion carried.*

Approval of the Minutes: **Motion #2:** *it was moved and seconded (Boyle, Mica) to approve the July 13, 2023 minutes. Motion carried.* Abstentions: Jenkins, Jones, Patel, Rowe.

Houston's Syphilis Epidemic: See the attached slides presented by staff of the Houston Health Departments Bureau of HIV/STD and Viral Hepatitis Prevention: Marlene McNeese, Deputy Assistant Director, Jeannette Lopez Belen, Epidemiologist, and Aryana Butler, Staff Analyst.

Public Comment and Announcements: See attached public comments.

Reports from Committees

Comprehensive HIV Planning Committee: Allen Murray, Co-Chair, reported on the following: 2022 Integrated HIV Prevention and Care Services Plan: The committee is looking at rewording some of the goals in the Integrated Plan so that they are SMART goals. If anyone enjoys this process, feel free to join the Comprehensive HIV Planning Committee meeting at 2 pm today. All are welcome and all will be allowed to participate. Check the Council website at <http://rwpchouston.org> for the August meeting packet or, call Rod or Diane to request a packet.

Affected Community Committees: Rodney Mills, Co-Chair, reported on the following: The Committee met in July to review the different Council sponsored projects that need consumer input. And, members signed up to help distribute Project LEAP and Proyecto VIDA information at Ryan White funded agencies.

Quality Improvement Committee: Tana Pradia, Co-Chair, reported on the following: Mental Health Service Category: **Motion #3:** *Adopt two Mental Health Subcategories: Mental Health – General and Mental Health – Special Populations. Motion Carried.*

HIV and Aging: **Motion #4:** *Support the Baylor College of Medicine/AETC proposal to increase provider awareness of the needs and concerns of people living with HIV who are 50 years of age or older. Motion Carried.* Abstentions: Boyle, Brown, Escamilla, Patel, Pradia, Sliepka, Rowe.

Priority and Allocations Committee: Bobby Cruz, Co-Chair, reported on the following: Reports from the Administrative Agent – Part A/MAI*: See the following reports:

- FY22 Part A & MAI Procurement, dated 07/24/23
- FY23 Part A & MAI Procurement, dated 07/23/23
- FY23 Part A & MAI Service Utilization, dated 07/23/23

Reports from the Administrative Agent – Part B/ State Services: See the following reports:

- FY 23/24 Part B Procurement, dated 06/27/23
- FY 22/23 DSHS SS** Procurement, dated 06/27/23
- FY23/24 Part B Procurement, April 1, 2023 – March 31, 2024, dated 06/27/23
- FY22/23 DSHS SS Procurement, Sept. 1, 2022 – Aug. 31, 2023, dated 06/27/23
- FY22/23 DSHS SS Service Utilization, 09/01/22 – 05/31/23, dated 06/30/23

FY 2022 MAI* Carryover Funds: **Motion #5:** Approve MAI* Request #1 in the amount of \$19,124, which reflects the re-allocation of projected FY 2022 MAI carryover funds in the amount of \$19,124. See attached request for details. **Motion Carried.** Abstentions: Jenkins, Patel, Shaikh.

FY 2022 Ryan White Part A Carryover Funds: **Motion #6:** Approve the attached chart which reflects the re-allocation of projected FY 2022 Ryan White Part A carryover funds in the amount of \$1,278,521. **Motion Carried.** Abstentions: Jenkins, Patel, Shaikh.

Quarterly Committee Report: See the attached Quarterly Committee report.

Operations Committee: Cecilia Ligons, Co-Chair, reported on the following:

Payroll/Debit Card vs. Paper Checks: **Motion #7:** Start the pilot project to compare the results of using payroll/debit cards vs. paper checks for petty cash reimbursements to Ryan White volunteers. **Motion Carried.** Abstention: Boyle, Turner.

Request for Food Forms: Please submit this form to Rod asap.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Glenn Urbach, Manager, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson, Health Planner, summarized the attached report.

Medical Updates: Patel presented additional information about the syphilis epidemic, see attached. Vargas liked the way disparities were visualized and would like the Council to do it this way.

Task Force Reports: Starr said that the Council agreed not to have verbal Task Force Reports while meeting on Zoom. The Office of Support is happy to receive and distribute written reports in advance of all Council meetings.

Announcements: Escamilla said that the Latino Commission on AIDS is hosting a Behavioral Health presentation and roundtable at the Mexican Consulate on September 19, 2023. He will forward the specifics to the Office of Support to share with the Council. Ligons said there is still room at the Positive Living Conference next month in Florida; if you are interested let her know. Boyle said there is a flyer from Bread of Life in the meeting packet.

Adjournment: Motion: it was moved and seconded (Sliepka, Galley) to adjourn the meeting at 2:08 p.m. **Motion Carried.**

Respectfully submitted,

Victoria Williams, Director

Date _____

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Records for August 10, 2023

| C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone | Motion #1 Agenda Carried | | | | Motion #2 Minutes Carried | | | | Motion #3 Mental Health subcategory Carried | | | | | Motion #1 Agenda Carried | | | | Motion #2 Minutes Carried | | | | Motion #3 Mental Health subcategory Carried | | | |
|---------------------------------------------------------------------------------------------------------------|--------------------------------|-----|----|---------|---------------------------------|-----|----|---------|------------------------------------------------------|-----|----|---------|-----------------------|--------------------------------|--------|-----|----|---------------------------------|--------|-----|----|------------------------------------------------------|--------|-----|----|
| | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | | MEMBERS | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO |
| MEMBERS | | | | | | | | | | | | | MEMBERS | | | | | | | | | | | | |
| Crystal Starr, Chair | | | | C | | | | C | | | | C | Imran Shaikh | | X | | | | X | | | | X | | |
| Ardry “Skeet” Boyle, Vice Chair | X | | | | X | | | | X | | | | Robert Sliepka | X | | | | X | | | | X | | | |
| Josh Mica, Secretary | X | | | | X | | | | X | | | | C. Bruce Turner | X | | | | X | | | | X | | | |
| Caleb Brown | X | | | | X | | | | X | | | | Steven Vargas | X | | | | X | | | | X | | | |
| Titan Capri | X | | | | X | | | | X | | | | | | | | | | | | | | | | |
| Robert “Bobby” Cruz | X | | | | X | | | | X | | | | MEMBERS ABSENT | | | | | | | | | | | | |
| Ronnie Galley | X | | | | X | | | | X | | | | Kevin Aloysius | | | | | | | | | | | | |
| Dawn Jenkins | X | | | | X | | | | X | | | | Servando Arellano | | | | | | | | | | | | |
| Daphne L. Jones | X | | | | | | | X | X | | | | Rosalind Belcher | | | | | | | | | | | | |
| Peta-gay Ledbetter | X | | | | | | | X | X | | | | Johanna Castillo | | | | | | | | | | | | |
| Cecilia Ligons | X | | | | X | | | | X | | | | Tony Crawford | | | | | | | | | | | | |
| Rodney Mills | X | | | | X | | | | X | | | | Kathryn Fergus | | | | | | | | | | | | |
| Allen Murray | X | | | | X | | | | X | | | | Kenia Gallardo | | | | | | | | | | | | |
| Oscar Perez | X | | | | X | | | | X | | | | Roxanne May | | | | | | | | | | | | |
| Shital Patel | X | | | | | | | X | X | | | | Diana Morgan | | | | | | | | | | | | |
| Tana Pradia | X | | | | X | | | | X | | | | Paul Richards | | | | | | | | | | | | |
| Ryan Rose | X | | | | X | | | | X | | | | Faye Robinson | | | | | | | | | | | | |
| Megan Rowe | X | | | | | | | X | X | | | | Pete Rodriguez | | | | | | | | | | | | |
| Evelio Salinas Escamilla | X | | | | X | | | | X | | | | Carol Suazo | | | | | | | | | | | | |

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| Crystal Starr, Chair | | | | C | | | | C | Imran Shaikh | | X | | | | | | X |
| Ardry "Skeet" Boyle, Vice Chair | | | | X | | X | | | Robert Sliepka | | | | X | | X | | |
| Josh Mica, Secretary | | | X | | | X | | | C. Bruce Turner | | X | | | | X | | |
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| Daphne L. Jones | | X | | | | X | | | Rosalind Belcher | | | | | | | | |
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| Josh Mica, Secretary | | X | | | | X | | | C. Bruce Turner | | X | | | | | | X |
| Caleb Brown | | X | | | | X | | | Steven Vargas | | X | | | | X | | |
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