

Council Approved October 12, 2023

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, September 14, 2023

Meeting Location: Bering Church, 1440 Harold Street, Houston, TX and Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Crystal Starr, Chair	Evelio Salinas Escamilla	Johnny Deal, Greeter
Ardry "Skeet" Boyle, Vice Chair	Imran Shaikh	Dena Hughes, TAN Healthcare
Josh Mica, Secretary	Robert Sliepka	Deb Bro, Walgreens
Caleb Brown	Carol Suazo	John Dixon, TAN Healthcare
Titan Capri	Steven Vargas	Cordella Lyon, Baptist Hospital
Johanna Castillo		Ashley Barnes, AHF
Robert "Bobby" Cruz		Georgina German, AFH
Kathryn Fergus		Amber David, Houston Health Dept.
Kenia Gallardo		Xochitl Calderon, FLAS, Inc.
Ronnie Galley		Esmeralda Oregon, FLAS, Inc.
Dawn Jenkins		
Daphne L. Jones	MEMBERS ABSENT	STAFF PRESENT
Peta-gay Ledbetter	Kevin Aloysius, excused	<i>Ryan White Grant Administration</i>
Cecilia Ligons	Servando Arellano	Glenn Urbach
Rodney Mills	Rosalind Belcher, excused	Mauricia Chatman
Shital Patel	Tony Crawford, excused	Jason Black
Oscar Perez	Roxanne May, excused	Francisco Ruiz
Tana Pradia	Diana Morgan	
Paul Richards	Allen Murray, excused	<i>The Resource Group</i>
Pete Rodriguez	Faye Robinson	Sha'Terra Johnson
Ryan Rose	C. Bruce Turner, excused	
Megan Rowe		<i>Office of Support</i>
		Tori Williams
		Mackenzie Hudson
		Diane Beck

Call to Order: Crystal Starr, Chair, called the meeting to order at 12:12 p.m.

During the opening remarks, Starr thanked members who attended the Office Open House Event last Thursday in spite of the heat. Half of the staff was unable to make it because they had COVID or other significant issues. For that reason, Starr gave special thanks to Ronnie, Diana, Skeet, Ryan, Allen, Rod and Mackenzie for making guests feel welcome and appreciated. She also thanked all of the Council Members in attendance today, especially those who are here in person and helped us reach quorum. Starr then called for a Moment of Reflection.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Escamilla, Mica) to adopt the agenda. Motion carried.*

Approval of the Minutes: **Motion #2:** *it was moved and seconded (Boyle, Ligons) to approve the August 10, 2023 minutes. Motion carried.* Abstentions: Castillo, Fergus, Gallardo, Richards, Rodriguez, Suazo.

Public Comment and Announcements: Esmeralda Oregon, Housing Support Coordinator at FLAS Inc, Said that they recently received a HOPWA grant to provide rental assistance and behavioral health services to individuals and families affected HIV. They also have a permanent housing placement program to help people living with HIV seeking to secure a new permanent residence and need assistance with moving costs. Her contact information is eoregon@flasinc.org or 281-883-2564.

Xochitl Calderon, Behavioral Health Community Specialist at FLAS Inc, presented information about their Elia program. See the attached brochure. Her contact information is xcalderon@flasinc.org or 713-772-2366.

Dena Hughes said that she is a woman living with HIV and the CEO of Triangle Area Network in Beaumont. TAN began in 1987 as Triangle AIDS Network and is the oldest ASO in southeast Texas. They became an FQHC in 2016 and now provide a full range of services to the southeast Texas community. She says that the rural area needs more attention and needs to be included in the larger conversation. She is irritated that EHE is only in the one area when folks travel the I-10 corridor so there needs to be a closer collaboration between what we're doing and if nothing else, when you have a conversation make sure to at least have someone from the rural community at the table. She introduced John Dixon, Board Chair of TAN Healthcare.

Cordella Lyon, emergency department at Baptist Hospital in Beaumont. She said they do routine HIV testing and provider linkage to Ryan White care. They would like the opportunity work with Houston and to share resources and ideas to help end the epidemic.

Reports from Committees

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, reported on the following:

2023 Houston Area HIV Needs Assessment: The Committee approved the final version of the survey for the 2023 Houston Area HIV Needs Assessment.

Affected Community Committees: Rodney Mills, Co-Chair, reported on the following:

The Committee met in August to sign up for the different workgroups under the Houston Area HIV Education Coalition, which is part of the 2022-26 Houston Area HIV Prevention and Care Integrated Plan.

Greeters at Monthly Council Meetings: Committee members signed up to be greeters at Council meetings. See the attached chart.

Quality Improvement Committee: Pete Rodriguez, Co-Chair, shared the following:

Reports from the Administrative Agent – Part B/ State Services:

- FY 23/24 Part B Procurement, dated 08/03/23
- FY 22/23 DSHS State Services Procurement, dated 08/03/23
- FY23/24 Part B Service Utilization, 1st Quarter, dated 07/31/23
- FY22/23 Health Insurance Assistance Program, dated 07/05/23

2023 Assessment of the Administrative Mechanism: ***Motion #3:*** *Accept the 2023 Assessment of the Administrative Mechanism and, based upon the excellent results cited in the report, no corrective action is required. Motion Carried.*

Mental Health Service Category Targeting Special Populations: Starr expressed concern that the wording of the special populations could be misunderstood. Johnson will change ‘including’ to ‘emphasizing’ and also under Staff Recommendations add a comma between LPC and PhD. ***Motion #4:*** *Approve the attached Mental Health Service Category Definition Targeting Special Populations with one addition: add that translation services are to be available at the site when appropriate. Motion Carried.*

Priority and Allocations Committee: Bobby Cruz, Co-Chair, reported on the following:

Ryan White Part B State-Rebate Funds Update: See the attached memo regarding the consolidation of State-Rebate funds with DSHS* State Services funds

FY 2022 Revised Carryover Allocations: See the following reports:

- FY22 Part A & MAI* Procurement, dated 08/28/23
- FY22 Part A Carryover FINAL, dated 08/29/23
- FY22 MAI* Carryover FINAL, dated 08/29/23

Operations Committee: Cecilia Ligons, Co-Chair, reported on the following:

Project L.E.A.P. for Youth Pilot Project: ***Motion #5:*** *In FY 2023 conduct a Project L.E.A.P. (Learning, Empowerment, Advocacy, Participation) Program for Youth between the ages of 18 and 24 years of age with the goal of inviting graduates to initiate the 2024 Ryan White Youth Council. See attached details. Motion Carried.*

Request for Food Forms: Please submit this form to Rod asap.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Glenn Urbach, Manager, summarized the attached report.

Report from The Resource Group: Sha’Terra Johnson, Health Planner, summarized the attached report.

Medical Updates: Patel presented information about Hyperlipidemia in People with HIV, see attached.

Task Force Reports: Starr said that the Council agreed not to have verbal Task Force Reports while meeting on Zoom. The Office of Support is happy to receive and distribute written reports in advance of all Council meetings.

Announcements: Boyle thanked everyone for their prayers and said that his wife is doing well. Vargas talked about the Day with HIV - on Saturday 23 September. Photograph a moment of your day and upload it to the website adaywithhiv.com. Chatman said that she sent the Office of Support a save the date flyer regarding the Standards of Care and Performance Measure workgroup on October 31st at 9am

on Zoom. The workgroup for those with lived experience will be at noon on October 23rd.

Adjournment: The meeting adjourned at 1:48 p.m.

Respectfully submitted,

Victoria Williams, Director

Date _____

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Records for September 14, 2023

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Assessment of the admin mech Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Assessment of the admin mech Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS													MEMBERS												
Crystal Starr, Chair				C				C				C	Ryan Rose		X				X				X		
Ardry "Skeet" Boyle, Vice Chair		X				X				X			Megan Rowe		X				X				X		
Josh Mica, Secretary		X				X				X			Evelio Salinas Escamilla		X				X				X		
Caleb Brown		X				X				X			Imran Shaikh		X				X				X		
Titan Capri		X				X				X			Robert Sliepka		X				X				X		
Johanna Castillo		X					X			X			Carol Suazo		X					X			X		
Robert "Bobby" Cruz		X				X				X			Steven Vargas		X				X				X		
Kathryn Fergus		X					X			X															
Kenia Gallardo		X					X			X															
Ronnie Galley		X				X				X															
Dawn Jenkins		X				X				X			MEMBERS ABSENT												
Daphne L. Jones		X				X				X			Kevin Aloysius												
Peta-gay Ledbetter		X				X				X			Servando Arellano												
Cecilia Ligons		X				X				X			Rosalind Belcher												
Rodney Mills		X				X				X			Tony Crawford												
Oscar Perez		X				X				X			Roxanne May												
Shital Patel		X				X				X			Diana Morgan												
Tana Pradia		X				X				X			Allen Murray												
Paul Richards		X					X			X			Faye Robinson												
Pete Rodriguez		X					X			X			C. Bruce Turner												

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #4 Mental Health svc definition Carried				Motion #5 LEAP for Youth pilot project Carried					Motion #4 Mental Health svc definition Carried				Motion #5 LEAP for Youth pilot project Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS									MEMBERS								
Crystal Starr, Chair				C				C	Ryan Rose		X				X		
Ardry “Skeet” Boyle, Vice Chair		X				X			Megan Rowe		X				X		
Josh Mica, Secretary		X				X			Evelio Salinas Escamilla		X				X		
Caleb Brown		X				X			Imran Shaikh		X				X		
Titan Capri		X				X			Robert Sliepka		X				X		
Johanna Castillo		X				X			Carol Suazo		X				X		
Robert “Bobby” Cruz		X				X			Steven Vargas		X				X		
Kathryn Fergus		X				X											
Kenia Gallardo		X				X											
Ronnie Galley		X				X											
Dawn Jenkins		X				X			MEMBERS ABSENT								
Daphne L. Jones		X				X			Kevin Aloysius								
Peta-gay Ledbetter		X				X			Servando Arellano								
Cecilia Ligons		X				X			Rosalind Belcher								
Rodney Mills		X				X			Tony Crawford								
Oscar Perez		X				X			Roxanne May								
Shital Patel		X				X			Diana Morgan								
Tana Pradia		X				X			Allen Murray								
Paul Richards		X				X			Faye Robinson								
Pete Rodriguez		X				X			C. Bruce Turner								