

Council Approved November 9, 2023

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, October 12, 2023

Meeting Location: Bering Church, 1440 Harold Street, Houston, TX 77006 and Zoom teleconference

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Crystal Starr, Chair	Servando Arellano	Johnny Deal, Greeter
Ardry "Skeet" Boyle, Vice Chair	Rosalind Belcher	Shabaura Perryman, Merck
Josh Mica, Secretary	Caleb Brown, excused	M. Smith, Spring Branch CHC
Kevin Aloysius	Tony Crawford	
Titan Capri	Kenia Gallardo	
Johanna Castillo	Roxanne May, excused	
Robert "Bobby" Cruz	Diana Morgan	STAFF PRESENT
Kathryn Fergus	Shital Patel, excused	<i>Ryan White Grant Administration</i>
Ronnie Galley	Oscar Perez	Glenn Urbach
Dawn Jenkins	Pete Rodriguez, excused	Jason Black
Daphne L. Jones	Ryan Rose	Mauricia Chatman
Peta-gay Ledbetter	Evelio Salinas Escamilla, excused	Francisco Ruiz
Cecilia Ligons	Imran Shaikh, excused	
Rodney Mills		<i>The Resource Group</i>
Allen Murray		Sha'Terra Johnson
Tana Pradia		
Paul Richards		<i>Office of Support</i>
Faye Robinson		Tori Williams
Megan Rowe		Mackenzie Hudson
Robert Sliepka		Diane Beck
Carol Suazo		
Steven Vargas		
C. Bruce Turner		

Call to Order: Skeet Boyle, Vice Chair, called the meeting to order at 12:04 p.m. He then called for a Moment of Reflection.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Mica, Ligons) to adopt the agenda.*
Motion carried.

Approval of the Minutes: **Motion #2:** *it was moved and seconded (Ligons, Mica) to approve the September 14, 2023 minutes.* **Motion carried.** Abstentions: Aloysius, Murray.

Training: Molecular Surveillance in the Houston EMA: Paul Richards, Program Supervisor, Texas Dept. of State Health Services Region 6/5 South, presented the attached slides regarding HIV Molecular Surveillance in the EMA/HSDA.

Public Comment and Announcements: None.

Reports from Committees

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, reported on the following:
2023 Houston Area HIV Needs Assessment: As soon as The Resource Group provides the incentives, data collection for the 2023 Houston Area HIV Needs Assessment will begin. We appreciate The Resource Group providing this valuable part of the project.

Affected Community Committees: Rodney Mills, Co-Chair, reported on the following:
The Committee is going to host 5 Road 2 Success classes at 5 different Ryan White funded clinics before the end of FY 2023. The theme for all of the classes will be reviewing a complete menu of services available at each agency. There will be special emphasis on Emergency Financial Assistance – Pharmacy.

Quality Improvement Committee: Pete Rodriguez, Co-Chair, shared the following:
Reports from the Administrative Agent – Part B/ State Services:

- FY 23/24 Part B Procurement, dated 09/11/23
- FY 22/23 DSHS State Services Procurement, dated 09/06/23
- FY22/23 State Services Service Utilization, dated 09/06/23

Priority and Allocations Committee: No report.

Operations Committee: Cecilia Ligons, Co-Chair, reported on the following:
2023 Attendance for Council and Affiliate Members: The Committee reviewed 2023 attendance records for Council and Affiliate members and made contact with all members who have missed 4 or more Council or Committee meetings.

Elections for 2024 Council Officers: Please contact the Chairs of the Operations Committee, or the Director of the Office of Support, if you wish to nominate someone, or run, for Chair, Vice Chair or Secretary of the 2024 Planning Council. Nominations close at the end of the November Steering Committee meeting and do not open again until the day of the election.

Report from Office of Support: Tori Williams, Director, gave a verbal report. She announced that the winner of the contest for sending the most Project LEAP applicants who were interviewed is Cecilia Ligons. She will receive a \$50 gift card to the business of her choosing. She also thanked everyone for their recruitment efforts this year, we have a great morning class. Her retirement plans have shifted somewhat and she now plans to retire in August 2024. Then, she hopes the Judge approves a proposal that she work one day a week to train her replacement. In the late spring, the position will be posted locally and nationally so if you know anyone who would be interested, please let them know. She then gave an overview of the Integrated Plan implementation process and workgroups. She invited everyone to come up and look at the information posted on the boards and encouraged them to attend the November 16th meeting and join one or more of the workgroups.

Report from Ryan White Grant Administration: Glenn Urbach, Manager, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson, Health Planner, summarized the attached report.

Task Force Reports: Starr said that the Council agreed not to have verbal Task Force Reports while meeting on Zoom. The Office of Support is happy to receive and distribute written reports in advance of all Council meetings.

Announcements: Starr told everyone to be sure to vote for Mica for Thera Champion, voting ends today. Castillo sent English and Spanish flyers about a testing event for Latinx Heritage Month to the Office of Support for distribution. Pradia reminded everyone that early voting starts October 23rd. Vargas said that the Comprehensive HIV Planning Committee will be meeting at 2:00 pm today.

Adjournment: Motion: *it was moved and seconded (Mica, Ligons) to adjourn the meeting at 1:11 p.m.*
Motion Carried.

Respectfully submitted,

Victoria Williams, Director

Date _____

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Records for October 12, 2023

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room	Motion #1 Agenda Carried				Motion #2 Minutes Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS									MEMBERS								
Crystal Starr, Chair ja 12:34	X				X				Robert Sliepka		X				X		
Ardry “Skeet” Boyle, Vice Chair									Carol Suazo ja 12:15	X				X			
Josh Mica, Secretary		X				X			C. Bruce Turner ja 12:27	X				X			
Kevin Aloysius		X				X			Steven Vargas		X				X		
Titan Capri		X				X											
Johanna Castillo ja 12:14	X				X				MEMBERS ABSENT								
Robert “Bobby” Cruz		X				X			Servando Arellano								
Kathryn Fergus		X				X			Rosalind Belcher								
Ronnie Galley		X				X			Caleb Brown								
Dawn Jenkins		X				X			Tony Crawford								
Daphne L. Jones		X				X			Kenia Gallardo								
Peta-gay Ledbetter		X				X			Roxanne May								
Cecilia Ligons		X				X			Diana Morgan								
Rodney Mills		X				X			Shital Patel								
Allen Murray		X				X			Oscar Perez								
Tana Pradia		X				X			Pete Rodriguez								
Paul Richards		X				X			Ryan Rose								
Faye Robinson ja 12:14	X				X				Evelio Salinas Escamilla								
Megan Rowe		X				X			Imran Shaikh								