

COUNCIL APPROVED FEBRUARY 8, 2024

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, December 14, 2023

Meeting Location: Bering Church, 1440 Harold Street, Houston, TX 77006 and Zoom teleconference

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Ardry “Skeet” Boyle, Vice Chair	Servando Arellano	Tonia Vaxter, Harris Health System
Josh Mica, Secretary	Rosalind Belcher	Shabaura Perryman, Merck
Kevin Aloysius	Tony Crawford	Jim Osburn, Thera Technologies
Caleb Brown	Daphne L. Jones	Paulina Avila Martinez, SBCHC
Titan Capri	Roxanne May, excused	G. Rendon
Johanna Castillo	Diana Morgan	
Robert “Bobby” Cruz	Oscar Perez	
Kathryn Fergus	Faye Robinson	
Kenia Gallardo	Megan Rowe, excused	
Ronnie Galley	Imran Shaikh	STAFF PRESENT
Dawn Jenkins	Crystal Starr, excused	<i>Ryan White Grant Administration</i>
Peta-gay Ledbetter		Glenn Urbach
Cecilia Ligons		Mauricia Chatman
Rodney Mills		Francisco Ruiz
Shital Patel		
Tana Pradia		<i>The Resource Group</i>
Paul Richards		Sha’Terra Johnson
Pete Rodriguez		
Ryan Rose		<i>Office of Support</i>
Evelio Salinas Escamilla		Tori Williams
Robert Sliepka		Mackenzie Hudson
Carol Suazo		Diane Beck
Steven Vargas		
C. Bruce Turner		

Call to Order: Skeet Boyle, Vice Chair, called the meeting to order at 12:12 p.m. During the opening remarks, Boyle said this is the last Planning Council meeting of 2023. It has been a busy year for the

Council and for our staff. We moved from our offices of over 27 years, adjusted to a wonderful, temporary home at Bering Church, updated our Epidemiological Report, collected a significant amount of data for our next Needs Assessment, graduated 25 students from Project LEAP and Proyecto VIDA and more. Speaking of graduation, please join me in thanking the volunteers who hosted the graduation ceremonies last week. Boyle then called for a Moment of Reflection.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Escamilla, Mica) to adopt the agenda. Motion carried.*

Approval of the Minutes: **Motion #2:** *it was moved and seconded (Galley, Sliepka) to approve the November 9, 2023 minutes. Motion carried.* Abstentions: Escamilla, Jenkins, Patel, Richards, Turner, Vargas.

Public Comment and Announcements: Evelio Escamilla, Latino Commission on AIDS, was invited by Marlene McNeese to speak at PACHA to the People about mental health and substance use among Latinos. There is a high level of stigma in mental health. There is a huge difference between what staff and clients consider readiness for treatment.

Shabaura Perryman, Merck, reminded Council members that she is the HIV community liaison and provides HIV education across the state.

Reports from Committees

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, reported on the following: 2023 Needs Assessment Update: 2023 Needs Assessment data collection is taking place weekly.

S.M.A.R.T. Goals: **Motion #3:** *Approve attached, revised goals which make them S.M.A.R.T. (Specific, Measurable, Attainable, Relevant, Time-based) goals for the 2022-26 Houston Area HIV Plan. Motion Carried.* Abstention: Turner.

2022-2026 Houston Area Integrated HIV Prevention and Care Plan: On November 16, 2023 the CPG and the Planning Council hosted a community meeting to kick off the Ending the HIV Epidemic/Integrated HIV Planning Prevention and Care Planning body. Ronnie Galley, Lesley Williams and Shawn Flintroy, as the Co-Chairs of the Leadership Team, did an excellent job co-facilitating the meeting. Over 48 people participated in person or online, plus eight members of the CPG and Planning Council staff. Committee and Workgroup Co-Chairs were introduced and did a fabulous job competing with one another to encourage participants to sign up for their group. In December, the Comprehensive HIV Planning Committee will meet with CPG's Evaluation Committee to form the EHE/Integrated Planning body's Evaluation Committee. In January 2024, all committees and workgroups will begin to meet every other month. All committees and workgroups will report to the Leadership Team in February and continue meeting on alternate months. Please use the attached form to sign up for committee, workgroup and/or the Leadership Team. All are encouraged to participant in this important planning body hosted by CPG and the Planning Council over the next 3 years.

Affected Community Committees: Rodney Mills, Co-Chair, reported on the following:

Road to Success Presentations in FY 2023: The Affected Community Committee will be hosting 5 Road to Success presentations at 5 different Ryan White funded clinics before the end of FY 2023. The theme for all of the classes will be reviewing a complete menu of services available at each agency. There will be special emphasis on Emergency Financial Assistance – Pharmacy.

Quality Improvement Committee: Tana Pradia, Co-Chair, shared the following:

Reports from the Administrative Agent – Part A/MAI*: FYI: See the attached reports from the Part A/MAI Administrative Agent.

Reports from the Administrative Agent – Part B/SS**: See the attached reports from the Part B/State Services Administrative Agent.

FY24 Standards of Care - Part A/MAI: ***Motion #4:*** *Endorse all changes to the FY24 Part A/MAI Standards of Care as presented on the attached summary sheet. Motion Carried.*

FY24 Standards of Care - Part B and State Services: ***Motion #5:*** *Endorse all changes to the FY24 Part B/SS Standards of Care as discussed in the presentation from The Resource Group, see attached. Motion Carried.* Abstention: Turner.

Priority and Allocations Committee: No report.

Operations Committee: Ronnie Galley, Co-Chair, reported on the following:

Elections for 2024 Council Officers: See the attached slate of nominees for Officers of the 2024 Ryan White Planning Council and their credentials. Galley opened the floor for additional nominations; Mica nominated himself for Chair.

While ballots were being tallied Boyle presented the following certificates:

- Leadership – members of the 2023 Steering Committee
- Appreciation – members who are retiring

The following individuals were elected by ballot: Chair – Josh Mica and Vice Chair - Skeet Boyle.

Motion #6: *it was moved and seconded (Vargas, Boyle) to accept Ryan Rose as Secretary by acclamation. Motion carried.*

Important Dates in 2024: Please note the following 2024 in-person meetings:

- New Member Training & Mentor/Mentee Luncheon – Thurs. 01/18/24
- 10 am – 4 pm Council Orientation at III Wolfgang Puck – Thurs. 01/25/24

Report from Office of Support: Tori Williams, Director, summarized the attached report. She said that, as usual, Ryan White Committees and Council do not meet in December except for Steering, Council and Operations. January is dedicated to orienting members, hence 2024 Council and committee meetings start in February.

Report from Ryan White Grant Administration: Glen Urbach, Manager, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson, Health Planner, summarized the attached report.

Task Force Reports: Boyle said that the Council agreed not to have verbal Task Force Reports while meeting on Zoom. The Office of Support is happy to receive and distribute written reports in advance of Council meetings.

Announcements: Keep Skeet’s wife in your prayers, she is getting better but insurance has been cumbersome to work with.

Adjournment: Motion: *it was moved and seconded (Sliepka, Capri) to adjourn the meeting at 1:40 p.m. Motion Carried.*

Respectfully submitted,

Victoria Williams, Director

Date _____

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Records for November 9, 2023

C = Chaired the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 S.M.A.R.T. goals Carried								Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 S.M.A.R.T. goals Carried			
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN			
Ardry “Skeet” Boyle, Vice Chair				C				C				C	Evelio Salinas Escamilla		X						X		X					
Josh Mica, Secretary		X				X				X			Robert Sliepka		X				X			X						
Kevin Aloysius		X				X				X			Steven Vargas		X						X		X					
Caleb Brown		X				X				X			C. Bruce Turner		X						X				X			
Titan Capri		X				X				X																		
Johanna Castillo		X				X				X			MEMBERS ABSENT															
Robert “Bobby” Cruz		X				X				X			Servando Arellano															
Kathryn Fergus		X				X				X			Rosalind Belcher															
Kenia Gallardo		X				X				X			Tony Crawford															
Ronnie Galley		X				X				X			Daphne L. Jones															
Dawn Jenkins		X						X		X			Roxanne May															
Peta-gay Ledbetter		X				X				X			Diana Morgan															
Cecilia Ligons		X				X				X			Shital Patel															
Rodney Mills		X				X				X			Oscar Perez															
Shital Patel		X						X		X			Faye Robinson															
Tana Pradia		X				X				X			Megan Rowe															
Paul Richards		X				X				X			Imran Shaikh															
Pete Rodriguez		X				X				X			Crystal Starr															
Ryan Rose		X				X				X			Carol Suazo															

