

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, April 11, 2024

Meeting Location: Bering Church 1440 Harold Street; Houston, TX and Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Josh Mica, he/him/él, Chair	Megan Rowe	Charles Henley, Consultant
Ryan Rose, Secretary	Yolanda Ross	Ronnie Galley, Greeter
Kevin Aloysius	Evelio Salinas Escamilla	Kakeshia Locks, Greeter
Laura Alvarez	Jose Serpa-Alvarez	Diondra English, Greeter
Yvonne Arizpe	Robert Sliepka	Jim Osburn
Jay Bhowmick	Crystal Renee Starr	Bruce Turner
Titan Capri	Steven Vargas	Josue Rodriguez, Co Judge's Ofc
Johanna Castillo		
Johnny Deal		
Kathryn Fergus	MEMBERS ABSENT	STAFF PRESENT
Kenia Gallardo	Servando Arellano	<i>Ryan White Grant Administration</i>
Glen Hollis	Ardry "Skeet" Boyle	Glenn Urbach
Denis Kelly	Caleb Brown, excused	Mauricia Chatman
Peta-gay Ledbetter	Tony Crawford	
Cecilia Ligons	Michael Elizabeth	<i>The Resource Group</i>
Roxane May	Kenneth Jones, excused	Sha'Terra Johnson
Rodney Mills	Diane Morgan	
Norman Mitchell	Shital M. Patel, excused	<i>Office of Support</i>
Bill Patterson	Pete Rodriguez, excused	Tori Williams
Oscar Perez	Imran Shaikh, excused	Diane Beck
Tana Pradia	Carol Suazo, excused	Rod Avila
Beatriz Rivera	Priscilla Willridge	

Call to Order: Josh Mica, he/him/él, Chair, called the meeting to order at 12:10 p.m.

During the opening remarks, Mica introduced a new Council member. Paul Richards is moving out of state and recommended that she take his place. The Judge agreed that Laura Alvarez would be a great

fit, hence she was appointed last week to join us as the State Part B Agency representative. Mica then asked her to introduce herself.

Mica said that the greeters at 2024 Council meetings will be: Ronnie Galley, Ty Tates, Diondra English and Kakeshia Locks. Titan will lead a ten minute breathing session to ease stress before each Council meeting. It is a great way to get grounded before the meeting. He thanked Titan for his valuable time and expertise.

Most committees do not meet in April so that all members can participate in the How To Best Meet the Need workgroup meetings. The purpose of the meetings is to review each of the Ryan White funded services, justify the need for Ryan White funding and look for ways to strengthen or improve the service. Each workgroup has a packet which contain service definitions, national, state and local data, studies that relate to each service category and more. Please be sure to sign up for one or more workgroups and pick up the appropriate packet for your workgroups. Or, go to our website and review the packets electronically.

Mica continued by reminding members that after the Council adjourns, there will be a training on all of the documents that are used to justify decisions made during the How to Best Meet the Need process. All members, especially new Council members, are encouraged to attend.

Mica then called for a Moment of Reflection.

Adoption of the Agenda: Motion #1: it was moved and seconded (Starr, Rose) to adopt the agenda. Motion carried unanimously.

Approval of the Minutes: Motion #2: it was moved and seconded (Ligons, Deal) to approve the March 14, 2024 minutes. Motion carried. Abstentions: Alvarez, Castillo, Gallardo, Mitchell, Ross, Serpa-Alvarez.

Presentation by Steven Vargas: Vargas stated that every year at PACHA, a dozen people are recognized with a certificate from U.S. Health and Human Services. Lieutenant Commander Chavez presented Certificates of Appreciation to Tori for exceptional and unconditional support to Region 6 and to Rod for her outstanding work with Proyecto VIDA. He also gave a certificate to Crystal Starr, former Chair, Houston Planning Council.

Public Comment and Announcements: None.

Reports from Committees

Comprehensive HIV Planning Committee: Robert Sliepka, Co-Chair, reported on the following:
2024 Houston HIV Needs Assessment: Staff has collected over 400 surveys from people with lived experience. Data collection will end when ~ 585 surveys have been completed. Please encourage friends to take the survey online by distributing the email that Diane sent last month.

2024 Houston Area HIV Epidemiological Profile: Work began on the 2024 Houston Area HIV Epidemiological Profile last week.

EHE/Integrated Planning Body: Soon, the March 2024 Summary of Activities from the EHE/Integrated Planning Body Committees and Workgroups will be distributed to all Council and CPG members and others. The Leadership Team for the Planning Body will meet at a date to be determined in April.

Affected Community Committee: Johnny Deal, Co-Chair, reported on the following:

Road 2 Success: The Committee has hosted Road 2 Success events at three locations in English and one location in Spanish. Participants total 103 and there are at least two more presentations scheduled.

Members of the Committee typically host the game where participants win small prizes playing Blue Book Jeopardy and learn about the Ryan White consumer complaint process, Project LEAP, Proyecto VIDA and the Planning Council.

Quality Improvement Committee: Tana Pradia, Co-Chair, reported on the following:

Criteria for Justifying the FY 2025 Service Categories: ***Motion#3:*** *Approve the attached criteria for justifying the FY 2025 Ryan White service categories during the FY 2025 How To Best Meet the Need process.* **Motion Carried.** Abstention: Starr.

FY 2025 How To Best Meet the Need Process: The FY 2025 How to Best Meet the Need process will begin on Monday, April 15th with possible Special Workgroup meetings related to Respite Care and Medical Meals. Currently, funded services will be reviewed on Tuesday and Wednesday, April 16th and 17th. Please see the enclosed calendar with meeting dates and services to be discussed. Although all meetings will be in hybrid format, please sign up with Rod or Diane to attend these meetings so that staff can determine the room set up.

Reports from the Administrative Agent: See the attached reports from the Part A/Minority AIDS Initiative (MAI) Administrative Agent:

- FY23 Procurement Part A & MAI, dated 03/14/24
- FY23 Service Utilization Part A & MAI, dated 03/14/24
- FY23 Clinical Quality Management - A, last quarter, dated 03/06/24
- FY23 Clinical Quality Management - B, last quarter, dated 03/06/24

See the attached reports from the Part B/State Services Administrative Agent:

- FY23-24 Procurement Part B, dated 03/14/24
- FY23-24 Procurement State Services, dated 03/13/24
- FY23 Health Insurance Program Report, dated 03/01/24

Priority and Allocations Committee: Rodney Mills, Co-Chair, reported on the following:

The Committee did not meet in March so there was nothing to report.

Operations Committee: Cecilia Ligons, Co-Chair, reported on the following:

Ryan White Bylaws and Policies: The Committee will dedicate this year to reviewing all Ryan White policies, as well as the bylaws. All are welcome to submit suggested corrections and revisions.

Personnel Subcommittee of the Operations Committee: All Council and Affiliate Committee members should have received a survey asking about previous management experience. Please respond to the survey as soon as possible. The Operations Committee is trying to select members who have management experience, as well as those with lived experience and others, to serve on the Personnel Subcommittee that is tasked with screening and recommending the new Manager of the Office of Support.

Read AI Information: In view of some of the newer forms of technology, Council member Glen Hollis will be providing the Operations Committee with information about Read AI at 11:00 am on May 14, 2024. All are welcome to sit in on the session. The Committee will also be reviewing DSHS' policy regarding the use of this type of technology and the possible need for the Council to develop a policy.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Glenn Urbach, Manager, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson, Health Planner, summarized the attached report.

Task Force Reports: The Council agreed some time ago that they preferred not to have verbal Task Force Reports while meeting on Zoom. The Office of Support is happy to receive and distribute written reports in advance of all Council meetings.

Announcements: Rowe said that an updated flyer with the current HOPWA providers would be circulated soon.

Josue Rodriguez, County Judge's Office, said that they are working on finding a date when the County Judge can address the Planning Council.

Beck said that all of the How to Best Meet the Need workgroup packets are available on the website, the links are on the April calendar.

Adjournment: Motion: *it was moved and seconded (Ligons, Starr) to adjourn the meeting at 12:52 p.m.*
Motion Carried.

Respectfully submitted,

Victoria Williams, Director

Date _____

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Records for April 11, 2024

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 FY25 Justification Chart Carried				MEMBERS	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 FY25 Justification Chart Carried														
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN											
MEMBERS													MEMBERS																							
Josh Mica, he/him/él, Chair				C				C				C	Megan Rowe		X				X				X													
Ryan Rose, Secretary		X				X				X			Yolanda Ross		X						X		X													
Kevin Aloysius		X				X				X			Evelio Salinas Escamilla		X				X				X													
Laura Alvarez		X						X		X			Jose Serpa-Alvarez		X						X		X													
Yvonne Arizpe		X				X				X			Robert Sliepka		X				X				X													
Jay Bhowmick		X				X				X			Crystal Renee Starr	X					X										X							
Titan Capri		X				X				X			Steven Vargas		X				X				X													
Johanna Castillo		X						X		X																										
Johnny Deal		X				X				X																										
Kathryn Fergus ja 12:19 pm		X				X				X			MEMBERS ABSENT																							
Kenia Gallardo		X						X		X			Servando Arellano																							
Glen Hollis		X				X				X			Ardry "Skeet" Boyle																							
Denis Kelly		X				X				X			Caleb Brown																							
Peta-gay Ledbetter		X				X				X			Tony Crawford																							
Cecilia Ligons		X				X				X			Michael Elizabeth																							
Roxane May		X				X				X			Kenneth Jones																							
Rodney Mills		X				X				X			Diane Morgan																							
Norman Mitchell		X						X		X			Shital M. Patel																							
Bill Patterson		X				X				X			Pete Rodriguez																							
Oscar Perez		X				X				X			Imran Shaikh																							
Tana Pradia		X				X				X			Carol Suazo																							
Beatriz Rivera		X				X				X			Priscilla Willridge																							