

COUNCIL APPROVED NOVEMBER 14, 2024

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, October 10, 2024

Meeting Location: Bering Church 1440 Harold Street; Houston, TX and Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Josh Mica, he/him/él, Chair	Imran Shaikh	Ronnie Galley, Greeter
Ardry “Skeet” Boyle	Robert Sliepka	Kakeshia Locks, Greeter
Ryan Rose, Secretary	Crystal Renee Starr	Rodrigo Arias
Kevin Aloysius	Carol Suazo	Mike Smith, SBCHC
Servando Arellano	Pete Rodriguez	Chanica Brown, HAWC
Yvonne Arizpe	Steven Vargas	Charles Henley, Consultant
Jay Bhowmick		
Caleb Brown		
Titan Capri		
Johnny Deal	MEMBERS ABSENT	STAFF PRESENT
Kathryn Fergus	Laura Alvarez	<i>Ryan White Grant Administration</i>
Kenia Gallardo	Johanna Castillo	Glenn Urbach
Glen Hollis	Tony Crawford	James Supak
Kenneth Jones	Michael Elizabeth	Eric James
Denis Kelly	Roxane May	
Peta-gay Ledbetter	Rodney Mills, excused	<i>The Resource Group</i>
Cecilia Ligons	Norman Mitchell, excused	Sha’Terra Johnson
Bill Patterson	Diane Morgan	
Shital M. Patel	Priscilla Willridge	<i>Office of Support</i>
Oscar Perez		Tori Williams
Tana Pradia		Diane Beck
Beatriz Rivera		Rod Avila
Yolanda Ross		
Megan Rowe		
Evelio Salinas Escamilla		
Jose Serpa-Alvarez		

Call to Order: Josh Mica, he/him/él, Chair, called the meeting to order at 12:03 p.m.

During the opening remarks Mica said that we have a great speaker today from the Houston Area Women's Center to talk with us about Trauma Informed Care. In spite of recent plumbing problems, the restrooms are working today so feel free to use the restrooms and kitchenette in this building.

Mica then called for a Moment of Reflection.

Adoption of the Agenda: Motion #1: *it was moved and seconded (Boyle, Starr) to adopt the agenda. Motion carried.*

Approval of the Minutes: Motion #2: *it was moved and seconded (Starr, Sliepka) to approve the September 12, 2024 minutes. Motion carried.* Abstentions: Arellano, Deal, Gallardo, Hollis, Pradia, Rivera, Serpa-Alvarez, Shaikh.

Training: Trauma Informed Care: Chanica Brown, Houston Area Women's Center, presented the attached PowerPoint slides.

Public Comment and Announcements: None.

Reports from Committees

Comprehensive HIV Planning Committee: Robert Sliepka, Co-Chair reported on the following: 2024 HIV Prevention & Care Needs Assessment: The Interim Health Planner is working to complete the following documents:

- 2024 HIV Prevention and Care Needs Assessment
- 2024 Houston Area HIV Epi Supplement
- 2025 Houston Area HIV Epi Profile

Updates on the Joint Planning Body: Keep an eye out for the September 2024 Summary of EHE/Integrated Planning Committee and Workgroup Activities, which will be released in mid-October. There will be some happy news regarding funds for several of the projects.

Affected Community Committee: Johnny Deal, Co-Chair, reported on the following:

Road 2 Success: Committee members continue to visit housing and other sites where they host Blue Book Jeopardy with the residents. In the last 8 months, they have hosted five Road 2 Success events.

College Survey re: HIV Resources on Campus: Members of the Committee continue to call colleges and universities to assess HIV resources on campuses throughout the EMA. They could use more volunteers to make calls. Contact Rod if you want to help.

Training: Standards of Care: Members of the Committee were invited to participate in training related to Standards of Care so that they will be prepared for the Consumer-only meeting to review proposed changes to the FY 2024 Standards of Care at 11:00 am on Monday, October 21, 2024. All consumers are welcome to attend.

Quality Improvement Committee: Pete Rodriguez, Co-Chair, reported on the following:

DSHS* Proposed FY 2025 Standards of Care: DSHS* welcomes input into the FY 2025 proposed changes to Part B funded standards of care. See the attached standards for:

- Emergency Financial Assistance
- Local Pharmaceutical Assistance
- Medical Case Management
- Non-Medical Case Management
- Referral for Healthcare and Support Services

Please submit all comments to Sha'Terra Johnson, The Resource Group, at: sjohnson@hivtrg.org.

Updates Related to Translation Services: Urbach said that Chatman sent information to the agencies asking about issues brought up in recent public comments. She is currently out of the office but expected to return next week.

Updates on the Distribution of Bus Passes: Urbach said that all RW funded agencies have bus passes. Clients can get a bus pass at any agency but if they are not the record holder they will need to go through the agency's eligibility process.

See the attached reports from the Part A/Minority AIDS Initiative (MAI) Administrative Agent:

- FY24 Procurement Report – Part A/MAI, dated 09/09/24
- FY24 Service Utilization – Part A/MAI, dated 09/03/24

See the attached reports from the Part B/State Services Administrative Agent:

- FY24-25 Procurement Report – Part B, dated 09/05/24
- FY23-24 Procurement Report – State Services, dated 09/05/24

Priority and Allocations Committee: Rodney Mills, Co-Chair, reported on the following:
As usual, this committee did not meet in September.

Operations Committee: Cecilia Ligons, Co-Chair, reported on the following:

Personnel Subcommittee: Ligons said that the committee has been meeting often and created a criteria form to score applicants. They are meeting again this Sunday. Williams added that 21 applications have been received so far and the job posting is still open to new applicants. The subcommittee will decide this Sunday if they want to close the application process, it can be reopened if needed.

Alternative Policy for Members Speaking at Meetings: This motion failed at Steering; subsequently, the policy was sent back to the Operations Committee for revisions that will make the policy clearer. Escamilla suggested making it a 2/3 vote to call for the question.

Open Forums for General Discussion at Council Meetings: ***Motion #3:*** Provide more training on the structure and function of Council meetings so that more members understand that the committee level is where in-depth conversations take place. **Motion Carried.** Abstention: Starr. **Concerns about the motion:** The Council will have difficulty making and keeping quorum and addressing required business if Council meetings get longer. **Justification for the motion:** Committee meetings are less formal. And, if enough comments are made at a Council meeting, the Chair has the authority to refer the issue to a committee, or form a workgroup to discuss the issue in detail. All are welcome to participate at workgroup meetings and public notice is given for committee and workgroup meetings so interested individuals who are not present at the Council meeting can attend the meeting. This allows for more transparency and more individuals having input in Council business.

Rowe stated that she liked the format for the above motion, highlighting the points of concern and giving justification for the motion. It helps members understand what they are voting on.

Election of 2025 Council Officers: Please submit nominations for the election of the 2025 Council Officers. See the attached list of eligible nominees.

Motion #4: *Since the next three items were accidentally left off of the agenda, it was moved and seconded (Vargas, Boyle) to allow staff to present their reports at this point in the meeting.* **Motion Carried.**

Report from Office of Support: Tori Williams, Director, reported that the grant application was finished and submitted. She thanked Urban for his important coordination and leadership in preparing

the document. The epi supplement was finished yesterday; a meeting will be scheduled soon for the Comprehensive HIV Planning Committee to review and endorse it so that it can be presented to the Planning Council for endorsement in November. The needs assessment report should be ready for the Comprehensive HIV Planning Committee to approve in November. There have been some plumbing issues in another area of the church but right now it is confined to another building. If a member plans to attend a Ryan White meeting in person, it is recommended that they check with staff before arriving.

Boyle assumed the position of Chair for the remainder of the meeting.

Report from Ryan White Grant Administration: Glenn Urbach, Manager, summarized the attached report.

Report from The Resource Group: Sha’Terra Johnson, Health Planner, summarized the attached report.

Task Force Reports: The Council agreed several years ago that they preferred not to have verbal Task Force Reports while using the hybrid meeting format. The Office of Support is happy to receive and distribute written reports in advance of all Council meetings. No reports were received this month.

Announcements: Vargas said that the Texas HIV Medication Advisory Board will be meeting tomorrow at 1:30 pm. The deadline to sign up for public comment was Monday but individuals can attend the meeting virtually.

Adjournment: Motion: *it was moved and seconded (Rose, Brown) to adjourn the meeting at 1:50 p.m.*
Motion Carried.

Respectfully submitted,

Victoria Williams, Director

Date _____

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Records for October 10, 2024

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room	Motion #1 Agenda Carried				Motion #2 Minutes Carried				MEMBERS	Motion #1 Agenda Carried				Motion #2 Minutes Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS									MEMBERS								
Josh Mica, he/him/él, Chair				C				C	Yolanda Ross	X				X			
Ardry “Skeet” Boyle		X				X			Megan Rowe		X				X		
Ryan Rose, Secretary		X				X			Evelio Salinas Escamilla	X				X			
Kevin Aloysius	X				X				Jose Serpa-Alvarez		X						X
Servando Arellano		X						X	Imran Shaikh		X						X
Yvonne Arizpe	X				X				Robert Slieпка		X				X		
Jay Bhowmick		X				X			Crystal Renee Starr		X				X		
Caleb Brown		X				X			Carol Suazo	X				X			
Titan Capri		X				X			Pete Rodriguez		X				X		
Johnny Deal		X						X	Steven Vargas		X				X		
Kathryn Fergus	X				X												
Kenia Gallardo		X						X									
Glen Hollis		X						X	MEMBERS ABSENT								
Kenneth Jones		X				X			Laura Alvarez								
Denis Kelly		X				X			Johanna Castillo								
Peta-gay Ledbetter		X				X			Tony Crawford								
Cecilia Ligons		X				X			Michael Elizabeth								
Bill Patterson		X				X			Roxane May								
Shital M. Patel		X				X			Rodney Mills								
Oscar Perez	X				X				Norman Mitchell								
Tana Pradia		X						X	Diane Morgan								
Beatriz Rivera		X						X	Priscilla Willridge								

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room	Motion #3 Open Forum at PC meetings Carried				Motion #4 Staff reports Carried					Motion #3 Open Forum at PC meetings Carried				Motion #4 Staff reports Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS									MEMBERS								
Josh Mica, he/him/él, Chair				C				C	Yolanda Ross		X				X		
Ardry “Skeet” Boyle		X				X			Megan Rowe		X				X		
Ryan Rose, Secretary		X				X			Evelio Salinas Escamilla		X				X		
Kevin Aloysius		X				X			Jose Serpa-Alvarez	X				X			
Servando Arellano		X				X			Imran Shaikh	X				X			
Yvonne Arizpe		X				X			Robert Sliepka		X				X		
Jay Bhowmick		X				X			Crystal Renee Starr				X		X		
Caleb Brown		X				X			Carol Suazo		X				X		
Titan Capri		X				X			Pete Rodriguez		X				X		
Johnny Deal		X				X			Steven Vargas		X				X		
Kathryn Fergus		X				X											
Kenia Gallardo		X				X											
Glen Hollis		X				X			MEMBERS ABSENT								
Kenneth Jones		X				X			Laura Alvarez								
Denis Kelly		X				X			Johanna Castillo								
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